

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 4th July 2016 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	Richards (Chairman), Aldridge, McDonald, Bennett (left at 8.50pm after item 16/81), Bigwood (left at 8pm after item 16/70.2), Denton (arrived at 7.03pm during item 16/63 and left at 9.40pm after item 16/84), Kirkham (left at 9.25pm after item 16/80), Perrett (left at 9.14pm after item 16/78), Peeks (left at 9.10pm during item 16/78), Vaughan and White
SCC	Cllr Davies (left at 8.16pm after item 16/71)
WSC	Cllr Aldridge
Avon and Somerset Constabulary	PCSO Bolton
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors None

16/60 The Chairman advised that the meeting would be recorded.

16/61 **Apologies as noted above.**

16/62 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Aldridge	16/82	Pecuniary	Left room
Cllr Peeks	16/82, 16/85, 16/70.2	Pecuniary, WSC Employee	Informed meeting
Cllr Peeks	16/70.3	Personal	Informed meeting
Cllr Perrett	16/80	Personal	Informed meeting
Cllr Richards	16/70.2, 16/70.3, 16/82, 16/85, 16/68	Pecuniary, WSC Employee	Informed meeting
Cllr McDonald	16/80	Personal, Chairman of RBL	Informed meeting
Cllr Vaughan	16/78	Personal, Work for Somerset Care	Informed meeting

16/63 **Approval of the Minutes of the Meeting held on 6th June 2016**

After a proposal from Cllr McDonald, seconded by Cllr White, it was unanimously **resolved** to approve the minutes.

16/64 **Approval of the Extra-ordinary meeting held on 20th June 2016**

After a proposal from Cllr Bennett, seconded by Cllr Perrett it was unanimously **resolved** to approve the minutes.

16/65 **Matters from the Minutes – for the purpose of report only**

16/65.1 (Item 16/36.1) Hinkley C Nuclear Power Station Cllr McDonald advised members that the contractors were responsible for the upkeep of Washford Roundabout for one year after the completed contract. A reply had been received regarding the Washford Roundabout Landscaping Plan. After a proposal from Cllr Peeks, seconded by Cllr McDonald it was unanimously **resolved** to reply and request the hedges are reinstated.

16/66 **Report from Avon and Somerset Constabulary**

No crime statistics were reported. Members were recommended to visit the comparison site, www.ukcrimestats.com, which would enable comparison of reported crimes with other Parishes of similar size. Cllr Peeks asked if the road traffic statistics were supplied by the police, PCSO Bolton would enquire and advise, and would also send links for the comparison sites.

16/67 Report from Somerset County Councillor

Cllr Davies reminded members of the County Roadshow and encouraged everyone to visit. 3D printing facilities were now available at Taunton library. Cllr Davies confirmed that after the referendum, the devolution was still progressing. Cllr Peeks asked for an update regarding the library, Cllr Davies advised this would be decided by West Somerset Council, however, his opinion was it would be beneficial to the area to have bodies such as the Police, Sure Start, Citizens Advise and the library within the district offices. Starting 5th July, Beckett House would be open every Tuesday from 10am – 1pm as a drop in centre for Adult Social Care.

16/68 Report from West Somerset District Councillors – Williton Ward

Cllr Aldridge advised it had been a very quiet period. Concern was raised regarding the future of West Somerset Council as a £1.2 million annual funding gap was opening up. Cllr Aldridge advised business plans were being produced for three possible solutions; amalgamation, joint working and no alternation. Members were asked for their feedback and how they would like the future to be structured.

16/69 Clerk’s/Chairman’s Notices

- Members were advised of a ‘Stay Smart in the Sun’ press release, which the Clerk would forward to St Peter’s School.
- An invitation had been received for the Watchet Visitor Centre and Boat Museum official opening on Wednesday 20th July at 3pm. Members were asked to advise the Clerk if they wished to attend.

16/70 Correspondence

16/70.1 It was **resolved** to note the contents of the correspondence log.

16/70.2 A discussion took place regarding the consultation on proposed modifications to the West Somerset Local Plan 2032. Members were advised to read the consultation documents and forward any comments to the Clerk. It was **resolved** to include this item on the EPC agenda to enable any potential reply to meet the deadline of the 15th July. Cllr Bigwood left at 8pm.

16/70.3 A letter had been received from Kim Lewington, Minehead District Girlguiding, to request a donation towards the cost of the 2017 St Georges day parade. After a discussion Cllr Bennett proposed a perpetuity sum of £200.00, this was seconded by Cllr Kirkham and **resolved** with nine votes in favour and two against.

16/71 Report from the Environment and Planning Committee held on 13th June 2016

It was **resolved** to note the report. Cllr Davies left at 8.16pm.

16/72 Report from the Finance and Administration Committee held on 20th June 2016

It was **resolved** to note the report.

