

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 7th November 2016 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	Richards (Chairman), Aldridge, Bennett, Kirkham, Hooper, McDonald, Perrett, Peeks (left at 9.10pm during item 16/180) and White
SCC	Cllr Davies (left after item 16/180)
WSC	Cllr Aldridge
Avon and Somerset Constabulary	PCSO Sue Thompson (left at 7.33pm)
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors Bigwood, Denton and Vaughan

Before the start of the meeting the Chairman asked members to be mindful of the length of meeting and reaffirmed item 3(i) of the standing orders; as follows – ‘*The proposer of a motion to speak for no longer than three minutes and all other speeches to be no longer than three minutes. The proposer of the motion to be allowed two minutes for right of reply before the motion is put to the vote: the foregoing also applies to the proposer of any amendment to an original motion.*’

Cllr Richards also re-iterated that all communication must go through the office, as per office procedures, to protect Councillors and the reputation of the Parish Council.

16/152 The Chairman advised that the meeting would be recorded.

16/153 **Apologies as noted above.**

16/154 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Hooper	16/179	Pecuniary	Informed meeting
Cllr Peeks	16/161.4, 16/162.1, 16/162.2, 16/182	Pecuniary, WSC Employee	Informed meeting
Cllr Peeks	16/179	Case officer for application	Left Room
Cllr Richards	16/159, 16/161.4, 16/162.3, 16/162.4, 16/172, 16/179, 16/182	Pecuniary, WSC Employee	Informed meeting
Cllr McDonald	16/170	Prejudicial, Director Atwest	Informed meeting
Cllr Aldridge	16/167, 16/163.2	Personal	Informed meeting
Cllr Aldridge	16/197	Prejudicial, Member of WSC Planning Committee	Left Room
Cllr Kirkham	16/186	Personal	Informed meeting

16/155 **Approval of the Minutes of the Meeting held on 3rd October 2016**

After a proposal from Cllr McDonald, seconded by Cllr Aldridge, it was unanimously **resolved** to approve the minutes.

16/156 **Matters from the Minutes – for the purpose of report only**

16/156.1 (Item 16/26.1) Hinkley C Nuclear Power Station There had been no further update.

16/156.2 (Item 16/135.4) It was unanimously **resolved** to note that Cllr White would attend the course on 28th November 2016.

16/157 **Report from Avon and Somerset Constabulary**

PSCO Sue Thompson advised members crime statistics could be found on the police website, using area code AW052; members were asked to remember that it covered a large area. It was reported there had recently been rural theft from diesel tanks. The shortage of staff was an ongoing issue; as was no protective gear for PCSO's and no signal on radios; Cllrs McDonald and Richards would be holding a meeting with Lisa Simpson, West Somerset LPA Commander on the 22nd November and would bring these concerns to Ms Simpson's attention.

16/158 Report from Somerset County Councillor

Cllr Davies advised members of a free course 'Drive safely and for longer with Route 60+' being held at Junction 24, Bridgwater; leaflets with further details were handed out. Salt bags were available for collection from Minehead on the 3rd December. A meeting had been held with Parish Council chair's, throughout the area, regarding the loss of the Number 14 bus service; an email following the meeting had been sent to Cllr Richards, which Cllr Richards would forward to the Clerk for circulation to members. Consideration could be given regarding spare capacity on Hinkley Point busses. Members were advised over 3,000 signatures were collected at a recent petition in Minehead against the withdrawal of the route; as a result the 101 service and No 10 would be trialled for three months.

16/159 Report from West Somerset District Councillors – Williton Ward

Cllr Aldridge advised members that Nick Broughton, Chairman of NHS Trust, would attend a fact finding meeting at Williton Hospital on the 24th November; members were asked to forward any comments to Cllr Aldridge. Cllr Aldridge advised he had attended several meetings, however, there were no decisions to report.

16/160 Clerk's/Chairman's Notices

The Clerk advised members a letter of thanks had been received from Reminiscence Learning for the recent donation from the Parish Council.

16/161 Correspondence

16/161.1 It was **resolved** to note the contents of the correspondence log.

16/161.2 It was **resolved** to note this item.

16/161.3 It was **resolved** to note that Cllrs Richards and McDonald would attend the Magna Stakeholder conference, after they had attended the Remembrance Service.

16/161.4 It was **resolved** to note this item.

16/161.5 A reply had been received from Lisa Simpson, West Somerset LPA Commander, regarding the letter sent to the Chief Constable. It was **resolved** Cllrs Richards and McDonald would attend a meeting with Lisa Simpson and report back to members.

16/162 Report from the Environment and Planning Committee held on 10th October 2016

It was **resolved** to note the report.

