

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 3rd April 2017 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	Richards (Chairman), Aldridge, Birkett, Denton, Hooper, McDonald, Peeks and Vaughan
SCC	None
WSC	Cllr Aldridge
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors Bennett, Perrett and Davies

16/312 The Chairman advised that the meeting would be recorded.

16/313 Apologies as noted above.

(Cllr Denton left during this item on a Fire Shout).

16/314 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Peeks	16/329	Pecuniary, WSC Employee	Informed meeting
Cllr Richards	16/314, 16/329, 16/329.1	Pecuniary, WSC Employee	Informed meeting

16/315 Approval of the Minutes of the Meeting held on 6th March 2017

After a proposal from Cllr McDonald, seconded by Cllr Hooper, it was unanimously **resolved** to approve the minutes.

16/316 Approval of the Extra Ordinary Minutes of the Meeting held on 20th March 2017

After a proposal from Cllr McDonald, seconded by Cllr Aldridge, it was **resolved** to approve the minutes with abstentions from Cllrs Hooper and Richards.

16/317 Matters from the Minutes – for the purpose of report only

16/317.1 (Item 16/282.1) Hinkley C Nuclear Power Station It was **resolved** to note the email that had been circulated earlier that day.

16/317.2 (Item 16/282.2) Defibrillator Training There had been no further update.

16/317.3 (Item 16/282.3) Community Bus Service Cllr Aldridge advised a meeting with Councillors from Watchet would be held during late April.

16/318 Report from Avon and Somerset Constabulary

Apologies had been received from PC Jamie Munro. A report had been submitted and it was **resolved** to note there had been a recent spate of tool theft from transit vans. PC Munro asked that information was forwarded to parishioners that workmen especially should be removing tools from their vehicles overnight to prevent them being victims of theft, especially as insurers may not pay out for belongings stolen from vehicles. Concern was re-iterated by the Chairman and it was **resolved** to request a statement from the police for submission to the Williton Window.

16/319 Report from Somerset County Councillor

Cllr Davies submitted a written report with his apologies which was due to the pre-election period. It was **resolved** to note the following:

- As from Saturday 1st April 2017 Somerset County Council contact centre (Somerset Direct) will no longer operate a non-emergency telephone service on Saturdays.
- An automated telephone service on 0300 123 2224 was available 24 hours a day, 7 days a week for online payments.
- Anyone with concerns about the safety of a child or vulnerable adult would still be able to phone 0300 123 2224 for the Emergency Duty Team out of hours number.
- The joint Devon and Somerset Trading Standards had recently joined with Torbay. This has resulted for the first time; three UK Trading Standards services had merged into a single shared service.

16/320 Report from West Somerset District Councillors – Williton Ward

Cllr Aldridge expressed his concern regarding car parks in Dulverton that had £300,000.00 surplus on a £500,000.00 turnover, it was noted car parks were not meant to make a profit. Cllr Aldridge asked for confirmation whether funds were syphoned into District Council funds. He confirmed he would try and pursue on the basis if that amount of profit was being made, free parking could be supplied for a year, which would good for businesses. Cllr Aldridge informed members of the business rate situation with Hinkley Point and in his estimation West Somerset Council would be in a better financial position by approximately £500,000.00 per year. Cllr Vaughan questioned what the surplus was for Williton car parks, Cllr Aldridge advised he would investigate.

16/321 Clerk's/Chairman's Notices

The Clerk advised members of a 'Being a Good Councillor – The Essentials' course being held on 21st June 2017 at Somerton; which new Cllrs Birkett and Hooper should attend and possibly for existing Councillors for a refresher. After a proposal from Cllr McDonald, seconded by Cllr Aldridge, it was **resolved** to request a course be held locally, within West Somerset.

16/322 Correspondence

16/322.1 It was **resolved** to note the contents of the correspondence log.

16/322.2 It was **resolved** to note the Running Event that would take place on Saturday 20th May 2017.

16/322.3 It was **resolved** the Clerk would respond to the Growing a Rural Community for West Somerset Survey Monkey. Cllr Peeks volunteered to serve on the Rural Parish Sounding Board and it was **resolved** all communication would be via the Parish Office.

16/322.4 It was **resolved** to note the Non Domestic Rate Bill 2017/2018 had been received and the net liability for the year was zero.

16/322.5 It was **resolved** to note the Notice of Election.

16/322.6 After a proposal from Cllr McDonald, seconded by Cllr Hooper, it was unanimously **resolved** to nominate Cllr Peeks for the Star Volunteer for 2017.

16/322.7 After a proposal from Cllr Vaughan, seconded by Cllr Aldridge, it was **resolved**, with one abstention from Cllr Hooper, to pay the Deputy Clerk up to six hours to run the Duck Race which would be deducted from the end of year WWMRG subsidy.

16/323 Report from the Environment and Planning Committee held on 13th March 2017

It was **resolved** to note the report.

16/323.1 (Item 16/167B) After a proposal from Cllr Vaughan, seconded by Cllr Hooper, it was unanimously **resolved** to agree payment to Garden Care and Creation which had increased by £52.00 due to an increase in cost of material to install the new fence at Doniford car park.

