

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 7th August 2017 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	Richards (Chairman) Aldridge, Bennett, Birkett, Burnett, Denton (left during item 17/105 at 8.54pm), Doherty, Hooper, Pearson, Peeks (left 9.12pm after item 17/110) and Vaughan
SCC	Davies (left at 8.25pm after item 17/103)
WSC	Aldridge
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors Perrett

17/91 The Chairman advised that the meeting would be recorded

17/92 Apologies as noted above

17/93 Co-option of Councillors

Cllr Hooper declared an interest in this item.

Applications had been received for the casual vacancies on the Council.

It was unanimously **resolved** to co-opt the following;

Mr Scott Burnett proposed by Cllr Hooper and seconded by Cllr Vaughan;
Miss Patricia Doherty proposed by Cllr Aldridge seconded by Cllr Vaughan
Mrs Kim Pearson proposed by Cllr Vaughan seconded by Cllr Denton.

As Cllrs Burnett, Doherty and Pearson were in attendance they duly signed the Declaration of Acceptance, after which they were able to take part in the remainder of the meeting.

17/94 Allocation of Co-opted Councillors to Committees

After a proposal from Cllr Vaughan seconded by Cllr Aldridge it was unanimously **resolved** to appoint Cllr Doherty onto the Finance and Administration Committee. After a proposal from Cllr Bennett, seconded by Cllr Hooper it was unanimously **resolved** to appoint Cllrs Burnett and Pearson onto the Environmental and Planning Committee.

17/95 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Burnett	17/103.1	Personal	Voting
Cllr Hooper	17/93	Personal	Voted
Cllr Pearson	17/103.1	Personal	Vote
Cllr Peeks	17/103.2, 17/117, 17/119	Pecuniary	Informed Meeting
Cllr Richards	17/100, 17/103.2, 17/117, 17/119	Pecuniary	Informed Meeting
Cllr Vaughan	17/103.1	Personal	Participated

17/96 Approval of the Minutes of the Meeting held on 3rd July 2017

After a proposal from Cllr Vaughan, seconded by Cllr Hooper, it was unanimously **resolved** to approve the minutes.

17/97 Matters from the Minutes – for the purpose of report only

17/97.1 (Item 17/70.1) Hinkley C Nuclear Power Station There had been no further update.

17/97.2 (Item 17/75.4) The Clerk advised no new date had been set for the training.

17/97.3 (Item 17/59) The Clerk advised members that the Lease had been given to Talking Newspapers for signing and awaited a response.

17/98 Report from Avon and Somerset Constabulary

There was no report.

17/99 Report from Somerset County Councillor

Cllr Davies reported on the recent Full Somerset County Council meeting with the new Leader, where the following further savings were suggested:

- Reduction to the cost on temporary and agency staff by £320,000.00.
- Having to pay less for concessionary bus fares, due to fewer busses.
- New efficiency Highway maintenance contracts.
- Reduce spend on flood schemes by £140,000.00 (for whole of Somerset); Cllr Davies commented that this was paid for by precept.
- Providing more mental health accommodation in mainstream accommodation; meaning the closure of some establishments, saving £500,000.00.
- Reduce costs on children's placements by trying to keep more children in Somerset.

Cllr Davies raised concern that the Park and Ride will be closed on Saturdays from the autumn which would affect the bus service to Musgrove Park Hospital. This would save £50,000.00. It may open over the Christmas period. Cllr Davies queried on the service being provided to West Somerset residents as the bus to the Hospital uses the park and ride bus; a reply is awaited and Cllr Davies would report back with further information.

Members were encouraged to visit the Library and complete the survey on the usage as he had concerns for its future. Cllr Aldridge thought the library was going into West Somerset House; it may stay where it is but this may be uncertain.

