

WILLITON PARISH COUNCIL

**Minutes of the Environment and Planning Committee Meeting
held on 11th January 2016 at 7.00pm at The Parish Office, Killick Way, Williton.**

Attendees:

Councillors: Peeks (Chairperson) (left after item 15/86B), Bigwood, Kirkham, McDonald, Richards and White
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: None

15/76B **There were no apologies.**

15/77B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Richards	15/79.4B, 15/79.11B, 15/80.7N, 15/80.8B, 15/79.10B, 15/70.1B	Pecuniary, WSC Employee	Informed
Cllr Peeks	15/79.9B, 15/79.11B, 15/80.7B, 15/80.1B	Pecuniary, WSC Employee	
Cllr Peeks	15/87B	Pecuniary, Case Officer	Left Building
Cllr Kirkham	15/79.9B	Personal, Chairman BPRA	

15/78B **Minutes of the Environment and Planning Committee Meeting held on 9th November 2015**

It was unanimously **resolved** to approve the minutes after a proposal from Cllr Bigwood, seconded by Cllr Kirkham.

15/79B **Matters to Report**

- 15/79.1B** (Item 15/66.1B) Pedestrian Routes It was **resolved** to note this item was no further forward after the meeting that had been held with Alex Johnston from Wyndham Estate, with Cllrs Bigwood and Kirkham. It was **resolved** a meeting would be held with Mr Johnston successor, Mr David Noad, where the item would be discussed again. It was **resolved** the Clerk would locate the original plan.
- 15/79.2B** (Item 15/66.2B) State of Road at St Peter's Close It was **resolved** to note there had been no update. A discussion took place regarding the possible ownership; it was discussed that as Magna had installed the bollards, fence and tarmacked the surface, they are the most likely to have ownership. It was **resolved** the Clerk would try and obtain further information.
- 15/79.3B** (Item 15/66.3B) Village Information Board and Parish Guide Cllr White distributed an events leaflet and area map from Watchet. A discussion took place and it was **resolved** Cllr Richards would prepare a sketch including areas of interest around the Williton Parish. Cllr McDonald confirmed that West Somerset Railway were happy for an Information Board to be installed at their Station. It was **resolved** a working party, consisting of Cllrs McDonald, Richards and White, would prepare three provisional drawings for the next meeting for further discussion. It was noted an offer of help had been received from Mrs Kate Keffreys, Geckoella Ltd and that the working group would hold an informal meeting with Mrs Keffreys to discuss their ideas.
- 15/79.4B** (Item 15/66.4B) Flooding Matters Cllr McDonald advised there had been some issues over the Christmas period which was primarily caused by lack of information on who to contact at West Somerset Council. It was **resolved** to note that all streams had been observed and were flowing well and that the sluice gate had worked efficiently. Cllr McDonald thanked the Flood Wardens for their help and the residents for getting involved and reporting any issues. Cllr Peeks queried if Stream had been checked, Cllr McDonald confirmed he would organise for it to be looked at.
- 15/79.5B** (Item 15/66.5) Owl Boxes in village It was **resolved** to note that Lew had scheduled a meeting, to be held later in the week, to discuss where the box can be situated. Cllr Kirkham advised a Barn Owl had been spotted at Doniford; it was **3** Cllr McDonald would advise Mr Lew Newman of this and enquire if any further boxes were needed.

- 15/79.6B (Item 15/66.6B) Clean-up Day (Fence at Union Lane) It was **resolved** this item would be discussed at the meeting with David Noad; therefore after a proposal from Cllr Peeks it was **resolved** to remove this item from the agenda.
- 15/79.7B (Item 15/66.8B) Planters by Village Signs It was **resolved** to note the email that had been received from Peter Owen confirming he had forwarded the location plans to the Road Records Team in County Hall and a license would be issued as soon as possible.
- 15/79.8B (Item 15/66.8B) Footpath Raglands Cross to Catwell It was **resolved** to note the reply from Glenn Martin, West Somerset Rights of Way Warden, advising he hoped the kissing gate would be installed as soon as the ground hardens.
- 15/79.9B (Item 15/67.1B) Planning Query, Bridge Park, Doniford It was **resolved** to note the reply from Peter Lean, Planning Enforcement Officer, advising the resident should be referred to Somerset Highways regarding the proposed mirrors and confirming the wall height at the entrance to Bridge Park had been in place for more than four years and was therefore beyond enforcement by the passage of time. It was **resolved** the Clerk would reply to Mrs Harris.
- 15/79.10B (Item 15/67.2B) Footpath from Long Street and Danesborough View East It was **resolved** the Clerk would write to Keith Richards, WSC, advising the previous owner of Arden Cottage had confirmed that West Somerset Council own the footpath.
- 15/79.11B (Item 15/72B) Request for Rubbish bin, Killick Way As there had been no update, it was **resolved** the Clerk would send the request again.