16/72.1 It was **resolved** to note the provisions as at 31st May 2016.

16/72.2 (Item 16/20.2A) A discussion took place regarding the SCC grass areas within the Parish. After a proposal from Cllr Vaughan, seconded by Cllr Bennett, it was **resolved**, with one abstention, to ask for a quotation for a bolt-on service for the cutting of SCC grass at the same frequency of existing contract, and continue until the end of the WSC current contract. The Clerk was advised to agree to the quotation, with immediate effect, if the costs were within budget.

16/73 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following invoices.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £	VA £
04 July 2016	Lyreco UK Ltd 4505 Printing & Stationery	2902	6610110880	46.80		7.80	
04 July 2016	Exmoor Cleaning Services 4510 Office Cleaning	2903	2121	12.00		0.00	
04 July 2016	P D Edwards 6035 Playground Maintenance	2904	893	80.00		0.00	

16/74 (Item 16/46) Neighbourhood Plan

The Clerk advised members that Mr Spicer from Stogumber Parish Council would attend the meeting on Monday 1st August at 6.45pm and address members.

16/75 (Item 16/47) **Regional Youth Council**

Cllr McDonald advised members that he had spoken to Sarah Baggaley, Somerset Rural Youth Project, and that a meeting would be organised. Cllr McDonald would advise Kirstie Brown that the meeting would be held. A discussion took place regarding Minehead Eye and the Youth Club provision, it was **resolved** the Clerk would contact Naomi Griffith to request a programme of events and arrange a meeting to discuss funding. It was further **resolved** to include Youth Provision as a separate agenda item.

16/76 (Item 16/48) **Community Bus Service – Doniford to Williton & Employment Hub**

Cllr Aldridge advised no further progress had been made, it was **resolved** that a meeting would be held between Cllrs Aldridge, Kirkham and Peeks to finalise the survey. The Clerk confirmed a letter had been sent to Watchet Town Council and a reply had been received to advise it would be added to their agenda for the meeting on 11th July 2016.

It was **resolved** to move 16/81 Health and Safety to the next item as Cllr Bennett had to leave.

16/81 **Health and Safety**

Cllr Bennett confirmed that SafetySynergy Ltd had been appointed and the one year contract would start on the 1st August 2016. An initial meeting had been arranged for 8th August 2016.

Cllr Bennett left at 8.50pm after this item.

16/77 (Item 16/49) **Proposed Pedestrian Crossing**

An email had been received from Jan Ross advising that Somerset County Council now have £1.6 million for Active Travel and suggested contacting Andy Coupe. It was **resolved** that Cllrs Richards and Denton had still to hold their meeting and would look into this.

16/78 (Item 16/50) **Archie Project**

A reply had been received from Fiona Mahoney, Reminiscence Learning. Cllr McDonald’s concern and doubts were expressed about the level of involvement that the Parish Council and St Peter’s School would have with the project, as after the previous initial launch, no further communication had been received. Cllr Vaughan acknowledged a mistake had been previously made involving the whole school; it should have concentrated on Year 4 only. Cllr Peeks commented the Archie Project needed to show a presence and had concerns they were not getting involved within the community.

Cllr Peeks left at 9.10pm during this item.

After a proposal from Cllr Aldridge, seconded by Cllr Vaughan, it was **resolved**, with three votes in favour, one against and three abstentions, to pledge £500.00 to the project for one year funding, subject to seeing a recent set of accounts.

16/79 **Community Speed Watch and SID report**

It was **resolved** to note the report.

16/80 **Improvements to War Memorial**

After a proposal from Cllr Vaughan, seconded by Cllr White, it was unanimously **resolved** to agree to the request received from the Trustees asking the Parish Council to take control and ownership of the project which included the War Memorial improvements and the new footpath.

16/82 **Planning applications for consideration**

Application No	Location	Details	Comment
3/39/16/007	Land at Larviscombe Road	Erection of three terrace dwellings with associated vehicle parking and gardens	No objection

16/83 It was **resolved** to exclude the press and public from the remainder of the meeting

16/84 **Youth Offending Team**

After a discussion members was felt a letter of apology was not sufficient. It was **resolved** the Clerk would once again request a meeting with the Youth Offending Team and Cllrs McDonald, White and Richards. Cllr Denton left at 9.40pm after this item.

16/85 (Item 16/55) **Public Toilets**

The Clerk confirmed a meeting had been requested with Cllr Dewdney and a date was awaited.

A discussion took place regarding the cost of supporting the public toilets, which would equate to 8-9% of the precept. It was suggested to hold a survey and public meeting. Cllr Aldridge once again stated a policy was needed to clarify what money could be spent on.

16/86 **Matters for the next Parish Council meeting to be held on Monday 1st August 2016, Parish Office**

Meeting closed at 9.50 pm

