

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 7th April 2014 at 7pm
at the Parish Council Office, Williton

Attendees:

Councillors	McDonald (Chairman), Vaughan, Peeks (left at item 13/229), Woods, Bruford, James, Denton (from item 13/221.2) and Koch
SCC	None
WSC	None
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs J Johnson-Smith
Public	2 members
Other	None

Apologies:

Councillors Bennett, Bigwood, Davies, May and PCSO Dave Rowe

13/218 Apologies as noted above.

13/219 Resignation of Member

It was **resolved** to note the letter of resignation from Cllr Rona Troman.

13/220 Declarations of Interest

There were none

13/221 Approval of the Minutes of the Meeting held on 3rd March 2014

It was unanimously **resolved** to approve the minutes after amending "£200" to "£250" in the fourth sentence of Item 12/202.

13/222 Matters to Report from the Minutes

13/222.1 (Item 13/200.1) Hinkley C Consultation It was **resolved** to note the letter received from Glastonbury Town Council requesting support for their opposition to the proposed Hinkley C Development.

13/222.2 (Item 13/200.2) Dumping of Nuclear Waste It was noted that no further response had been received and the Clerk was asked to contact Cllr Davies for more information.

13/222.3 (Item 13/200.3) Purchase of Defibrillator It was **resolved** to note that the defibrillator had been installed in the Spar and that a training session had been arranged at the Fire Station on 26th April from 9am to 12pm. Cllr Bruford agreed to co-ordinate the training and look for volunteers.

13/222.4 (Item 13/200.4) Memorial Event to mark World War I The Chairman advised that he would be attending a meeting with the British Legion on 28th April and plans were going ahead for a service and a procession on 3rd August. He advised that the British Legion would like to put in a bid for government funding of £3000 but would need written support from the Parish Council. After a proposition by Cllr James, seconded by Cllr Vaughan it was **resolved** to support in principle subject to the Chairman and Vice Chairman evaluating how the funding would be used.

13/222.5 (Item 13/200.5) Flood Plan The Chairman advised that he had arranged a meeting when five of the flood wardens had attended. The remaining three volunteers had been contacted. Flood Plans had been given out and designated areas assigned. He apologised for omitting to invite Cllr May to the meeting. He also advised that he had attended a meeting with the West Somerset Flood Group, comprised of other Parishes who had written flood plans, and information would be shared and targets combined in order to present a joint strategy to the District Council.

13/222.6 (Item 13/212) Community Speed Watch Cllr Woods advised she had attended a meeting with PCSO Rowe who advised that safety cameras to take speed readings were due to be installed and offenders would receive warning letters. It was requested that the SID results were broken down into more detailed figures. Some suggestions to locations for the speed cameras were discussed and the Clerk was requested to put Fixed Speed Camera on the next Environmental and Planning Committee.

13/223 Report from Avon and Somerset Constabulary

It was **resolved** to note the written report detailing the latest crime statistics.

13/224 Report from Somerset County Councillor

It was **resolved** to note the written report from Cllr Davies

13/225 Report from West Somerset District Councillors

It was **resolved** to note the written report from Cllr May and that a number of highways issues were being addressed. He also advised that he had been in contact with the owner of the Queen Bee site who was hoping to make some improvements. The Clerk was asked to place this item on the next Environment and Planning Committee agenda. The Chairman advised that he had attended a site meeting with Cllr May and Alex Johnstone, agent for Wyndham Estate, to look at the flooding issues at Doniford where there had been some fly tipping in the river. The agent agreed to arrange for the debris to be cleared.

13/226 Clerk's/Chairman's Notices

The Clerk advised that she had received notice from the District Council that the work to convert the public conveniences had been completed. Cllr James advised that the rental for the storage area would be £1941.50 per annum and the Clerk was asked to write to express an interest in looking at the area to see if it could be of any value to the Parish Council.

The Clerk reminded members of the Councillors' training session taking place in June which would be held in Watchet.

An invitation had been received to join the Rural Society Board and it was **resolved** not to join this group. An invitation had also been received to attend the regional conference of SALC and it was **resolved** not to send a representative to this.

The Chairman advised that he had attended the public meeting with the Police which he found very helpful and a written report had been circulated.

13/227 Correspondence

13/227.1 It was **resolved** to note the contents of the correspondence log.

13/228 Report from the Environment and Planning Committee held on 10th March 2014

It was **resolved** to note the report.