15/80B Correspondence

- 15/80.1B Chris Rundle had forwarded copies of letters he had sent to Savills, Wyndham Estate. It was **resolved** the Clerk would forward the letters to Peter Lean, Planning Enforcement Officer, about the planning query. It was further **resolved** the Clerk would reply to Mr Rundle advising the forwarding of his letter and observing that Savills had responded.
- 15/80.2B The Clerk advised she had received a complaint that the verges at North Croft were being used to park vehicles on and that the verges had subsequently become very muddy, causing a nuisance to residents. It was **resolved** the Clerk would write to West Somerset Council advising them of the complaint and request that remedial works are carried out to improve the situation.
- 15/80.3B The Clerk advised members that notification had been received advising that David Noad had taken over from Alex Johnston and would be the new contact for Wyndham Estate.
- 15/80.4B It was **resolved** to note this item.
- 15/80.5B It was **resolved** to note the temporary road closure.
- 15/80.6B It was **resolved** to note the survey from the RSPB which Cllr Peeks encouraged members to complete.
- 15/80.7B It was **resolved** the Clerk would reply asking that the Parish Council is consulted on any future street names in the Parish.
- 15/80.8B It was **resolved** to note the email from Cllr Aldridge regarding the disabled parking bay outside the Egremont. It had been confirmed by Garry Warren that the work would be carried out in the next financial year. The committee were again reminded that this was because the parking bay was being used incorrectly and it was believed to be un-enforceable.

15/81B Highway Matters

- 15/81.1B (Item 15/68.1B) It was **resolved** to note a site meeting had been held between Magna and Cllrs McDonald and Richards. It was **resolved** to note that Limpetshell Lane is owned by Wyndham Estate and the steps that access Townsend are owned by Magna. The steps needed to be re-grouted and Magna confirmed this would be carried out. It was **resolved** Cllr McDonald would report to the next meeting on whether this work had been completed. Cllr McDonald reported the rubbish in Townsend had been cleared away; however, more branches had appeared within the same vicinity. It was **resolved** the Clerk would contact Rupert Harrison from Magna to advise and request the removal, requesting a read-receipt.
- 15/81.2B (Item 15/68.2B) It was noted no reply had been received from the owners of 25 Tower Hill regarding the sandbags on the footpath and that the area had not improved. It was **resolved** the Clerk would write again to Highways to ask for an up-date.
- 15/81.3B (Item 15/68.3B) It was **resolved** to include this at the meeting with David Noad.

15/81.4B (Item 15/125) Traffic Calming – The Clerk advised a reply had been received from Gary Warren confirming this matter had been raised previously and confirmed they were unfortunately unable to erect 30mph signs or roundels on a section of road that is subject to a system of street lighting. Cllr White again expressed his concern regarding the speed of traffic along Long Street, it was **resolved** Cllr White would take photographs and pace out the exact spacing of the street lights.

15/82B Finance and Budget

15/82.1B (Item 15/69.1B) Review of Contracts - It was **resolved** to note that tenders needed to be obtained as a matter of urgency. Cllrs Bigwood, Peeks and Richards would form a working party as soon as possible.

15/83B Items to Report from Grounds Maintenance Officers

15/83.1B Bridge Green (The Copse) It was **resolved** to note Wyndham Estate was unable to offer any stones for placement around the edge to stop the erosion. It was reported the grass needed to be cut.

15/83.2B Bellamy's Corner The committee acknowledged the work carried out by Mr and Mrs Stiven and Mrs Troman and were grateful for their help keeping the area looking good.

15/83.3B Doniford Car Park. It was **resolved** to look at the pot holes after the weather improved and dried up. Cllr White advised members that the hedge had been cut on the side of the Queen Been site; which was greatly appreciated. It was **resolved** Cllr Kirkham would personally visit and pass on the committees thanks.

15/83.4B Recreation ground and Play Area It was reported the Train was still cordoned off and that Darren's Dens were awaiting parts to arrive so that repairs could be carried out.

15/83.5B Street Furniture Nothing to report.

15/83.6B Grass verges Nothing to report.

15/84B Parking Bays at Parish Office – it was **resolved** the Clerk would look at the deeds to determine the exact area that the Parish Councils owns.

15/85B (Item 15/160.3) **Clean for the Queen** – It was **resolved** to carry out a Clean on the weekend of the 4th – 6th March 2016. It was **resolved** the Clerk would contact Veolia to request the use of black sacks and pickers and if they would be able to dispose of the rubbish collected. It was suggested to clean Union Lane and Watery Lane and ask the Youth Club to become involved. A request for help would be included in the next edition of the Williton Window. It was **resolved** to write to Danesfield School and ask if they could clean Watchet Hill. It was noted that Williton Brownies were asking to clean St Peters Church.

15/86B Printing Museum – Further to an email that had been received from Bernard Seward, Cllr Aldridge had expressed his interest in securing the future of the Printing Press. It was **resolved** a site meeting would be held upon his return from Russia.

15/87B Planning Applications for consideration

Application No	Location	Details	Comment
3/39/15/019	1 Long Street	Change of use of barn (class B8) to residential (class C3) with associated parking and amenity space.	No objection
3/39/15/020	1 Long Street	Internal and external alteration of barn to convert it to residential use	No objection

15/88B Notification of planning decisions - noted

Application No	Location	Outcome
3/39/15/017	Signal Box, Williton Station	Granted
3/39/14/024	J Gliddon & Sons Ltd, Bank Street	Refused
3/39/14/010	J Gliddon & Sons Ltd, Bank Street	Refused
3/39/15/016	Footpath between Doniford and Doniford Halt	Granted

15/89B It was **resolved** to note the following application had been sent to appeal.

3/39/15/009 – Shells Cottage, Shells Lane, Washford

15/90B Matters for the next meeting to be held on Monday 8th February 2016 at 7.00 pm in Parish Office

Meeting closed at 8.50 pm