16/162.1 (Item 16/91.1B) It was unanimously **resolved** that Cllr McDonald would attend the hearing and would prepare a report for agreement prior to the hearing.

16/162.2 (Item 16/103B) After a proposal from Cllr McDonald, seconded by Cllr Hooper, it was unanimously **resolved** to submit the following as Williton Top 5 Priorities :-

1. Pavilion/Community Hall and recreational use to Village Hall Site
2. Pedestrian Crossings
3. Outdoor youth recreational facilities/Cricket/Play equipment for older children
4. Footpaths/cycle paths
5. Street scene to improve the environment in the centre of the village

16/162.3 It was **resolved** to note this item would be discussed under item 16/186.

16/162.4 After a proposal from Cllr Peeks, seconded by Cllr McDonald, it was unanimously **resolved** to purchase a 10ft x 8ft shed up to the value of £600.00.

16/163 Report from the Finance and Administration Committee held on 17th October 2016

It was **resolved** to note the report.

16/163.1 It was **resolved** to note the provisions as at 30th September 2016.

16/163.2 It was unanimously **resolved** to include a £500.00 provision for Protective Clothing and an £8,000.00 provision for the proposed bus service. Cllr Peeks advised the provision for Watchet Cemetery had been £1,000.00 for several years and queried if this amount would increase. Cllr Peeks further asked if Councillors Allowances could be re-instated; the Clerk advised this had been previously stopped under the advice from the auditor, it was **resolved** to the Clerk would check once again with SALC.

16/163.3 After a proposal from Cllr Aldridge, seconded by Cllr Peeks, it was unanimously **resolved**, with one abstention, to form a working group to look into engaging a lengthsman. It was **resolved** the working group would comprise of Cllrs Peeks, Kirkham and Bennett.

16/163.4 Further to the recommendation for a donation to West Somerset Advise Bureau, it was **resolved** the Clerk would make enquiries as to how many people from the parish of Williton use the service; how much the service costs per person; how much of a donation is being requested and what the money would be used for. The Clerk would ask for a copy of their latest accounts. This would enable members to make an informed decision.

16/164 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following invoices.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
07 November 2016	Edward Martin Computer Supplies 4540 Maintenance of building/equipment	2941	200977	£59.40		£9.90
07 November 2016	Somerset County Council Pension Fund 4220 Pensions	2942	60610559	£80.00		£0.00
07 November 2016	Pete Broadey 4550 Lengthsman's Duties	2943		£120.00		£0.00
07 November 2016	The Play Inspection Company Ltd 6035 Playground Maintenance	2944	24078	£354.00		£59.00
07 November 2016	Canon UK Ltd 4505 Printing, Stationery & Postage	2945	40182587 9	61.99		10.33
07 November 2016	Cllr Richards 4735 Fuel Costs	2947		96.30		0.00
07 November 2016	Safety Synergy Ltd 4815 Consultants/H&S Audit	2948	1916	120.00		0.00
07 November 2016	St John Ambulance 4520 Training	2949	16001713 64	30.00		5.00
07 November 2016	Exmoor Cleaning Services 4510 Office Cleaning	2950	2208	12.00		0.00
07 November 2016	Complete Weed Control 4555 WPC Ground Maintenance	2951	SD - 5307	420.00		70.00

16/165 Report from the Personnel Committee held on 17th October 2016

It was **resolved** to note the report.

16/166 Health and Safety

Members were advised the next meeting had been arranged for Monday 28th November 2016.

16/167 Williton Hospital – Closure of Stroke Beds

16/167.1 A letter had been received advising the temporary closure of six beds; concern was raised that it would become a permanent closure; especially as all the beds were currently occupied. It was felt the unique area of Williton and West Somerset had not been considered; instead being compared with Shepton Mallett an urban area. Minehead hospital has no stroke facilities. Concern was raised regarding the proposal to send patients home with no facilities and where families would become the carers. Cllr Aldridge raised concern regarding the statistics supplied from CCG, which he felt was incorrect. After a proposal from Cllr Perrett, seconded by Cllr Kirkham, it was unanimously **resolved** write to Dr Nick Broughton and invite him to attend a Parish Council meeting. It was further **resolved** members would consider questions to ask Dr Broughton, at the next Parish Council meeting, which would then be forwarded before his attendance.

16/168 (Item 16/101) Regional Youth Council

Due to the absence of Cllr Denton, it was **resolved** to defer this item to the next meeting. It was **resolved** the Clerk would request a report from Cllr Denton for the next meeting.

