

# WILLITON PARISH COUNCIL

Minutes of the Annual Council Meeting held on 2<sup>nd</sup> May 2017 at 7.00 pm  
at the Parish Office, 2 Killick Way, Williton.

## Attendees:

<b>Councillors</b>	Richards (Chairman) Aldridge (left after item 17/14), Birkett, Denton (left after item 17/26), Hooper, McDonald, Bennett, Perrett and Vaughan
<b>SCC</b>	None
<b>WSC</b>	Cllr Aldridge
<b>Avon and Somerset Constabulary</b>	None
<b>Press</b>	None
<b>Clerk</b>	Mrs Michelle Francis
<b>Public</b>	None
<b>Other</b>	None

## Apologies:

<b>Councillors</b>	Peeks
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Before the start of the meeting presentations were made from members of the public regarding the Proposed Pedestrian Crossing, Doniford Road, Williton.

Mr Johnson, Head teacher at St Peter's School, reported there had been two near misses over the last two years and his main objective was to alleviate the risk to children crossing the road. He stated that cars drove too fast, but less than 30mph. The lack of visibility and speed posed the greatest risk to children. There was only one sign and no traffic calming measures.

Lee Dunlop agreed with the comments from Mr Johnson. He felt double yellow lines were 'over the top' but expressed the road is dangerous at certain times of the day. It was Mr Dunlop's child that had been knocked off his bike, through no fault of his own, and was lucky no car was approaching or the accident would have been far worse. Mr Dunlop suggested single yellow lines and restricted parking during school times, which becomes dangerous and crowded. Signatures had been collected from parents in favour of action.

Cheryl Howells had been a resident of Doniford Road for over 30 years and objected strongly to the proposed double yellow lines. No previous incident was known on their stretch of road. The school had built a drop-off zone, which had been stopped due to misuse and there was no parking on the school site. Mrs Howells felt residents were being penalised and would prefer a 20 mph speed limit was installed and that a Lollipop person was employed to enable children to cross safely.

Steven Bedford was against the pedestrian crossing and would prefer to see the installation of flashing lights and flat-top speed ramps. He stated that deliveries to residents would be impacted. The letter received from Somerset County Council had no suggestion of reducing the speed limit. He felt a drop-off point would be beneficial. Concern was also expressed that property prices would be affected.

## 17/01 Election of Chairman

Cllr Richards was elected as Chairman and duly signed the Declaration of Office.

## 17/02 Apologies as noted above

## 17/03 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Richards	17/29	Pecuniary, WSC Employee	Informed meeting

## 17/04 Election of Vice Chairman

Cllr McDonald was unanimously elected as Vice Chairman.

## 17/05 Appointment of Councillors to Committees

17/05.1 Councillors Aldridge, Hooper, Perrett and Vaughan were duly elected to the Finance and Administration Committee with Cllrs Richards and McDonald as ex officio members.

17/05.2 Councillors Bennett, Birkett, Denton and Peeks were duly elected to the Environment and Planning Committee with Cllr Richards and McDonald as ex officio member.

17/05.3 Councillors Bennett, Hooper and McDonald were duly elected to the Personnel Committee.

17/05.4 Councillors Birkett, Perrett and Vaughan were duly elected to the Grievance Committee.

17/05.5 Councillors Aldridge, Peeks and Richards were duly elected to the Appeals Panel.  
Meeting dates were agreed.

**17/06 Appointment of Representatives to Outside Bodies**

It was **resolved** to appoint representatives as follows:

Health & Safety Representative	Bennett and Perrett
Highway Liaison Contact	District Cllr I Aldridge
Rights of Way Representatives	Peeks
SCC Parish Paths Liaison Officer	Peeks
Watchet/Williton/Quantocks Area Panel	Bennett and Perrett
SALC	McDonald
Wyndham Charity	Richards
St Decumans Charity	Derek Cridland
Twinning Association	Aldridge
A39 Police Emergency Planning	Denton
Magna Housing Association	Richards
West Somerset Voluntary Sector Forum	McDonald and Richards
Pupil Parliament / Youth Groups	Birkett and McDonald
EDF/Hinkley Point	McDonald and Richards
Archie Project	Vaughan
Parish Plan	Hooper, Peeks and Cilla Webb
Contractor Liaison Officers	Clerk, Bennett and McDonald

**17/07 Inspection of the Deeds in the custody of the Parish Council**

The Clerk reported the lease for the Copse had been renewed in 2012 for a period of 10 years. Doniford car park had been renewed in 2013 for a period of 30 years. The 6ft entrance strip and the play area were listed on Trustee deeds 1980 and 1954 respectively. The Parish Office deeds were held at the solicitors. The lease on Bellamy's Corner would end on 28<sup>th</sup> February 2018.

**17/08** After a proposal from Cllr Aldridge, seconded by Cllr McDonald it was unanimously **resolved**, to adopt the Standing Orders and Code of Conduct.

**17/09 Approval of the Minutes of the Meeting held on 3<sup>rd</sup> April 2017**

After a proposal from Cllr Hooper, seconded by Cllr Vaughan, it was unanimously **resolved** to approve the minutes.

**17/10 Approval of the Minutes of the Extra-ordinary Meeting held on 24<sup>th</sup> April 2017**

After a proposal from Cllr Vaughan, seconded by Cllr Aldridge, it was unanimously **resolved** to approve the minutes.

**17/11 Matters from the Minutes – for the purpose of report only**

17/11.1 (Item 16/317.1) Hinkley C Nuclear Power Station There had been no further update.

