

# WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 5<sup>th</sup> January 2015 at 7.00 pm  
at the Parish Council Office, 2 Killick Way, Williton.

## Attendees:

<b>Councillors</b>	McDonald (Chairman), Koch, Bigwood, Denton (left during item 163.3, returned during 167), Vaughan, Bennett, Peeks, Stiven and Woods
<b>SCC</b>	Cllr Davies
<b>WSC</b>	None
<b>Avon and Somerset Constabulary</b>	None
<b>Press</b>	Mrs C Webb
<b>Clerk</b>	Mrs Michelle Francis
<b>Public</b>	One member
<b>Other</b>	None

## Apologies:

**Councillors** James and Cllr May

Before the start of the Chairman welcomed all and wished a Happy New Year. Prize money was presented to winners of Christmas Lights competition.

**14/155 Apologies as noted above.**

**14/156 Declarations of Interest - none**

**14/157 Approval of the Minutes of the Meeting held on 1<sup>st</sup> December 2014**

It was unanimously **resolved** to approve the minutes after amendment to item 14/136

**14/158 Matters to Report from the Minutes**

14/158.1 (Item 14/133.1) Hinkley C Consultation Cllr Woods reported she attended the Transport Forum on 11<sup>th</sup> December 2014 from which a written report had been circulated. It was **resolved** to note the report.

14/158.2 (Item 14/133.2) Flood Plan Cllr McDonald reported a District Flood Board had been formed and regular meetings would be held with West Somerset Flood Group. After recent rain it was reported that the stream running along Doniford Road was very high and debris was blocking the flow of water. It was **resolved** the clerk would contact highways regarding this matter.

14/158.3 (Item 14/133.3) Weekend Car Park Charges It was reported that a meeting was held on the 12<sup>th</sup> December 2014 with Tracey-Ann Biss, Parking and Community Safety Manager of Taunton Deane Borough Council and West Somerset Council to discuss possibility of 2 hours free parking. It was **resolved** that Cllr James would contact local traders for their input; a letter would then be drafted with a proposal.

14/158.4 (Item 14/133.4) Youth Council Cllr Denton reported an election had taken place and both members were from Taunton Deane. Cllr Denton reported a meeting would be held on 13<sup>th</sup> January with Naomi Griffiths after which more details would be available. Cllr Vaughan advised that no funds would be available from the Parish Council after September and funding would have to be relied upon.

14/158.5 (Item 14/133.5) Meeting to look at public Toilets A reply had been received from Keith Richards asking for specifics regarding offences, Cllr Koch agreed to contact the Children's Centre to request a letter for evidence and frequency. After a proposal from Cllr Koch, seconded by Cllr Woods, it was unanimously **resolved** to write to the portfolio holder to request a site meeting, to include Mr Richards.

14/158.6 (Item 14/133.6) Christmas festivities It was **resolved** to keep the prize money the same as the previous year and cheques were presented to joint winners, Mr and Mrs Wilson and Mrs Price, £15.00 each. At their request the cheques were made out to 'Together for Short Lives', as they wished to donate their prize money to this charity. 2<sup>nd</sup> Prize of £20.00 was presented to Mr and Mrs Griffiths. 3<sup>rd</sup> Prize of £10.00 would be posted to Mr and Mrs Austin-Thompson. The best shop winner trophy would be presented to Williton Flooring. The Chairman thanked all for taking part and everyone for their hard work, especially the committee, Cllr James, husband Ross and Love Williton. After a discussion it was suggested a further event such as Christmas Craft Fair / music evening at Church would be good for the community. It was **resolved** that Cllr Woods would report comments back to Christmas Festival Committee and Cllr Stiven would address the next Love Williton meeting.

14/158.7 (Item 14/133.8) Mobile Youth Projects Cllr Denton had not heard anything regarding the storage of mobile ramps. A trip for up to 16, older children had been arranged for 17<sup>th</sup> January to Minehead Eye at a cost of £150.00 for four hours.

