

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 6th October 2014 at 7.00 pm
at the Council Chamber, Williton

Attendees:

Councillors	McDonald (Chairman), James, Koch, Denton, Vaughan, Bennett, Peeks, Bigwood, Woods and Stiven
SCC	None
WSC	May (left at 8.10pm after item 14/92)
Avon and Somerset Constabulary	Sergeant Nigel Downey
Press	Mrs C Webb
Clerk	Mrs Sarah Towells
Public	None
Other	None

Apologies:

Councillors SCC Davies

14/86 **Apologies as noted above.**

14/87 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	14/06	Prejudicial	left
Cllr Woods	14/96	Personal	Stayed in room

14/88 **Approval of the Minutes of the Meeting held on 4th August 2014**

It was unanimously **resolved** to approve the minutes.

14/89 **Matters Arising from the Minutes**

14/89.1 (Item 14/67.1) Hinkley C Consultation It was **resolved** to note that a meeting had taken place in the Parish Office with EDF, West Somerset Council, Highways, Somerset County Council and other local Parish Councils to discuss the effect on local roads and shops. Diagrams have been received and comments have been sent back to EDF. District Cllr May and Cllr McDonald had a meeting with the head of Danesfield School on Monday 13th October to discuss the problem of traffic outside the school. Cllr Vaughan said temporary bus time tables should be produced for the duration of the work.

14/89.2 (Item 14/67.2) Memorial Event to mark World War I Cllr McDonald reported that this had been a wonderful day with over 300 people attending the service in the morning and 300 people attended the afternoon entertainment. This event demonstrated what could take place on the Recreation Ground.

14/89.3 (Item 14/67.3) Flood Plan The Williton flood wardens would be meeting to prepare for the winter. Cllr McDonald attended a meeting at West Somerset Council and it has been agreed to establish a District Flood Board. This should help to get funding in the future.

14/89.4 (Item 14/67.4) Weekend Car Park Charges The Clerk would contact Cllr Karen Mills to enquire how busy Williton Car Park was on a Saturday.

14/89.5 (Item 14/67.5) Youth Council Cllr Denton would contact Heather Beaver to discuss youth council.

14/89.6 (Item 14/70) Meeting to look at public toilets The Clerk would contact West Somerset Council to arrange a meeting to discuss alternative means of entry. The lack of facilities was becoming a hygiene issue due to people urinating in the bushes.

14/89.7 (Item 14/80) Christmas festivities 10th December 2014, a silver birch would be planted on Bellamys Corner, which would be sponsored by Cllr May in memory of his daughter. This would have Christmas lights on during the festive period. A Christmas tree may also be planted. A crib set would be on display throughout the festive season. A parade would be leaving Danesfield School at 6pm. Children will be able to visit Santa in the Parish Rooms. Stalls would be in the main council chamber.

14/90 & **Report from Avon and Somerset Constabulary**

14/90.1 Sergeant Nigel Downey – Sergeant reported that he had recently moved to the Williton Police station after serving for three and a half years in Minehead. Due to reducing budgets Somerset West area will be reduced by 1/5 and there would not be a dedicated inspector. Williton Police Station is up for sale but will continue to be used until sold. Williton and Watchet will be having a third PCSO in the new year.

14/91 **Report from Somerset County Councillor**

It was **resolved** to note the report from Cllr Hugh Davies.

14/92 Report from West Somerset District Councillors

Cllr May reported that dog fouling on the Recreation Ground and on the pavements around Williton was getting worse. Also Horse droppings were becoming a problem on some pavements in the village. He had arranged for Highways to look at the manhole covers in Fore Street. The hedge belonging to Chestnut Lodge needs cutting back as the brambles were hanging over the Parish Councils bench on Tower Hill. It was **resolved** the Clerk would write to the home owner of Chestnut Lodge to ask them to cut back the hedge.

14/93 Clerk's/Chairman's Notices

The chairman reported he had received a letter of resignation from Cllr Bruford.

14/94 Clerk vacancy

It was **resolved** to note the post of Clerk had been re advertised due to the position becoming available again. The advertisement would appear in the West Somerset Free Press as a box advertisement at a cost of £56 plus VAT per week for a total of two weeks. It was also **resolved** the personnel Sub-Committee would carry out interviews on 20th October 2014.

14/95 Correspondence

14/95.1 It was **resolved** to note the contents of the correspondence log.

14/95.2 It was **resolved** to note no reply had been received from Sustrans.

14/95.3 Community Health and Wellbeing grant – It was **resolved** after a proposition by Cllr James and seconded by Cllr Koch with all in agreement the Clerk would write to Cllr Davies and put forward the idea of coffee mornings for the elderly.

14/95.4 It was **resolved** to note the invitation to join the remembrance service at the Methodist Church on Sunday 9th November.

