

# WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 3<sup>rd</sup> March 2014 at 7pm  
at the Parish Council Office, Williton

**Attendees:**

<b>Councillors</b>	McDonald (Chairman), Bigwood, Vaughan, Peeks (left at item 13/212), Woods, Troman (left at item 13/210), Bruford (left at item 13/206), James, Denton and Koch
<b>SCC</b>	Cllr Davies
<b>WSC</b>	Cllr May
<b>Avon and Somerset Constabulary</b>	PCSO Dave Rowe
<b>Press</b>	None
<b>Clerk</b>	Mrs J Johnson-Smith
<b>Public</b>	3 members
<b>Other</b>	None

**Apologies:**

**Councillors** Bennett

**13/196 Apologies as noted above.** The Chairman asked members to mark a minute's silence in memory of ex Groundsman, Paul Foster

**13/197 Resignation of Member**  
It was **resolved** to note the letter of resignation from Cllr Heather Beaver and tribute was paid for the work she had done with the youth and it was commented that she would be missed on the Council. Cllr Bruford agreed to talk to Mrs Beaver regarding the youth work and subject to this would be happy take over this role.

**13/198 Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr James	13/205.3 & 13/207.2	Personal	Participation
Cllr Peeks	13/205.3 & 13/200.7 (re use of WSC Chamber)	Personal	Participation
Cllr Peeks	13/204 (re public toilets)	Personal	Left room

**13/199 Approval of the Minutes of the Meeting held on 3<sup>rd</sup> February 2014**

It was unanimously **resolved** to approve the minutes after adding Cllr May to the attendance list.

**13/200 Matters to Report from the Minutes**

13/200.1 (Item 13/181.1) Hinkley C Consultation Cllr Woods advised that she had attended the EDF Transport Forum workshop where the design of the proposed roundabout at Washford Cross was discussed. She commented that it was still not certain that it would be built and would depend on the scheme going ahead and whether or not the Park and Ride would be built.

13/200.2 (Item 13/181.2) Dumping of Nuclear Waste It was noted that no further response had been received.

13/200.3 (Item 13/181.3) Purchase of Defibrillator It was **resolved** to note that the defibrillator was due to be installed the previous Friday but there had been some delay. The Clerk was asked to chase this up. A response had been received from the Fire Officer regarding training which would be run by Heartstart and the Clerk was asked to contact them regarding the arrangements. It was suggested inviting staff members of the garage and other members of public to attend the training.

13/200.4 (Item 13/181.4) Memorial Event to mark World War I Cllr Vaughan advised that arrangements were progressing and a band was being booked for the event on the Recreation Ground. There would be an exhibition in the Parish Office. Another meeting was being arranged with the British Legion.

13/200.5 (Item 13/181.6) Flood Plan The Chairman read out a response he intended sending to the Free Press in response to the recent letter from Mr Human that was published the previous week. It was pointed out that the hard work of the previous year had paid off as it had lessened the impact from the heavy rain of the last few months. He advised a meeting had been arranged with the wardens to give out the Flood Plan and that he would be looking in more detail at the flooding issues at Doniford with the parish.

13/200.6 (Item 13/181.7) Communication with Parishioners Plan The Chairman advised that a surgery had been arranged on 5<sup>th</sup> March at Danesborough View Meeting Room at 7pm which he hoped members of the Council as well as parishioners would attend. Posters had been displayed in the shops and other areas of the village. If this meeting was successful further meetings would be arranged at a later date.

13/200.7 (Item 13/185) Response to comments raised by letter from Mrs Troman The Chairman responded to the comments made in the letter by explaining the procedures laid down by Parliament which Parish Councils were tied to and pointed out there would be an election in May 2015 whereby parishioners would be encouraged to stand and if enough came forward an election would take place. The suitability of the Parish Office as a venue for Full Council meetings was raised and after some discussion it was proposed by Cllr Vaughan and seconded by Cllr Koch to hold future meetings in the Council Chamber. An amendment to the motion was put forward as a compromise to hold the next two meetings in the Chamber, if available, and look at the public attendance and re-assess the venue at the end of this period. It was **resolved** to carry this amendment by 7 votes for and 1 against after a proposition by Cllr James seconded by Cllr Bruford.

#### 13/201 **Report from Avon and Somerset Constabulary**

PCSO Rowe gave details of the latest crime figures and added there had been some issues at Danesfield School involving Year 8 girls that was being dealt with and pointed out that the PCSOs held regular Beat Surgeries at the school which included investigating child protection. He advised that two new officers were being trained for Community Speedwatch and a new PCSO would be appointed to the area to increase the total to 4. He advised that PCSO Emma Hall would be replacing him with he leaves to train as a PC. He was thanked for his work during the Christmas Festival. He advised that he was following a lead regarding the recent spate of vandalism on the Recreation Ground. A date to look around the Communications Department was being set up in the near future and all Parish Councils would be invited but there would only be places for two members from each Council. He asked members to encourage attendance at the Public Forum when the Police and Crime Commissioner would be visiting on 25<sup>th</sup> March in Minehead.

#### 13/202 **Report from Somerset County Councillor**

Cllr Davies advised that the CEO had accepted a redundancy settlement and a new CEO would be appointed. There was concern regarding the sale of the freehold of the West Somerset Railway and discussions taking place with interested parties. He pointed out that contribution towards the Quantock AONB would not be withdrawn in the forthcoming financial year. He advised that Williton Football Club had been awarded £250 and the Youth Club £500 from the Health and Wellbeing Fund. He was asked if he had any information on the future of the youth grants from April 2015 to which he was unable to comment at this stage.

