

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 4th January 2016 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	McDonald (Chair), Bennett, Bigwood, Kirkham, Peeks, Perrett, Richards, Vaughan and White
SCC	None
WSC	None
Avon and Somerset Constabulary	PC Ware
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors Aldridge, Denton and Davies

Before the start of the meeting the Chairman welcomed all and wished everyone a Happy New Year.

15/176 **Apologies as noted above.**

15/177 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	15/179.2, 15/179.3, 15/179.8	Pecuniary, WSC Employee	Informed meeting
Cllr Richards	15/179.2, 15/179.3, 15/179.5, 15/179.8, 15/182, 15/190	Pecuniary, WSC Employee	Informed meeting

15/178 **Approval of the Minutes of the Meeting held on 8th December 2015**

After a proposal from Cllr Richards, seconded by Cllr Perrett, it was unanimously **resolved** to approve the minutes.

15/179 **Matters to Report from the Minutes**

15/179.1 (Item 15/155.1) Hinkley C – There had been no further update.

15/179.2 (Item 15/155.2) Flood Plan Cllr McDonald gave a verbal report on the recent high water levels around the Parish advising he had received three telephone calls from concerned residents, including the areas of Doniford and Highbridge; it was noted when the blockages had been cleared away the water had continued to flow freely. It was noted there had been difficulty in obtaining sandbags from District Council; due to this contact numbers will be updated. Cllr McDonald reported the Fire Brigade had offered an area of land to erect a hut and training facilities on how to deal with flood issues.

15/179.3 (Item 15/155.3) Weekend Car Park Charges It was **resolved** to remove this item from the agenda.

15/179.4 (Item 15/155.4) Regional Youth Council Cllr Vaughan asked for clarification on this item and was informed that Cllr Denton was trying to link with the Youth Council in Taunton and around the County. It was **resolved** that between the Clerk and Cllr McDonald, contact would be made with Taunton to arrange a meeting to encourage integration with the Youth Club. The annual cost of the Youth Club was discussed and the Clerk confirmed she had been in contact with Naomi Griffith from Minehead Eye on several occasions regarding the grant application progress, which had not yet been finalised.

15/179.5 (Item 15/155.5) Public Toilets Cllr Bennett raised his concern regarding the future of the public toilets as West Somerset Council had indicated their closure. Whilst it was generally agreed they were an important asset, further concern was raised regarding the possible financial implications if the Parish Council were to become responsible for them. After a discussion, it was **resolved** Cllr McDonald would arrange a meeting with Cllr Trollope-Bellow and Martin Dewdney to discuss possibilities. It was further **resolved** to note the Clerk had requested a copy of the assets but no reply had been received to date.

15/179.6 (Item 15/155.7) Defibrillator Training There had been no further update.

15/179.7 (Item 15/155.8) Street Art in the Tractor Shed There had been no further update.