17/100 Report from West Somerset District Councillors – Williton Ward

Cllr Aldridge advised members of the meetings he had attended and commented on the main points;

- Licensing committee - Cllr Aldridge urged the committee to think very carefully about the pollution from taxis due to the idea to ban diesel vehicles, as both petrol and electric taxis also produce pollution.
- Health and Wealth Being Scrutiny Task - Homes for Life Policy was being looked into.
- Attended the Local Plan meeting and expressed concern that the only viable bypass route for Williton had been allocated for housing.
- There had been an underspend of £270,000.00 in 2016/17. Has to be allocated and was proposed to go into various reserves; the opposition proposed an amendment and wanted money to be set aside to employ an officer to look at ways of commercialising West Somerset Council; which Taunton Deane were already doing. This was turned down.
- £250,000 was agreed to pay to Williton War Memorial Recreation Ground instead of Williton Parish Council regarding the Pavilion Project.
- The Scrutiny meeting was attended by Andy Heron of Somerset Care and NHS Trust who run Williton Hospital. It was noted that Williton Hospital was running at nearly 100% capacity for the stroke beds; it would appear there was more demand than the CCG had envisaged. It was again stressed by Cllr Aldridge, that for people in Taunton, Williton Hospital was more accessible than South Petherton Hospital, due better provision of public transport.

17/101 Clerk's/Chairman's Notices

- The New Councillor training had been cancelled, it was anticipated a new date would be confirmed for September.
- Somerset County Council Pension Fund Annual Meeting would be held on 22nd September.
- Emergency Services Day would be held on 20th August at Hoburne, Blue Anchor.
- Temporary Road Closure of Bank Street and Priest Street on 25th September 2017 for three evenings.
- A letter of thanks had been received from Williton Window for the donation of £150.00.

The Clerk advised members of an Information Governance course which would be held on 13th September 2017. After a proposal from Cllr Aldridge, seconded by Cllr Hooper, it was unanimously **resolved** that the Clerk, Deputy Clerk, Chairman and Vice-Chairman would attend, at a cost of £45.00 per attendee.

17/102 Correspondence

17/102.1 It was **resolved** to note the contents of the correspondence log. After a proposal from Cllr Hooper, seconded by Cllr Peeks, it was unanimously **resolved** to send a letter of thanks to Mr May after his recent letter of resignation.

