

WILLITON PARISH COUNCIL

Minutes of the Annual Council Meeting held on 6th May 2014 at 7 pm
at the Council Chamber, Williton

Attendees:

Councillors	McDonald (Chairman), Woods (left at 14/05), Koch, Bruford (left at 14/16), Bigwood, Denton, James (from 14/03), Stiven and Vaughan
SCC	None
WSC	None
Avon and Somerset Constabulary	None
Press	Mrs C Webb
Clerk	Mrs J Johnson-Smith
Public	None
Other	None

Apologies:

Councillors Bennett, Peeks, May, Davies, PCSO Rowe

14/01 Election of Chairman

Cllr McDonald was unanimously elected as Chairman after a proposition by Cllr Woods and seconded by Cllr Denton and duly signed the Declaration of Office.

14/02 Election of Vice Chairman

Cllr Vaughan was unanimously elected as Vice Chairman after a proposition by Cllr Bruford seconded by Cllr Koch.

14/03 Co-option of member

An application had been received from Alan Stiven for one of the casual vacancies and after a proposition by Cllr Koch seconded by Cllr James it was **resolved** unanimously to co-opt Mr Stiven and he duly signed the Declaration of Office.

14/04 Appointment of Councillors to Committees

14/04.1 Cllrs Vaughan, Bennett, James, Denton and Woods were duly elected to the Finance and Administration Committee with one vacancy remaining. Cllr McDonald would continue to attend ex-officio. Members of the Personnel and Disciplinary Panel Sub-Committees would be selected from members of this Committee

14/04.2 Cllrs Peeks, Stiven, Bigwood, Koch and Bruford were duly elected to the Environment and Planning Committee. Cllr McDonald would continue to attend ex-officio. Members of the Appeals Panel would be selected from members of this Committee.

14/05 Appointment of Representatives to Outside Bodies

It was **resolved** to appoint representatives to outside bodies as follows:

Health & Safety Representative	Koch, Bruford and Bennett
Highway Liaison Contact	District Cllr E May
Rights of Way Representatives	Peeks
SCC Parish Paths Liaison Officer	Peeks
Watchet/Williton/Quantocks Area Panel	Bigwood, Koch, Stiven
SALC	Woods, James
Williton Regeneration Forum	Peeks, Woods, McDonald
Wyndham Charity	McDonald
St Decumans Charity	Derek Cridland
Twinning Association	Bigwood
A39 Police Emergency Planning	Bruford, James
Magna Housing Association	McDonald
West Somerset Voluntary Sector Forum	McDonald
Pupil Parliament/ Youth Groups	Bruford
EDF/Hinkley Point	McDonald, Woods
Pavilion Working Group	Vaughan, James, Koch, Bennett, Denton, McDonald and Peeks
Archie Project	Vaughan
Sustainable Verges	Woods and McDonald
Parish Plan	McDonald
Contractor Liaison Officers	James, McDonald

14/06 Apologies as noted above.

14/07 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Denton	14/14.2	Personal	No comment
Cllr Stiven	14/14.2	Personal	No comment

14/08 Approval of the Minutes of the Meeting held on 7th April 2014

It was unanimously **resolved** to approve the minutes.

14/09 Matters Arising from the Minutes

14/09.1 (Item 13/222.1) Hinkley C Consultation There was no further update.

14/09.2 (Item 13/222.2) Dumping of Nuclear Waste There was no further update.

14/09.3 (Item 13/222.4) Memorial Event to mark World War I It was **resolved** to note that the band had been booked and a further meeting was due to be held on 20th May.

14/09.4 (Item 13/222.5) Flood Plan The Parish Council would continue to work with landowners and other Parish Councils in the form of the West Somerset Flood Plan Group who would be meeting again in June.

14/09.5 (Item 13/236) Weekend Car Park Charges It was **resolved** to note the response from Chris Hall and that Cllr Mills was not happy about dropping charges at weekend, however, he suggested meeting to discuss ideas after his return from leave. It was **resolved** that a meeting would be arranged with Cllrs Vaughan and James together with Chris Hall and Cllr Mills. Meanwhile members were asked to check the numbers of cars using the car park during the weekend. Cllr Stiven asked if an arrangement could be considered for one hour free parking for those visiting the doctors if their car park was full. He agreed to get fuller details of what was required and report back to the next meeting.

14/09.6 (Item 13/237) Youth Council Cllr Bruford had hoped to receive information from Cllr Davies regarding this but had not received the required information. He agreed to contact Sarah Reed for more details.

14/10 Report from Avon and Somerset Constabulary

It was **resolved** to note the written report detailing the crime statistics. The recent announcement in the press of the proposed closure of Williton Station had caused some concern as no consultation had taken place. It was **resolved** to write to the Chief Commissioner expressing concern that the Parish Council had not been informed of this decision and had only found out through the media and to invite her to a meeting in order to discuss the proposals.

