

# WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 4<sup>th</sup> November 2013 at 7pm  
at the Parish Council Office, Williton

## Attendees:

<b>Councillors</b>	McDonald (Chairman), Koch, James, Beaver, Bennett, Vaughan, Peeks, Troman, Woods, (from Item 13/127.4) and Denton
<b>SCC</b>	None
<b>WSC</b>	None
<b>Avon and Somerset Constabulary</b>	Pc David Masters
<b>Press</b>	None
<b>Clerk</b>	Mrs J Johnson-Smith
<b>Public</b>	One member
<b>Other</b>	None

## Apologies:

**Councillors** Bigwood, May and Davies

**13/117 Apologies as noted above.**

### 13/118 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Koch	13/126.2	Personal	No comment
Cllr Vaughan	13/126.2	Personal	No comment
Cllr Peeks	13/120.1 & 13/120.2	Personal & Pecuniary	No comment
Cllr Peeks	13/126.1 & 13/126.2	Personal & Pecuniary	No comment

### 13/119 Approval of the Minutes of the Meeting held on 7<sup>th</sup> October 2013

It was unanimously **resolved** to approve the minutes after amending to "soon" in the second instance of "school" in the first sentence of Item 13/106.1.

### 13/120 Matters to Report from the Minutes

13/120.1 (Item 13/99.1) Hinkley C Consultation There was no further update

13/120.2 (Item 13/99.2) Dumping of Nuclear Waste There was no further update

13/120.3 (Item 13/99.4) Provision of Education in West Somerset It was believed that the application from the College had been withdrawn but this had not been confirmed.

13/120.4 (Item 13/99.5) Purchase of Defibrillator The Chairman advised that he and Cllr Bruford had met a representative to look at various options including those with outside cabinets. The Clerk was asked to write to the Doctors' Surgery and Williton Hospital to see if they would be willing to contribute towards the cost and to suggest suitable locations. As Cllr Bruford was not present at the meeting, it was **resolved** to defer to the next meeting and look at costs to include maintenance. It was **resolved** to note that this would not be eligible for funding from the Health and Wellbeing fund.

13/120.5 (Item 13/106.3) Sponsorship of equipment for Williton Cubs It was **resolved** to sponsor the equipment for the total sum of £494.97 provided that proof of purchase of the items were received.

13/120.6 (Item 13/112) Memorial Event to mark World War I The Clerk advised that although the District Council advised that they would be commemorating the event no details were yet available. The British Legion advised that this matter was being discussed at their next meeting.

### 13/121 Report from Avon and Somerset Constabulary

The new Beat Manager, PC David Masters, introduced himself to the meeting and outlined his area of responsibility which included Williton and a much wider area. PC Andy Ware was now responsible for Watchet and the surrounding villages. He agreed to attend as many meetings as possible but as his area included 9 Parish Councils this might not always be possible. He would send one of the PCSOs in his place if he was unable to attend. He gave out his contact details and asked that members of the public were aware of these so that they could contact him direct if there was a need. He advised that further to the Chairman's meeting with the Inspector a public meeting had been arranged for 2<sup>nd</sup> December at 6pm and the Clerk was asked to book the Chamber and advertise the meeting. He gave the crime figures for the last month and advised that all incidents of anti-social behaviour should be reported to them so that they could log the statistics.

### 13/122 Report from Somerset County Councillor

Cllr Davies had given a verbal report to the Clerk which included notifying the details of the Public Transport Forum to be held at County Hall in the afternoon of 13<sup>th</sup> November.

**13/123 Report from West Somerset District Councillors**

It was **resolved** to note Cllr May's written report. The Chairman added that the Environment Agency had agreed to sort out the sluice and other areas that needed attention. It was noted that there had been further fly tipping at Doniford Road near the new housing development and the Clerk was asked to write to Cllr May with the details.

**13/124 Clerk's/Chairman's Notices**

The Clerk advised of the temporary road closure of Woodford Road at Nettlecombe from 16<sup>th</sup> December for 5 days. The Chairman advised the progress of the flood plan and a public meeting in the Chamber on 26<sup>th</sup> November had been arranged. He was still looking for wardens. He advised he had written to the Chief Commissioner regarding the anti-social problems and a request for a contribution towards a CCTV camera. As he was unable to attend the Remembrance Service on the Recreation Ground on 11<sup>th</sup> November Cllr Vaughan agreed to attend in his place. It was noted that the Special Constable of the year had been awarded to Paul Andrews, a Williton resident, and it was **resolved** to write a letter of congratulations to him.