- 14/158.8 (Item 14/147) Traffic Wardens After a proposal from Cllr Peeks, seconded by Cllr Woods it was unanimously **resolved** to request a greater presence to keep parking issues under control, especially with new parking restrictions outside the Co-op.
- 14/158.9 (Item 14/148) Pedestrian lighting by Danesfield School It was **resolved** to note the Clerk had sent a letter regarding the pedestrian lighting to the school.  
(Item 14/137) Defibrillator In the absence of Cllr Bennett, it was **resolved** that Cllr McDonald would approach the Fire Service to arrange training.
- 14/159 Report from Avon and Somerset Constabulary**  
No report had been received. It was **resolved** the Clerk would request a presence for February meeting or at least to receive a report.
- 14/160 Report from Somerset County Councillor**  
Cllr Davies thanked the Chairman for his assistance with the presentation at the last meeting. Information was circulated regarding Somerset Rivers Authority; Knightstone Housing (new provider for domestic abuse assistance) and a consultation on Rights of Way. The Health and Well Being grant would hopefully be available again in late autumn. Cllr Davies had donated £250.00 to Williton Youth Club Football. Cllr Vaughan raised concern regarding the bad condition of the A39 between Wibble Farm and St Audries, Cllr Davies would contact West Quantoxhead Parish Council and Highways. Cllr Vaughan asked if £25 per household to help fund flood defence work was still being considered. Cllr Davies would look into the matter and report back. Cllr Peeks raised the parking issue outside Sir Gilbert Scott Court. It was **resolved** to report the matter to EPC. Cllr Peeks reported an error with speed limit signage, it was **resolved** that Cllr Davies would report to highways.
- 14/161 Report from West Somerset District Councillors**  
A written report had been received from Cllr May which included parking issues and Doniford car park. It was **resolved** to include Doniford car park on EPC. Cllr Davies left after this item at 8.10pm.
- 14/162 Clerk's/Chairman's Notices**  
The Clerk reminded the council the SALC West Area meeting would be held on Thursday 29<sup>th</sup> January. A reply had been received from Ian Liddell-Grainger MP regarding the Council Tax Support Grant Rebate and confirming that Sedgemoor have passed it on and that he believed Taunton Deane had indicated that they would be doing so. The Chair reported he was disappointed that a representative from District had not made a clear statement to the public regarding the shortfall.
- 14/163 Correspondence**
- 14/163.1 It was **resolved** to note the contents of the correspondence log.
- 14/163.2 It was **resolved** to note the reply from Gordon Dwyer re Local Plan.
- 14/163.3 Consultation on Proposed Changes to the Transport Area for Kingsmead School - Cllr Denton had sent a comment regarding Stogumber and Crowcombe catchment being ignored. It was **resolved** the Clerk would forward again Cllr Denton's comments as a response.
- 14/163.4 Consultation to Modernise Parish Polls - After a discussion the main points raised were; cost implications and the fact there was no cap on frequency. It was noted that support would be needed from the parishioners After a proposal from Cllr Woods, seconded by Cllr Denton, it was unanimously **resolved** to reply if 10% of electorate wanted a parish poll, one would be held.
- 14/164 Report from the Environment and Planning Committee**
- 14/164.1 There was no report this month.
- 14/165 Report from the Finance and Administration Committee**
- 14/165.1 There was no report this month.
- 14/165.2 (Item 14/140.1) It was **resolved** to note the provisions as at 30<sup>th</sup> November 2014.
- 14/165.3 Review of Provisions. After a proposal from Cllr Vaughan, seconded by Cllr Bennett it was unanimously **resolved** to set aside available reserve of £25,000.00 towards capital projects. This would leave £6,500.00 on available reserve.
- 14/165.4 Review of financial regulations. After a proposal from Cllr Peeks, seconded by Cllr Koch it was **resolved** to adopt proposed changes, condition that item 4.1 is reduced to £200.00. 7 voted for proposal with 1 against.
- 14/166 To receive accounts for payment not covered by Finance and Admin Committee**  
It was **resolved** to make the following payments.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VA £
05-Jan-15	Together for Short Lives (Prize money for Mr and Mrs Wilson) 6720 Xmas lighting, festival & competition	2714		15.00		
05-Jan-15	Together for Short Lives (Prize money for Mrs Price) 6720 Xmas lighting, festival & competition	2715		15.00		
05-Jan-15	Mr and Mrs Griffiths – 2 <sup>nd</sup> prize 6720 Xmas lighting, festival & competition	2716		20.00		
05-Jan-15	J Austin-Thomson – 3 <sup>rd</sup> prize 6720 Xmas lighting, festival & competition	2717		10.00		