14/96 Report from the Environment and Planning Committee held on 8th September 2014

It was **resolved** to note the report.

14/97 Report from the Finance and Administration Committee held on 15th September 2014

It was **resolved** to note the report.

14/97.1 (Item 14/47.2A) It was **resolved** to note the provisions as at 31st August 2014.

14/97.2 Paul Foster Memorial It was **resolved** to remove this item from the agenda.

14/97.3 Budget Considerations 2015/2106 It was **resolved** to note the draft budget would be discussed in November.

14/97.4 (Item 14/55A) Standing Order Document It was **resolved** to circulate this to all Cllrs.

14/97.4 (Item 14/50.1A) Williton Bowling Club it was **resolved** to write a letter supporting the Bowling Clubs application to the Community Impact Mitigation Fund.

14/98 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following accounts after a proposition by Cllr Vaughan seconded by Cllr James

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
29-Sep-14	Edward Martin Computer Services 4605 Website	2686	132024	142.50		23.75
29-Sep-14	Edward Martin Computer Services 4605 Website	2686	131981	12.00		2.00
30-Sep-14	St John Ambulance 4520 Training/meetings	2687	158799	144.00		24.00

14/99 Report from Watchet, Williton, Quantock Vale Area Panel held on 18th September 2014

It was **resolved** to note the report

14/100 Report from SALC AGM held on 27th September 2014

Cllr Woods advised that she had attended a meeting and that the SALC offices would be relocating somewhere in central Somerset. Training and support would continue although charges for training may rise. She was advised that SALC would come to the Parish Office and carry out a training session to the whole council.

14/101 Report from Chairman's Meeting held on 9th September 2014

The chairman reported these meetings were informal and no minutes were taken, it was an ideal opportunity to meet and exchange ideas with other councils.

14/102 Report from Public Meeting with Parishioners held on 1st October 2014

Cllr McDonald reported that the response was very disappointing and only one parishoner turned up. Another meeting would be held on 12th November in the Parish Office at 7 pm.

14/103 Report from the Pavilion Working Group

Cllr Vaughan reported the application for the Pavilion Project had been submitted to West Somerset Council on 30th September with an outline noise assessment. The rear of the building will be secure and CCTV would be in operation. A Topographical survey proved the pavilion would be positioned in flood zone 2 so there would be no additional costs involved.

14/104 Williton War memorial Ground

14/104.1 Vandalism This is a continuing problem and repairs to play equipment are very expensive. If vandalism continues to be a problem the play area may have to be closed. It was **resolved** to look at closing the play area after dark at the next Trustee meeting.

14/104.2 Dog Control Policy The policy had been displayed in the notice boards and plastic ones would be put up once they had been received.

14/104.3 Events Co-ordinator this item was deferred until the next meeting.

14/105 Mobile Youth Projects

It was **resolved** the Clerk would write to the Police to see if some youth projects could come to the area.

14/106 Planning applications for consideration

3/39/14/023	Doniford Bay Caravan Holiday Park	Removal of 6 caravan hard standing bases and installation of 31 new caravan hard standing bases for the siting of 31 caravans and associated car parking spaces, the demolition of the shop building, the relocation and upgrading of the adventure golf course with erection of new kiosk, the removal of existing multi-sports court and provision of an all-weather multi-sports court, relocation and upgrading of play area, extension of the existing decked seating area, new internal access road and associated landscaping and infrastructure works	No Objections
3/39/14/024	J Gliddon & Sons Ltd, Bank Street, Williton	Outline application (with all matters but access reserved) for the erection of up to 480sqm gross of flexible Class A1/A2 floor space linked to proposed redevelopment of land associated with application ref 3/39/14/010 to include vehicle and pedestrian access and landscaping	Too Large for the Village
3/39/14/025	Shells Cottage Washford	Erection of three detached holiday units with associated vehicle parking on the site to the East of Shells Cottage, Washford, Watchet TA23 OPU	No Objections
3/39/14/026	7 Robert Street Williton	Single storey rear extensions and associated works	No Objections

14/107 It was resolved to exclude the press and public from the remainder of the meeting

14/108 Personnel matters

14/108.1 It was **resolved** to pay the Assistant Clerk 15.5 hours overtime for September at a rate of time and a half. It was also **resolved** to increase her hours to 15 per week as from 1st November to enable her to carry out the cleaning of the office and to enrol her into the pension scheme. Her salary scale and hours would be looked at by the personnel sub-committee after the position of Clerk had been filled.

14/109 Land acquisition

Cllr Vaughan reported that the Doctors surgery had been advised of Chanin and Thomas's valuation and a response is expected by 10th October.

14/110 Matters for the next meeting to be held on 3th November 2014

- Yellow Jackets for volunteers
- Land acquisition
- Staffing levels
- Events co-ordinator

Meeting closed at 9.27pm