16/169 Youth Provision

Due to the absence of Cllr Denton, it was **resolved** to defer this item to the next meeting. It was **resolved** the Clerk would request a report from Cllr Denton for the next meeting.

16/170 (Item 16/138) **Community Bus Service** – Doniford to Williton & Employment Hub

The results from the recent survey of Doniford residents were circulated to members. It was noted the purpose of this proposal was for the all residents of the Parish to access the centre of Williton. It was **resolved** Cllrs Aldridge and Kirkham would arrange a meeting with Cllrs from Watchet Town Council to discuss the proposed bus service between Doniford and Williton. It was further **resolved** Cllr Aldridge would obtain quotations from Atwest for the service.

16/171 (Item 16/139) **Proposed Pedestrian Crossing**

Due to the absence of Cllr Denton it was **resolved** to defer this item to the next meeting. Cllr Davies advised members that the crossing at St Peter’s School under the SIS scheme, would be surveyed later that week.

16/172 **Christmas Festival** – all Councillors were asked to steward at this event.

16/172.1 (Item 16/141.1) It was **resolved** a reply had been received from The Disclosure and Barring Service advising a DBS was not needed.

16/173 **Review of Risk Assessments**

After a proposal from Cllr Peeks, seconded by Cllr McDonald, it was unanimously **resolved** to defer this item to the next meeting due to time restraints.

16/174 **Review of Financial Regulations**

After a proposal from Cllr McDonald, seconded by Cllr Peeks, it was unanimously **resolved** to defer this item to the next meeting due to time restraints.

16/175 **Review of Asset Register**

After a proposal from Cllr McDonald, seconded by Cllr Peeks, it was unanimously **resolved** to defer this item to the next meeting due to time restraints.

16/176 It was unanimously **resolved** to note the report from the Community Forum held on 13th October 2016.

16/177 It was unanimously **resolved** to note the report from the Transport Forum held on the 20th October 2016.

16/178 It was **resolved** to note this item.

16/179 **Planning applications for consideration**

Cllr Aldridge and Cllr Peeks left the room for this item.

Application No	Location	Details	Comment
3/39/16/016	Exmoor Trim Ltd, Trakkers House, Roughmoor Industrial Estate	Erection of extension to factory in use Class B1 and B8	No objection
3/39/16/018	3 Fore Street	Installation of shop front with replacement of windows and doors	No objection
3/39/16/019	3 Long Street	Replacement of windows from single to ultra-thin double glazing	No objection
3/39/16/020	27 Fore Street	Display of 1 No. internally illuminated fascia sign, 1 No. internally illuminated projecting sign and 1 No. non-illuminated sign on the front elevation and 1 No. non-illuminated fascia on the north elevation	No objection
3/39/16/002	J Gliddon & Sons Ltd, lane at Bank Street	(AS AMENDED) Erection of up to 480 sq.m. gross of flexible A1/A2 floorspace including landscaping and pedestrian link to Fore Street (resubmission of 3/39/14/0.24 without proposed roundabout)	No objection to the removal of the roundabout from the application

16/180 After a proposal from Cllr McDonald, seconded by Cllr White, it was **resolved** to exclude the press and public from the remainder of the meeting

16/181 **Youth Offending Team**

After a proposal from Cllr McDonald, seconded by Cllr Kirkham, it was unanimously **resolved** to remove this item from the agenda.

16/182 Public Toilets

- 16/182.1 It was **resolved** not to send the survey in its present form due to unknown costs of running and maintaining the toilets. It was **resolved** the working group would obtain running costs and survey the building.
- 16/182.2 After a discussion, it was **resolved** the working group would hold another meeting to discuss the wording of a letter to be sent to Taunton Deane Council.

16/183 (Item 14/228) **Land Acquisition** - update

- 16/183.1 After a proposal from Cllr Hooper, seconded by Cllr Aldridge, it was **resolved**, with one vote against, to allow the Trustees access from Robert Street onto the WWMRG, over the existing 6ft strip and the new 2.6m strip.

16/184 Due to the absence of Cllr Vaughan, it was unanimously **resolved** to defer this item to the next meeting.

16/185 Due to the absence of Cllr Vaughan, it was unanimously **resolved** to defer this item to the next meeting.

16/186 A reply had been received from Risdon Hosegood solicitors to advise the suggestion of rescinding the lease be looked into. After a proposal from Cllr Hooper, seconded by Cllr Bennett, it was unanimously **resolved** to obtain a quotation for the placement of a boulder at the entrance to the car park due to health and safety concerns.

16/187 Matters for the next Parish Council meeting to be held on Monday 5th December 2016, Parish Office

Possible area for new car park

Meeting closed at 9.40 pm