**13/125 Correspondence**

13/125.1 It was **resolved** to note the contents of the correspondence log.

13/125.2 It was **resolved** to note the details of the temporary road closure of A39 at Bilbrook from the Highways Department from 4<sup>th</sup> November.

13/125.3 It was **resolved** to note the Review of Statement of Licensing Policy from the District Council.

13/125.4 It was **resolved** to note the temporary road closure at Station Road Williton from 18<sup>th</sup> November for 5 days.

13/125.5 It was **resolved** to note the correspondence from Watchet Town Council relating to the cuts to the service of First Buses' Route 28 and to write in support with evidence of cases of those who have been affected in Williton.

**13/126 Report from the Environment and Planning Committee held on 15<sup>th</sup> October 2013**

It was **resolved** to note the report.

13/126.1 (13/75B) It was **resolved** to note the receipt of the Coastal Access Report from Natural England and to pass to the Committee for their comments.

13/126.2 (13/76B) It was **resolved** to agree to the recommendations and raise no objections to planning application 3/39/13/029 – Display of non-illuminated sign at Roughmoor Industrial Estate.

**13/127 Report from the Finance and Administration Committee held on 21<sup>st</sup> October 2013**

It was **resolved** to note the report.

13/127.1 (Item 13/67.1A) It was **resolved** to waive the letting fee for the National McMillan Coffee Morning.

13/127.2 (Item 13/68.2A) It was **resolved** to note the provisions as at 30<sup>th</sup> September 2013.

13/127.3 (Item 13/68.3A) It was **resolved** to agree to the draft recommendations of the budget 2014-2015 and to look at the terms of the contract of the mobile phone. The travel expenses would be reviewed at the next Committee meeting.

13/127.4 (Item 13/71.4A) It was **resolved** to subscribe to Engage West Somerset at a pro rata fee of £6.

13/127.5 (Item 13/71.7A) It was **resolved** to make a donation of £10 to ATWEST Hospital Car Scheme.

**13/128 To receive accounts for payment not covered by Finance and Admin Committee**

It was **resolved** to pay the following cheques

Date	Details	Cheque No	Total Bank	VAT
4/11/13	Engage WS 6105 Affiliation Fees	2542	£6.00	£0
4/11/13	***** 4205 Staff wages and salaries paid (net)	2540	£9822.98	£0
4/11/13	ATWEST 6810 Grants/Donations	2543	£10.00	£0
4/11/13	Williton Scout Group 6635 Youth Provision	2541	£494.97	£0

**13/129 Report from meetings to look at Christmas Festivities held on 16<sup>th</sup> October 2013**

Cllr James advised that the timing had changed and the festivities would start with the procession from Danesfield at 6pm. A further meeting was planned the following day to finalise the details. Cllr Bennett pointed out that the first aid kit was inadequate and would liaise with the Clerk to update it. The Christmas tree would be erected on 21<sup>st</sup> November at 11am on Bellamy's Corner and volunteers were welcome to help.

**13/130 Report of Chairman's meeting on 24<sup>th</sup> October 2013**

It was **resolved** to note the written report.

**13/131 Report from Pavilion Working Group**

Cllr Vaughan gave a verbal update of progress. The architect had received written confirmation on the flood plain 3 limits within the recreation ground from the Environmental Agency and they have confirmed that they will not agree to any structure being built within this area. JP Gainsford had now been appointed as the CDM Co-ordinator for the health and safety aspects of the design and later the building construction. Once the floor plan had been agreed for the new pavilion, stage 1 of the Big Lottery would be submitted and the District Council would be approached regarding the possibility of community funding via S106 and Hinkley Point funds. When the initial design work for the entire scheme had been completed a public presentation in the Parish Office would be arranged along with questionnaires for the public to provide feedback on the proposed design before submitting the design for planning approval.

**13/132 Report from West Somerset Voluntary Sector Forum held on 16<sup>th</sup> October 2013**

It was **resolved** to note the written report.

**13/133 Report from Local Choices Event held by Somerset County Council on 4th November 2013**

Cllr Woods, who had attended the meeting earlier, advised the main theme was helping the community to help themselves and was based around voluntary groups. Details would be available shortly on their website.

**13/134 Matters for the next meeting to be held on 2<sup>nd</sup> December 2013**

Budget 2014-2015

Meeting closed at 8.52 pm