- 17/102.2 After a proposal from Cllr Vaughan, seconded by Cllr Hooper it was **resolved**, with two abstentions, to send a letter of support to Somerset's Brilliant Coast Project.
- 17/102.3 It was **resolved** the Clerk would forward a Grant Application form to Reminiscence Learning.
- 17/102.4 After a proposal from Cllr Peeks, seconded by Cllr Hooper, it was unanimously **resolved** to nominate Mrs P Chidgey for the Chairman's Awards 2017.
- 17/102.5 Cllr Denton had forwarded an email regarding becoming a Heartstart Community Instructor for Williton where he had been advised the first step would be to attend a one day ILS course at a cost of £75.00 per person. The Clerk had requested further information from Heartstart, but still awaited a response.
- 17/102.6 After a proposal from Cllr Aldridge, seconded by Cllr Hooper, it was unanimously **resolved** to purchase one copy of the Arnold-Baker book on Local Council Administration.
- 17/102.7 After a proposal from Cllr Aldridge, seconded by Cllr Vaughan it was unanimously **resolved** to renew the SLCC membership. It was further unanimously **resolved** after a proposal from Cllr Vaughan, seconded by Cllr Hooper, to renew the membership automatically if within budget allocation.
- 17/102.8 It was **resolved** the Clerk would obtain further information and amend the application form, which would be re-presented at the October meeting.
- 17/102.9 It was **resolved** to note this item.
- 17/103 Report from the Environment and Planning Committee held on 10th July 2017**
- It was **resolved** to note the report.
- 17/103.1 *(Cllr Aldridge left the room for this item)* Cllr Davies noted that the tree line had not been mentioned in the draft minutes and that Jo Sharp had suggested the tree canopy be raised. Cllrs Vaughan and Burnett stated they had not noticed a problem with the branches interfering with the line of sight on exit from Townsend. A discussion took place regarding the parking; concern was raised that it would move the problem further along Long Street. Cllr Peeks proposed the amended letter was distributed; this was seconded by Cllr Hooper and unanimously **resolved**.
- 17/103.2 *(Item 17/45B) (Cllr Peeks left the room for this item)*
- After a discussion it was unanimously **resolved** to submit the following for Williton Top 5 Priorities
1. Pavilion
 2. Pedestrian Crossings / footpaths / cycle paths
 3. Outdoor youth recreational facilities
 4. Improve social cohesion by addressing needs of the elderly
 5. Speed Watch – implement regular scheme and recruitment drive
- 17/104 Report from the Finance and Administration Committee held on 17th July 2017**
- It was **resolved** to note the report.
- 17/104.1 It was **resolved** to note the provisions as at 30th June 2017.
- 17/104.2 *(Item 17/42A)* A discussion took place where Cllr Denton requested the inclusion of Facebook. After a proposal from Cllr Vaughan, seconded by Cllr Denton, it was **resolved** to instruct Function 28 Ltd to produce a new Parish Council Website, with Facebook, and request an off-line demonstration.
- 17/104.3 *(Item 17/43A)* After a proposal from Cllr Aldridge, seconded by Cllr Peeks, it was unanimously **resolved** Cllr Vaughan and the Clerk would attend Santander, Minehead, to open an Instant Savers Account. It was further **resolved** the signatories would be the Chairman and Vice-Chairman; the Clerk would be able to access the account to gain information only.
- 17/104.4 *(Item 17/46A)* Cllr Vaughan proposed the recommendation from FAC of Councillor Portfolios, seconded by Cllr Hooper. Cllr Peeks proposed a counter-proposal of there being two Councillors for Portfolios, seconded by Cllr Denton. A vote was taken on the amendment; 4 in favour, 5 against with 2 abstentions; result: unsuccessful.
- A vote was taken on the first proposal 'The creation of Councillor Portfolio for projects (unless large in nature) to work in conjunction with the Clerk and all correspondence to originate from the Parish Office. Portfolio holders would have no decision authority'; 6 in favour, 4 against and 1 abstention; the proposal was carried.
- 17/104.5 *(Item 17/46A)* It was **resolved** to note this item, being current practise. It was **resolved** to include on Committee annexes of the Standing Orders.

17/104.6 (Item 17/46A) Cllr Denton expressed his concern regarding possible inappropriate spend and that Parish Councillors could be responsible for something that they had not voted on. A discussion took place and it was noted the Budget was agreed by full Parish Council. Cllr Peeks requested that Grants should be agreed by Full Council. After a proposal from Cllr Vaughan, seconded by Cllr Hooper it was **resolved**, with one abstention, 'To agree recommendation that Committees have the power to action items, if within budget, and submit for report only to the Parish Council – with the exception of Grant applications which need to be considered by Full Council'.

17/105 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following invoices.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
07 August 2017	West Country Blacksmithing Ltd 6035 Playground Maintenance	3057	WCB-1309	289.50		48.25
07 August 2017	Somerset County Council Pension Fund 4220 Pensions	3058	45993	170.00		0.00
07 August 2017	Safety Synergy 4815 Consultants/H&S	3059	5717	120.00		0.00
07 August 2017	Lyreco UK Ltd 4505 Printing, Stationery & Postage	3060	10123184	15.59		2.60
07 August 2017	Wicksteed Leisure Ltd 6035 Playground Maintenance	3061	735315	162.76		27.13
21 August 2017	***** 4205 Staff wages & salaries paid NETT	3062		830.20		0.00
21 August 2017	***** 4205 Staff wages & salaries paid NETT	3063		1023.53		0.00

17/106 Health and Safety

17/106.1 (Item 17/82) After a proposal from Cllr Aldridge, seconded by Cllr Bennett, it was **resolved**, with two abstentions, to agree to Option Two; a one year contract with Safety Synergy which would provide two visits and support at a cost of £80.00 per month.