16/324 Report from the Finance and Administration Committee held on 20th March 2017

It was **resolved** to note the report.

16/324.1 It was **resolved** to note the provisions as at 28th February 2017.

16/324.2 After a proposal from Cllr Hooper, seconded by Cllr Vaughan it was unanimously **resolved** to deposit the sum of £40,000.00 into the Nationwide instant access Account.

16/325 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following invoices.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
31 March 2017	Cottrell's Garden Care 6035 Playground Maintenance	3001		£150.00		£0.00
31 March 2017	Cllr Ian Birkett 4735 Fuel Costs	3002		£18.00		£0.00
31 March 2017	Garden Care and Creation 6220 Doniford Car Park	3003	166	£612.00		£0.00
31 March 2017	J Jones & Son 6720 Xmas lighting	3004	452510	£216.00		£36.00

16/326 Health and Safety

16/326.1 It was **resolved** to note Cllr Birkett had attended the First Aid Training.

16/327 Regional Youth Council

Cllr McDonald advised he would address the school during an assembly on 24th April 2017. It was hoped the Youth Council would address the members with proposals for Parish Council to consider.

16/328 (Item 16/294) Proposed Pedestrian Crossing

It was unanimously **resolved** to defer this item to the next meeting due to the absence of Cllr Denton.

16/329 (Item 16/295) Consideration of Press Officer

Concern was raised that the local press were not attending the meetings and the need to forward a monthly press release. Cllr McDonald volunteered to undertake the duty of press releases, which would be forwarded to the local press via the Parish Office; the motion was seconded by Cllr Aldridge and unanimously **resolved**.

16/330 Annual Parish Assembly, Wednesday 26th April 2017

The Clerk advised members that Chief Inspector Lisa Simpson had accepted the invitation to be the main speaker at this meeting, but would be unable to arrive until 7.45pm. It was **resolved** the Clerk would insert an article and small advertisement into the local paper. Cllrs Hooper and Peeks gave their apologies for this meeting.

16/331 Events Committee

16/331.1 Cllr McDonald reminded members that the Easter Egg Hunt would take place on Easter Monday and asked for volunteers to attend. Unfortunately, only Cllr Peeks advised she would attend if she was able to do so. Cllrs Aldridge and Birkett had previously given their apologies.

16/331.2 Members were asked to consider additional hours to enable the Clerk to organise the event. Cllr Hooper stated the Clerk should not organise any events and that the Parish should use volunteers and the Parish Council should not pay staff to run events, especially as they were not profit making. Cllr Aldridge expressed his opinion that events should be held to bring the village together. Cllr McDonald expressed concern regarding the lack of volunteers. After a proposal from Cllr Peeks, seconded by Cllr Hooper it was unanimously **resolved** to allow the Clerk up to three additional hours to be taken in lieu.

16/332 It was **resolved** to exclude the press and public from the remainder of the meeting.

16/333 (Item 16/300) Public Toilets

It was **resolved** to note the email reply that had been received from Jayne Souter advising the revised Heads of Terms would not be accepted by West Somerset Council. It was **resolved** that Cllr Vaughan would join the working group due to the resignation of Cllr White. After a proposal from Cllr Vaughan, seconded by Cllr Aldridge it was **resolved**, with abstentions from Cllrs Peeks and Richards and Cllr McDonald against, to arrange a meeting with Jayne Souter to discuss options and seek clarification if the grant money had been lost. It was **resolved** the working group would report back to Parish Council for a decision.

16/333.1 A letter had been received from Dunster Parish Council regarding Public Toilets. It was **resolved** the Clerk would reply and advise as Williton Parish Council was still in negotiations we were unable to answer their questions as no decisions had been made.

16/334 (Item 16/301) **Land Acquisition** - update

After a proposal from Cllr Aldridge, seconded by Cllr Hooper, it was **resolved** with five in favour and two abstentions to agree to the definition from Porter Dodson, that 'land be restricted to an access only in connection with your client's adjoining property for community facilities'.

After a further proposal from Cllr Vaughan, seconded by Cllr Hooper it was unanimously **resolved** to submit a cheque to the value of £1,000.00 + vat to be paid to Risdon Hosegood as undertaking to cover Porter Dobson fees.

16/335 **Doniford Car Park**

It was **resolved** to note the new fence had been installed. No further response had been received regarding request for a copy of a Health and Safety survey.

16/336 **Lease of Office and Car Park Space**

After a proposal from Cllr McDonald, seconded by Cllr Aldridge, it was unanimously **resolved** to defer this item to the next meeting to ensure careful consideration.

16/337 (Item 16/100A) The Clerk advised members of the meeting with Mr Hillier regarding IT support and supplied costings of recommendations at approximately £274.00; which included labour, back-up software and anti-virus. After a proposal from Cllr Aldridge, seconded by Cllr McDonald, it was unanimously **resolved** to progress as long as the work did not exceed four hours and the cost would not exceed £350.00.

16/338 Matters for the next Parish Council meeting to be held on Tuesday 2nd May 2017, Parish Office

Election of Officers and Representatives

Report from Annual Parish Assembly

Meeting closed at 9.00 pm