- 15/179.8 (Item 15/155.9) Letter to West Somerset Council – Local Council Tax Despite several requests for a response, none had been received. It was **resolved** to remove this item from the agenda.
- 15/179.9 (Item 15/155.10) High Speed Broadband It was **resolved** to remove this item from the agenda.
- 15/179.10 (Item 15/166) Health and Safety Audit It was noted quotations had been requested. Cllr White had volunteered to become the additional First Aider.
- 15/180 Report from Avon and Somerset Constabulary / Emergency Liaison Officer**
- It was **resolved** to note the latest crime statistics which had decreased when compared to the previous year. Cllr White asked PC Ware if it was possible to receive figures on road traffic accidents, it was **resolved** this information could be obtained from Highways. Cllr McDonald confirmed this information was important to have on file. PC Ware queried the report in the previous minutes regarding the reported raids and advised that incorrect terminology had been used, for which Cllr McDonald apologised. PC Ware was thanked for attending the meeting.
- 15/181 Report from Somerset County Councillor**
- Cllr McDonald read out a written report that had been received from Cllr Davies, in which Cllr Davies reported he still awaited replies regarding the St Peters School Crossing and the Highways investigation on the A39 at St Audries. It was **resolved** the Clerk would thank Cllr Davies for the report.
- 15/182 Report from West Somerset District Councillors – Williton Ward**
- No report.
- 15/183 Clerk's/Chairman's Notices**
- The Clerk drew member's attention to a consultation on Somerset Youth Housing & Advice Strategy 2016-2018. The Clerk also reminded members of the Code of Conduct refresher course.
- 15/184 Correspondence**
- 15/184.1 It was **resolved** to note the contents of the correspondence log.
- A discussion took place regarding the possible relocation of the Library to within West Somerset House.
- 15/185 Report from the Environment and Planning Committee**
- 15/185.1 There was no report this month.
- 15/186 Report from Finance & Admin Committee**
- 15/186.1 There was no report this month.
- 15/186.2 It was **resolved** to note the provisions as at 30th November 2015.
- 15/186.3 (Item 15/62.4A) Community Bus Service Discussions took place regarding the possibility of a service between Doniford and Williton that had been proposed by Cllr Aldridge with a suggested budget of £10,000.00. It was agreed further information would be needed, such as a survey to determine the demand for the service and definite costings. It was **resolved** to ask Cllr Aldridge to look into the idea further and report back when this information was available.
- Cllr Bennett discussed a similar proposal regarding transport issues that had been raised at the Employment Hub, again suggesting a budget of £10,000.00 to fund a grant for local people to access transport to enable them to get to work. It was **resolved** Cllrs McDonald and Bennett would hold a meeting with Carl Smedhurst and obtain further information to determine the demand for the service and definite costings.
- 15/187 Final Budget and Precept 2016-2017**
- It was unanimously **resolved** to make no changes to the budget and to set the precept as the previous year at £86,000.

15/188 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to make the following payments.

Date	Details	Chq Nos	Invoice No	Total Bank	Cash	VAT
04 Jan 2016	Lyreco UK Ltd 4505 Printing, Stationery & Postage	2839	6610105048	£48.53		£8.09
04 Jan 2016	Steve Partington 4510 Office Cleaning	2840	1690	£85.00		£0.00
04 Jan 2016	WSRA (Promotions) Ltd 6720 Xmas Lighting, festival & comp.	2841	2714	£48.00		£8.00
04 Jan 2016	J Jones & Son 6720 Xmas Lighting, festival & comp	2842	452507	£302.40		£50.40
04 Jan 2016	Gliddons (Sue Perrett) 6720 Xmas Lighting, festival & comp	2843		£17.94		£0.00
04 Jan 2016	Booker (Sue Perrett) 6720 Xmas Lighting, festival & comp	2843	0348076	£14.17		£2.36
04 Jan 2016	Amazon (Sue Perrett) 6720 Xmas Lighting, festival & comp	2843		£20.97		£0.00
04 Jan 2016	Lights 4 Fun (Sue Perrett) 6720 Xmas Lighting, festival & comp	2843	1537450	£108.56		£18.08
04 Jan 2016	St John Ambulance (Supplies) 4525 Health and Safety	2844	11572	£18.94		£3.16

15/189 Highways

It was **resolved** the Clerk would contact Cllr Aldridge regarding poor state of the A39 between Fore Street and the zebra crossing; and to enquire as to the work that had been marked out on the A358 between High Street and Tower Hill.

15/190 Family Christmas Festival

Cllr Perrett reported the event had been considered a success and there had been good feedback, although certain issues such as the electricity supply; the erection and removal of Christmas trees and better liaison with the District Council needed to be addressed. Cllr Peeks advised she had been approached suggesting a nominal fee was charged to visit Father Christmas, it was suggested a donation bucket could be placed by the grotto next time. It was further suggested that electrical sockets were fitted at each shop wanting a Christmas Tree, subject to planning permission being obtained on certain properties. Due to the lack of volunteers Cllr Vaughan suggested the use of a lengthsman to erect and remove the trees, it was **resolved** the Clerk would make enquiries.

15/191 Review of Asset Register - It was resolved to note this was ongoing.

15/192 Report from Williton Twinning

It was **resolved** to defer this item to the next meeting, due to the absence of Cllr Aldridge.

15/193 Matters for the next meeting to be held on Monday 1st February 2016, Parish Office, Williton

Cllrs Bennett and Peeks tendered their apologies for the meeting.

Meeting Closed at 9.07pm