17/106.2 It was **resolved** to note the Defibrillator had been serviced and the pads had been replaced by Heart Start.

17/107 Report from Events Committee

The date for the Christmas Festival was Wednesday 13th December 2017. Permission had been granted to use the Children's Centre. It was noted that a lentsman would be employed to erect and remove the Christmas trees, as last year.

17/108 (Item 17/81) Proposed Pedestrian Crossing

17/108.1 Cllr Richards reported he had the application form, but the meeting with Cllr Denton had still to take place.

17/109 (Item 17/83) Community Bus Service – Doniford to Williton & Employment Hub

Cllr Aldridge advised members he had met with two Councillors from Watchet and it had been agreed to survey the Doniford estate. Cllr Murphy would request if the free bus service could be diverted through Williton.

17/110 Request for regular booking of Parish Office by National Westminster Bank

A discussion took place regarding the health and safety of staff as there could be a perception that money would be stored on the premises. It was **resolved** to advertise that no money would ever be on site. After a proposal from Cllr Peeks, seconded by Cllr Hooper, it was unanimously **resolved** to accept the regular booking at the commercial rate of £20.00 per session, which would be invoiced monthly.

17/111 Report from EDF Forum held on 6th July 2017

Cllrs Richards and Vaughan apologised as they had been unable to attend the meeting. Cllr Richards had requested an update; it was noted the Park and Ride would not begin the planning stage until 2018. It was **resolved** Cllr Richards would obtain further information regarding the planning obligations with regards to the Washford Cross roundabout landscaping scheme and would report back at the October meeting.

- 17/112 Report from West Somerset Voluntary Sector Forum held on 11th July 2017**
It was **resolved** to note the report that had been previously forwarded.
- 17/113 Report from Community Forum held on 20th July 2017**
Cllrs Richards and Vaughan had not attended the forum due to being delayed at another meeting.
- 17/114 Report from West Somerset Flood Group held on 26th July 2017**
It was reported a Flood Relief Scheme, with a dam system, was being considered for Williton and Doniford streams due to the need to mitigate the flood risk; Cllr Richards would report back when further details were available.
- 17/115 Regional Youth Council**
There was no update due to the absence of Cllr Denton.
- 17/116 Williton Youth Club**
After a proposal from Cllr Vaughan, seconded by Cllr Hooper, it was unanimously **resolved** to allow Williton Youth Club the use of the Parish Office Foyer free of charge due to low numbers and to promote the Youth service.
- 17/117 Planning applications for consideration**
Only two Councillors had looked at the plans, therefore, it was **resolved** the Clerk would ask for an extension and hold an extra-ordinary meeting to enable an informed decision.
- 17/118** It was **resolved** to exclude the press and public from the remainder of the meeting
- 17/119 (Item 17/85) Public Toilets**
Cllr Richards confirmed he had spoken to both the SPAR and Williton Filing Station; both of whom were waiting for replies from Head Office; it was noted concern from the Williton Filing Station had been raised due to security issues. It was noted that West Somerset Council had instructed a commercial agent to market the building. It was **resolved** to offer Williton Doctors Surgery £1,000.00 pro-rata to the end of March to cover their additional costs, if agreement was received to enable the facility to be advertised locally, through the Williton Window, the Parish Office and reception area at West Somerset Council.
- 17/120 Doniford Car Park**
Clarification was still awaited from Risdon Hosegood Solicitors.
- 17/121 (Item 17/88) Land Acquisition**
The Clerk advised members that a signature was still awaited by one of the Partners.
- 17/122 Matters for the next Parish Council meeting to be held on Monday 2nd October 2017, Parish Office**
Budget
Youth Policy
Office security and key holders
- Meeting closed at 9.55pm

Signed as a true and correct record Dated