

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 8th December 2015 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors McDonald (Chair), Bennett, Denton (left during item 15/155.2 on fire callout), Kirkham, Peeks (left after item 15/162), Perrett, Richards and Vaughan.

SCC None

WSC None

Avon and Somerset Constabulary None

Press None

Clerk Mrs Michelle Francis

Public None

Other None

Apologies:

Councillors Aldridge, Bigwood, White and Davies

15/152 **Apologies as noted above.**

15/153 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	15/155.3, 15/155.5, 15/155.9, 15/160.4, 15/165.1	Pecuniary, WSC Employee	Informed meeting
Cllr Richards	15/155.2, 15/155.3, 15/155.5, 15/155.9, 15/160.1, 15/160.4, 15/165.1	Pecuniary, WSC Employee	Informed meeting

15/154 **Approval of the Minutes of the Meeting held on 2nd November 2015**

After a proposal from Cllr Richards, seconded by Cllr Bennett, it was unanimously **resolved** to approve the minutes.

15/155 **Matters to Report from the Minutes**

- 15/155.1 (Item 15/124.1) Hinkley C – It was reported the roundabout at Washford Cross had been opened, Cllr McDonald expressed his regret that the Parish Council had not been invited to attend the official opening.
- 15/155.2 (Item 15/124.2) Flood Plan Cllr McDonald gave a verbal report on the last District Flood Board meeting. It had been reported to the office that part of the wall by the Bowling Club had damage and some debris had fallen into the river; the reporting was appreciated and Cllr McDonald would like to encourage everyone to report any potential issues to the Parish Office. Cllr Denton requested that Garry Austin-Thompson, Williton Fire Station Commander, was contacted regarding the date of the next meeting, to enable him to liaise and enable a fire representative to attend future flood meetings.
- 15/155.3 (Item 15/124.3) Weekend Car Park Charges It was **resolved** to note the free 15-minute parking bays would end on the 31st December 2015.
- 15/155.4 (Item 15/124.4) Regional Youth Council It was **resolved** to postpone this item due to the absence of Cllr Denton.
- 15/155.5 (Item 15/124.5) Public Toilets Keith Richards reported the work regarding the radar key had not progressed; and that the portfolio holder, Martin Dewdney, was now dealing with the issue.
- 15/155.6 (Item 15/124.6) Mobile Youth Projects It was **resolved** to remove this item from the agenda as the skate ramps had been located at Minehead Police Station, but were unusable in their present condition.
- 15/155.7 (Item 15/124.7) Defibrillator Training The insurance issue had not yet been confirmed. It was **resolved** if training could not be offered due to the insurance, the Clerk would contact Heart Start. It was **resolved** to request more volunteers to undertake the training in the Williton Window.
- 15/155.8 (Item 15/124.8) Street Art in the Tractor Shed Cllr Bennett reported he would make contact with Angie Wood in the New Year. Storage would still be needed long-term for the boards.

15/155.9 (Item 15/124.9) Letter to West Somerset Council – Local Council Tax It was **resolved** to note a meeting was still to be held between Cllr McDonald and Cllr Anthony Trollope-Bellew to discuss the withholding of grant funding. No reply had been received from Ian Liddell-Grainger or Kris Hopkins regarding the original letter that had been sent, it was **resolved** the Clerk would again ask for a response.

15/155.10 (Item 15/124.10) High Speed Broadband There was no update.

15/156 Report from Avon and Somerset Constabulary / Emergency Liaison Officer

It was **resolved** to note that the Police would only attend meetings when manpower allowed; and that Cllr White, as the Liaison Officer, would contact the Police prior to each Parish Council meeting and obtain a report. No report had been received for this meeting, due to the absence of Cllr White through illness. Concern was raised regarding the increase in police raids and what impact this would have on the budget and the lack of police presence in Williton.

15/157 Report from Somerset County Councillor

Cllr McDonald read out a written report that had been received from Cllr Davies.