#### 14/167 **Final Budget and Precept 2014-2015**

It was **resolved** to make no further changes to the budget. After a discussion, Cllr Woods, seconded by Cllr Stiven, proposed the adoption of Option 3 (£85,000.00 + £1K), after a vote 3 in favour, 4 against with 1 abstention. A further proposal from Cllr Vaughan, seconded by Cllr Koch was the adoption of Option 2 (£86,000.00 + £4K from reserve), after a vote of 5 in favour, 3 against and 1 abstention. It was **resolved** that option 2 was carried.

#### 14/168 **Williton Pavilion Project**

14/168.1 (Item 14/145) Councillors were delighted to report that planning approval had been received. A discussion took place regarding the way forward and it was **resolved** a working party would be formed, to include Councillors, public and representatives of local organisations.

#### 14/169 **Verbal report from MWS Stakeholders' Conference**

Cllr Denton reported Magna West Somerset would concentrate on maintaining their current position, concentrating on modernising and maintenance.

#### 14/170 **Report from Doniford Footpath Working Party**

It was reported the landowner, Edward Down, was positive as long as there would be minimal impact on his field. It was **resolved** the Clerk would write to Mr Down, copy to Sarah Littler, to say the Parish Council appreciated his time at the meeting and his assurances that in principal he was happy for the path to go ahead. It was **resolved** to report back to EPC.

#### 14/171 **Report of Watchet, Williton and Quantocks Area Panel held on 16<sup>th</sup> December 2014**

It was reported that the toilets were discussed along with joint parish stewards for ground maintenance. It was **resolved** to report to EPC.

#### 14/172 **School Zebra Crossing**

Cllr Denton spoke about the possibility of zebra crossing outside Danesfield and St Peters schools due to safety concerns because of ongoing traffic issues. It was **resolved** that Cllr Denton would seek further information and report back to next meeting.

#### 14/173 **Venue for Parish Council Meetings**

It was **resolved** to hold meetings at the Parish Office, 2 Killick Way, for a trial period of 3 months.

#### 14/174 **It was resolved to exclude the press and public from the remainder of the meeting**

#### 14/175 **Land Acquisition update**

Cllr Vaughan reported that he had been in contact with Risdon Hosegood regarding acting on behalf of the Parish Council. Cllr Vaughan showed a drawing outlining the area to be purchased, however, Cllr Peeks advised the drawing had to have a scale and show the length of land in question. Cllr Peeks advised this so to reduce any disputes that may occur. It was **resolved** that Cllr Vaughan would obtain a scaled drawing, from Reed Holland Architects. The funding plan, which had been voted on at a previous meeting, was discussed. Cllr Peeks asked if a grant was available from Community Council in Taunton.

#### 14/176 **Personnel matters**

14/176.1 It was unanimously **resolved** to pay the Assistant Clerk 6.25 hours overtime for December at the rate of time and a half. After a discussion regarding the increase in hours for assistant Clerk, Cllr Woods requested clarification that the proposed hours were acceptable to her; subject to correct breaks being taken, it was **resolved** to refer the matter back to personnel for confirmation and approval.

#### 14/177 **Matters for the next meeting to be held on 2<sup>nd</sup> February 2015**

Community Speed Watch

Meeting closed at 9.45pm