13/228.1 (Item 13/120.1B) It was **resolved** to chase up any further information regarding the dangerous footpath from Catwell to Townsend as a result of the site meeting.

13/229 Report from the Finance and Administration Committee held on 17th March 2014

It was **resolved** to note the report and that Cllr Koch would like to attend meetings if health and safety consultancy is discussed.

13/229.1 (Item 13/123.2A) It was **resolved** to note the provisions as at 28th February 2014.

13/229.2 (Item 13/126.21A) It was **resolved** to agree to the recommendation not to subscribe to the Campaign for the Protection of Rural England.

13/229.3 (Item 13/131A) This item would be dealt with at 13/239 below.

13/230 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following accounts

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £
24-Mar-14	Williton War Memorial Recreation Ground 5915 Balance of rechargeable items from subsidy	2618		2708.91	
24-Mar-14	Williton Community Hall 6610 Balance of rechargeable items	2617		35.87	
26-Mar-14	West Somerset Council 6640 Pavilion	2616		100.00	
07-Apr-14	West Somerset Council 6640 Pavilion	2619		1155.00	
07-Apr-14	Community Council for Somerset 6105 Affiliation fees	2620		35.00	

It was **resolved** to note receipt of £2500 for sale of tractor, link box and gang mower

13/231 Report of Williton, Watchet and Quantock Area Panel held on 3rd March 2014

It was **resolved** to note the written report.

13/232 Report from SALC West Area Meeting held on 5th March 2014

It was resolved to note the minutes and presentation of the meeting. Cllr Woods commented that the meeting dealt mainly with the new Financial Regulations and Code of Transparency. Points to note included considering a 3 year budget plan and cheque signatories being regularly rotated.

13/233 Report from Pavilion Working Group

Cllr Vaughan advised that the architect was discussing the plan with the District Council before finally submitting the application. A report regarding the badger activity had been received and a report was required on the chestnut tree near the proposed location. He added that he had held a meeting with Reminiscence Learning who were in support of the building.

13/234 Report of meeting with parishioners held on 5th March 2014 at Danesborough View

It was **resolved** to note the written report. The Chairman commented that it was very rewarding and it was suggested holding the monthly meeting at alternative venues twice a year, including Doniford, to make the meetings more accessible to the parishioners.

13/235 Annual Parish Assembly

Items to add to the agenda were discussed. These included Alternative Venues for meetings, Auction of Sale of Assets, Pavilion Update and Defibrillator. The Clerk was asked to invite Cllr Tim Taylor to the meeting to update the parishioners on the latest position with the District Council.

13/236 Weekend Car Park Charges

Cllr Vaughan had observed the car park was little used at the weekends and after some discussion it was **resolved** after a proposition by Cllr Vaughan, seconded by Cllr James to write to the District Council asking them to consider the following:-

- 1 Free parking outside the back of their building from 6pm Friday night until midnight Sunday
- 2 Free parking in the whole of the car park on Sunday
- 3 An open market in the car park near the toilets on Saturday to increase their revenue to offset the free parking

13/237 Youth Council

Cllr Bruford advised the members that he had attended the Pupil Parliament and a meeting with Naomi Griffiths of Minehead Eye and a proposal to form a Youth Council had been put forward. This had proved very successful in Watchet. It was **resolved** in principle to pursue this idea and Cllr Bruford agreed to bring more information to the next meeting.

13/238 It was **resolved** unanimously to exclude the press and public from the remainder of the meeting

13/239 To agree contractor to carry out maintenance of Parish Council land

The Clerk had drawn up two options with details of the quotations of the three contractors together with risk factors. Option 1 included all grounds maintenance duties and Option 2 split the duties for grass cutting only and the remaining duties. However she had received late notice from two of the contractors that they no longer wished to tender for the work this year due to other work pressures but would like to be considered the following year. It was therefore **resolved** unanimously to accept the reduced quotation from the District Council for Option 1 and enter into a contract with them for one year. Full specifications would be drawn up for tenders for 2015-2016 which would be advertised in advance.

13/240 Land Acquisition at entrance to Robert Street

It was **resolved** to note the reply from the Doctor's Surgery regarding the strip of land and to reply with a second proposition.

13/241 Matters for the next meeting to be held on 6th May 2014
Election of Officers and Representatives of Outside Bodies

Meeting closed at 9.17 pm