Public consultation – subsidies for the bus service. County were looking at discretionary fares and policy from 9th November 2015 to January 2016; this would affect Watchet Wheels. Care fund grants up to £5,000.00 were on offer to voluntary organisations and community groups in Somerset. Children's' social workers, 26 applications and after training in January 2016 will be ready to work in January 2017. Washford roundabout now finished and in operation.

It was **resolved** the Clerk would thank Cllr Davies for the report.

15/158 Report from West Somerset District Councillors – Williton Ward

It was **resolved** to note the written report that had been received. It was **resolved** the Clerk would ask for bullet points and information from District Council meetings that the Parish Council can use and act upon.

15/159 Clerk's/Chairman's Notices

- The Clerk reported a draft Neighbourhood Plan had been produced by Stogumber Parish Council.
- A request had been received for donating sweets for the Santa Sleigh. After a proposal from Cllr Vaughan it was unanimously **resolved** to donate three tubs of sweets.
- A temporary road closure had been received for Station Road from 11th January 2016 and was expected to last for 12 days.
- A blood donor session would be held on Monday 21st December at Danesfield School.
- Information from Somerset CCG and County Council had been received regarding developing a new approach to health and social care services.

Cllr Vaughan requested the West Somerset Free Press were asked to attend future meetings. It was **resolved** the Clerk would write a brief report of the meeting and with the agreement of the Councillors, would be submitted to the papers.

15/160 Correspondence

15/160.1 It was **resolved** to note the contents of the correspondence log.

15/160.2 A Traffic Regulation Order had been received from County. Cllr Kirkham expressed his concern at the disabled parking bay being removed. It was reported that Cllr Aldridge agreed with this and also had concerns regarding Robert Street. Cllr McDonald explained the reasons were to try and control traffic and that it would be reviewed at a later date.

15/160.3 Clean for the Queen. It was **resolved** to report this item to EPC and report back to the February Full Council meeting.

15/160.4 Community Asset Transfer Policy - It was **resolved** the Clerk would contact District Council and request a list of assets that they are considering for transfer. It was **resolved** to consider the legal and cost implications of any transfer.

15/160.5 It was **resolved** to note this item.

- 15/160.6 It was **resolved** the Clerk would reply and advise there were no volunteers.
- 15/160.7 After a proposal from Cllr Peeks, seconded by Cllr Vaughan it was unanimously **resolved** to grant funds of £6,500.00 to the Trustees of the Williton War Memorial Recreation Ground for the maintenance and support of the ground its facilities through 2016 to 2017.
- 15/160.8 It was **resolved** to note this item.
- 15/160.9 It was **resolved** that Cllr McDonald would reply stating that the Parish Council does not agree as it will increase isolation.
- 15/160.10 It was resolved to advertise for volunteers to steward the marathon in the Williton Window.
- 15/161 Report from the Environment and Planning Committee held on 9th November 2015**
It was **resolved** to note the report.
- 15/161.1 (Item 15/56.2B) It was **resolved** that Councillors would judge the business windows individually and report their 1st and 2nd place to the Clerk. It was **resolved** the Clerk would photograph the winning window.
- 15/161.2 After a proposal from Cllr Peeks, seconded by Cllr Richards it was further unanimously **resolved** to amend the EPC Grounds Maintenance budget to £600.00.
- 15/162 Report from Finance & Admin Committee held on 16th November 2015**
- 15/162.1 It was **resolved** to note the provisions as at 31st October 2015. It was **resolved** to note the Parish Plan decision would be made by Cllr Peeks, Mrs Diane Hooper and Mrs Cilla Webb.
- 15/162.2 A letter had been received regarding the precept confirming indicative Band D Equivalent and confirming that the Parish Council Tax Rebate grant funding had now ceased. After a proposal from Cllr Peeks, seconded by Cllr McDonald, it was unanimously **resolved** to increase the training budget to £1,300.00.
- 15/162.3 (Item 15/62.3A) It was **resolved** that Cllr Bennett could attend a First Aid Refresher course at a cost of £100.00.
- 15/162.4 (Item 15/62.3A) It was **resolved** Cllr Bennett would write to all Councillors to ask for a volunteer to become a second First Aider.
- 15/162.5 (Item 15/62.4A) Cllr Aldridge submitted a written report at the beginning of the meeting requesting a provision of £10,000.00 be allocated within the budget for the proposed bus route between Williton and Doniford. Councillors requested confirmation that there had been a request for the service and asked if a survey had been completed. Cllr Bennett informed the Council it was apparent at the Employment Hub that how people got to work was an issue at the employment hub. Cllr Peeks suggested looking at the Slinky Bus. It was **resolved** this item would be discussed at the January meeting after Councillors had chance to read the report.