#### 13/203 **Report from West Somerset District Councillors**

Cllr May asked members to publicise with their parishioners to complete forms for the discretionary payments as all unclaimed money would be returned to central government. He also asked residents to be aware of bogus carpet seller callers. He had reported a number of potholes and the slipping bank at Tower Hill was being dealt with. He made comments regarding some grounds maintenance issues which the Clerk advised were being dealt with. He requested that the training and details of the defibrillator is properly advertised as soon as it was installed so that people were aware.

#### 13/204 **Clerk's/Chairman's Notices**

The Clerk advised that she had received a response regarding the comments made to the planning application for the public conveniences and a request for the disabled toilet to be available at all times. It was advised that this would not be possible without incurring additional expense of which the Council was asked to make a contribution. The Clerk was asked to write back expressing concern at this decision and requesting a site meeting in order to look at the options.

Details of training courses had been received and members were encouraged to attend. In view of the distance of many of the courses the Clerk agreed to ask if further courses could be arranged in West Somerset.

A request had been received with the deadline date of 10<sup>th</sup> March for information on Health and Wellbeing activity in the area from the District Council for a report to be presented to the Somerset Health and Wellbeing Board. Areas to include for the Parish Council were the Pavilion project, parish walks, defibrillator and member of Archie.

#### 13/205 **Correspondence**

13/205.1 It was **resolved** to note the contents of the correspondence log.

13/205.2 It was **resolved** to note the consultation regarding the draft Openness of Local Government Bodies Regulations 2014 which covered filming and the use of social media and the Clerk was asked to check with SALC for advice regarding any comments. Comments to add was a request for a review of the decision that interest needed to be declared by all members living in the parish when setting the precept.

13/205.3 It was **resolved** to note the request from the Wyndham Estate for a contribution towards the costs of erecting a fence on the proposed new footpath from Catwell to Townsend and it was **resolved** to arrange a meeting with the interested parties to look at the options and bring to the next Environment and Planning Committee meeting.

#### 13/206 **Report from the Environment and Planning Committee held on 17<sup>th</sup> February 2014**

It was **resolved** to note the report

- 13/206.1 (Item 13/110.1B) It was **resolved** to agree to the additional costs of the Doniford signs provided it was within the Committee's budget.

**13/207 Report from the Finance and Administration Committee held on 24<sup>th</sup> February 2014**

It was **resolved** to note the report

- 13/207.1 (Item 13/108.1A) After a proposition by Cllr James seconded by Cllr Denton it was **resolved** by 7 votes for and 1 against, to agree to the recommendation of donating £50 to Victim Support.

- 13/207.2 (Item 13/108.2A) This item would be dealt with at 13/214 below.

- 13/207.3 (Item 13/110.2A) It was **resolved** to note the provisions as at 31<sup>st</sup> January 2014.

- 13/207.4 (Item 13/113.1A) It was **resolved** to agree to the recommendation not to support the Somerset Levels Flood Relief Fund as it was not within the parish but members could contribute as individuals if they wished.

- 13/207.5 (Item 13/116A) This item would be dealt with at 13/215 below.

**13/208 To receive accounts for payment not covered by Finance and Admin Committee**

There were no payments.

**13/209 Report of West Somerset Voluntary Sector Forum held on 13<sup>th</sup> February 2014**

It was **resolved** to note the written report.

**13/210 Report from Pavilion Working Group**

Cllr Vaughan advised 135 people had attended the recent presentations and 80 questionnaires returned, 42 who were in favour and 10 were against including interested parties. It was **resolved** to pay £1387.50 to the architect to cover the additional hours work as requested by the working party for the amendments to the drawings.

**13/211 Report from Youth Club Inspection on 11<sup>th</sup> February 2014**

It was **resolved** to note the written report from the Chairman who commented that the club was now full with 20 young people and two had to be turned away. There was concern at the limitations in numbers and that the club should be encouraged to grow and the Clerk was asked to write to Minehead Eye asking them to investigate alternative venues that could accommodate a larger number. It was **resolved** to note that the grant had been received and to note the terms of acceptance.

**13/212 Community Speedwatch**

The question of joining the team at Old Cleeve was discussed and it was **resolved** to wait until the next meeting with the Speedwatch team to look at the implications and to raise the concern regarding the lack of action taken with the data collected.

- 13/213 It was **resolved** unanimously to exclude the press and public from the remainder of the meeting

**13/214 Sale of Tractor, Link Box and Gang Mower**

Some interest and offers had been received and it was **resolved** to sell these items to the highest bidder with sealed bids to be received by 5pm on 10<sup>th</sup> March 2014.

**13/215 To agree contractor to carry out maintenance of Parish Council land**

It was **resolved** to note the quotation for work to be carried out on the specification. The Clerk was asked to check with SALC if three quotations were required as the work included a wide range of duties which was still being developed and would not always be possible for one contractor to carry out. Provided this was acceptable it was **resolved** to accept the quotation for one year as the service had been satisfactory and to tender for the work the following year.

**13/216 Land Acquisition at entrance to Robert Street**

A valuation of the land had been received and the Doctors would be approached with an offer. It was further **resolved** to write to the Land Registry for clarification of ownership.

**13/217 Matters for the next meeting to be held on 7<sup>th</sup> April 2014**

Parish Assembly

Meeting closed at 9.52 pm