14/11 Report from Somerset County Councillor

There was no report

14/12 Report from West Somerset District Councillors

It was **resolved** to note Cllr May's written report updating members of various highways issues. He also highlighted concerns regarding the situation at Danesfield School as reported in the press. He advised that the next Regeneration Meeting would be cancelled and that they had been meeting with TDBC Councillors to discuss their positions and roles. He advised that he would like to invite the Minehead Chief Police to the next Area Panel meeting on 10th June. Members asked if he could raise the closure of the station with the Officer at the meeting and the Chairman asked for a meeting to be arranged with both the District and County Councillors representatives in order to discuss matters of concern as neither was present at the meeting. Cllr Vaughan expressed concern at the road surface breaking up in Long Street which was felt to be due to the increase in heavy traffic. The Clerk was requested to write to Highways to express concern.

14/13 Clerk's/Chairman's Notices

The Clerk advised of the recent problem with the toilet block where vandals had taken away the lock. It was **resolved** to monitor the situation. She asked for nominations for West Somerset Volunteer of the Year Award and both Bert Pearson and Diane Hooper's named were put forward. If only one person could be nominated it was **resolved** by 4 votes to 3 to nominate Bert Pearson. Notice had been received that there was litter all over Doniford Car Park and a sofa had been dumped and the Clerk agreed to contact the District Council. The Chairman thanked the members for all their hard work during the past year and for voting him in as Chairman for a further year.

14/14 Correspondence

14/14.1 It was **resolved** to note the contents of the correspondence log.

14/14.2 Planning application 3/39/14/010 – land at Bank Street/Fore Street - Redevelopment of site to provide a food store (A1), retail shops (A1), professional and financial services (A2), food and drink uses (A3), health services (D1), residential dwellings (C3), vehicle and pedestrian access, associated car parking and landscaping (Re-submission of 3/39/11/002). It was **resolved** to note that this application had been received and to ask the Environment and Planning Committee to set up a meeting to look at the plans in order to bring recommendations to the next Full Council meeting. All members would be invited to this meeting.

14/14.3 It was **resolved** to note a request for a response to the Somerset Levels and Moors Flood Plan and the Chairman advised that the West Somerset Flood Group would be putting in a response.

14/14.4 It was **resolved** to note the questionnaire regarding the application to Defra to bid for LEADER funds from West Somerset Local Action for Rural Communities.

14/15 Report from the Environment and Planning Committee held on 14th April 2014

It was **resolved** to note the report.

14/15.1 (Item 13/131.4B) It was **resolved** to note that the District Council would be willing to maintain the area around the steps at Limpetshell Lane at a cost of £50 per time. There was concern that if the Parish Council took on the maintenance then it would become liable. After a proposition from Cllr James seconded by Cllr Koch, it was **resolved** to write to Magna asking them to carry out the work with an offer of a contribution from the Parish Council.

14/16 Report from the Finance and Administration Committee held on 22nd April 2014

It was **resolved** to note the report.

14/16.1 (Item 13/136.3A) After some discussion and concern expressed that proper guidance was required to keep within the law, it was **resolved** after a proposition by Cllr James, seconded by Cllr Denton, to agree recommendations to give notice to terminate the contract which expired in December with Peninsula. Meanwhile other avenues of health and safety advice would be explored during the notice period.

14/16.2 (Item 13/138.2A) It was **resolved** to note the provisions as at 31st March 2014 and 1st April 2014.

14/16.3 (Item 13/141.1A) It was **resolved** to agree to the recommendations to continue with the subscription to Engage.

14/16.4 (Item 13/145A) This matter would be dealt with at Item 14/22 below.

14/17 To receive accounts for payment not covered by Finance and Admin Committee

There were none.

14/18 Report from West Somerset Voluntary Sector Forum held on 23rd April 2014

The Chairman advised there was nothing much to report other than that all the charities thrived.

14/19 Report of Pavilion Working Group meeting held on 30th April 2014

Cllr Vaughan advised the pre-planning process had been completed and the drawing pack updated. The full scheme had been submitted to planning on 24th April and reports had been submitted regarding trees and habitat. It was expected that the application would be registered shortly and would take 10 to 12 weeks for the District Council to reach a decision. The proposed walls of the building had been marked out on the ground.

14/20 Matters to Report from Parish Assembly

It was **resolved** to defer this item due to the time left for the remainder of the meeting.

14/21 It was resolved to exclude the press and public from the remainder of the meeting

14/22 To appoint insurers 2014-2015 and agree 3 year long term agreement

It was **resolved** unanimously to appoint Zurich as the insurers and enter into a 3 year long term agreement provided the Officials Indemnity was included at the same level as the other companies and the charities were included in the wording of the policy.

14/23 Land acquisition at entrance to Robert Street

Cllr Vaughan advised that a meeting had been arranged with the Chairman and himself and the doctors on 20th June.

14/24 Matters for the next meeting to be held on 2nd June 2014

Actions from Parish Assembly
Planning application 3/39/14/010

Meeting closed at 9.12pm