15/163 To receive accounts for payment not covered by Finance and Admin Committee

Date	Details	Chq Nos	Invoice No	Total Bank	Cash	VAT
18/11/2015	Battery Station 4505 Printing, Stationery and Postage	CSH	17111595		16.16	2.69
30/11/2015	Hawksworth Trading 6720 Xmas lighting, festival and comp.	2830	34255	63.27		6.21
08/12/2015	Somerset County Council 4220 Pensions	2831	10-Nov	140.00		0.00
08/12/2015	Canon 4505 Printing, Stationery and Postage	2832	01708719	86.71		14.45
08/12/2015	West Somerset Council 6720 Xmas lighting, festival and comp.	2833	19299	25.00		0.00
08/12/2015	The Royal British Legion 6810 S137 (Grants/Donations)	2834		19.00		0.00
21/12/2015	***** 4205 Staff wages and salaries paid net	2835		761.05		0.00
21/12/2015	***** 4205 Staff wages and salaries paid net	2836		946.63		0.00
08/12/2015	Somerset County Council 4220 Pensions	2837		395.91		0.00
08/12/2015	H M Revenue and Customs 4210 Staff PAYE and NIC	2838		514.43		0.00

15/164 Highways

It was **resolved** the Clerk would contact Highways again regarding the A39 at St Audries. It was further **resolved** to contact EDF to advise the road at Five Bells has sunk; to request repairs are carried out and the infrastructure be looked at.

15/165 Report from Family Christmas Festival

Cllr Perrett gave a verbal report on the Festival. Councillors were asked to attend to help steward the parade.

15/165.1 Cllr Richards confirmed he would be responsible for the key to enable to public conveniences to be open during the event.

15/166 Review of Health and Safety

15/166.1 (Item 15/65A) After a proposal from Cllr Bennett, seconded by Cllr Richards, it was unanimously **resolved** to use an external agency for the Health and Safety Audit. It was **resolved** the Clerk would obtain quotations. After a proposal from Cllr Vaughan, seconded by Cllr Pees, it was unanimously **resolved** to increase the Health and Safety Audit budget to £1,500.00

15/167 Review of Asset Register - It was resolved to adjourn this item to the next meeting.

15/168 It was **resolved** to note that Cllr McDonald had been unable to attend; therefore the Clerk would request a copy of the minutes from West Somerset Voluntary Sector Forum meeting.

15/169 Report from Pavilion Working Group

It was **resolved** to note the report.

15/170 Cllr McDonald gave a verbal report from Magna West Somerset Stakeholders Conference that had been held earlier in the day. It was reported to be very informative; a copy of the notes from the speakers had been requested, it was **resolved** Cllr McDonald would forward copies upon receipt.

15/171 It was **resolved** to note the Community Speed Watch and SID report. Cllr Vaughan asked what the aim was as the problem never seemed to be resolved. Cllr McDonald advised a senior officer had been appointed and would arrange a meeting with representatives; he also confirmed being seen doing the speed checks made people more aware.

15/172 It was **resolved** to defer this item to the next meeting, due to the absence of Cllr Aldridge who was attending another meeting.

15/173 Cllr McDonald reminded Councillors they are required to attend this course, if they have not already done so.

15/174 It was **resolved** to note the report.

15/175 Matters for the next meeting to be held on Monday 4th January 2016, Parish Office, Williton

Precept

Meeting Closed at 9.50pm