17/11.2 (Item 16/317.2) Defibrillator training – The Clerk reported she had spoken to Mr Brian Day who still awaited confirmation that he would be allowed to deliver the training.

17/11.3 (Item 16/317.3) Community Bus Service – Doniford to Williton & Employment Hub – Cllr Aldridge advised members there had been no further update due to a member of the working party standing in County elections and was therefore in purdah.

17/11.4 (Item 16/321) 'Being a Good Councillor' – the Clerk advised members a course was due to be held in early July and further details would be advised as soon as they became available.

**17/12 Report from Avon and Somerset Constabulary**

There was no further report than that given at the Parish Assembly. Concern was again expressed regarding the level of policing; with rises in council taxes and seeing no benefit of extra police patrolling the area. It was acknowledged this was due to the police budget cuts and not a reflection on the local police.

**17/13 Report from Somerset County Councillor**

There was no report due to Cllr Davies standing in County elections and was therefore in purdah.

**17/14 Report from West Somerset District Councillors – Williton Ward**

Cllr Aldridge requested a log listing communication between the Parish Council and West Somerset Council regarding the Public Conveniences; as West Somerset Council had insinuated no communication had been received since November 2016. Cllr Vaughan asked if a response had been received regarding the surplus of Williton car park; Cllr Aldridge had not received a reply, but would ask again.

Cllr Aldridge left after this item.

**17/15 Clerk's/Chairman's Notices**

There were none.

**17/16 Correspondence**

17/16.1 It was **resolved** to note the contents of the correspondence log.

17/16.2 Somerset Wildlife Trust 'Somerset's Brilliant Coast Project' – after a proposal from Cllr Perrett, seconded by Cllr Bennett, it was unanimously **resolved** to invite them to talk at a Parish Council meeting.

17/16.3 'The Great Get Together' – it was **resolved** to note this item

17/16.4 A letter of complaint had been received from residents of Doniford Road regarding the Proposed Pedestrian Crossing – it was **resolved** this item would be discussed under item 17/25.1.

**17/17 Report from the Environment and Planning Committee held on 10<sup>th</sup> April 2017**

It was **resolved** to note the report.

Cllr McDonald gave a verbal report on the recent meeting with Wyndham Estate regarding West Somerset Local Plan allocated land for development. The area proposed to develop was included in the Inspectors Enquiry, Mamsey House and Aller Mead extension. The Parish Council were asked for thoughts on what they would like to see included within the plans, such as Children's' play equipment, cycle routes, footpaths etc.

**17/18 Report from the Finance and Administration Committee**

There was no report this month.

17/18.1 It was **resolved** to note the provisions as at 31<sup>st</sup> March 2017.

**17/19 To receive accounts for payment not covered by Finance and Admin Committee**

It was **resolved** to pay the following invoices.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £	VAT £
02 May 2017	Risdon Hosegood 4105 Purchase of Goods/Asset	3008		20.00			425
02 May 2017	Lyreco UK Ltd 4505 Printing & Stationery	3009	6260204832	38.58		6.43	243
02 May 2017	Mr Keith Richards 4735 Fuel Costs	3010		7.20			
02 May 2017	Mr Robert McDonald 4735 Fuel Costs	3011		33.30			
02 May 2017	Exmoor Cleaning Services 4510 Office Cleaning	3012		12.00			
02 May 2017	Mrs Michelle Francis 6630 Tourism and Leisure	3013		15.18		3.04	
02 May 2017	West Somerset Free Press 4415 Advertising	3014	329076	48.00		8.00	

**17/20 Report from the Annual Parish Assembly**

The Annual Parish Assembly had been held on Wednesday 26<sup>th</sup> April 2017 at St Peters School. Twenty members of the public attended; the main topic of concern was the proposed pedestrian crossing at Doniford Road. Cllr Vaughan commented on the school IT equipment that was used, stating it gave the meeting a professional feel and suggested the Parish Council consider purchasing similar IT equipment.

**17/21 Report from West Somerset Voluntary Sector Forum held on 18<sup>th</sup> April 2017**

It was **resolved** to note the verbal report from Cllr McDonald. EDF gave a presentation aimed at land and property owners, advising their willingness to put money into projects to support and help with renovations of property. New contact numbers for Magna were available.

**17/22 Report from EDF Transport Forum held on 27<sup>th</sup> April 2017**

It was **resolved** to note the verbal report from Cllr McDonald. Cllr Denton asked if discussions had taken place regarding the traffic flow on the proposed Park and Ride and if they had not, requested that this is raised at the next meeting. The landscaping at the new roundabout was raised and members were advised the roundabout had not yet been signed over; it was further advised that the incorrect spelling of Raleghs Cross was still being looked into.

**17/23 Events Committee**

17/23.1 Cllr McDonald advised the Easter Egg Hunt had been well received and attended. It was hoped this would become an annual event. A report had been submitted to the West Somerset Free Press.

17/23.2 Alison Pope had offered the Parish Council the Sleigh for the Christmas Parade; on the understanding the Christmas Eve parade was continued. Concern was raised regarding the lack of volunteers to enable this to happen. Cllr McDonald thought it was a wonderful idea; however, consideration would need to be given to H&S and the extra cost of insurance. Cllr Hooper offered storage for one year. It was **resolved** to defer a decision until the next meeting to enable the cost of insurance to be considered.

**17/24 Regional Youth Council**

Cllr McDonald advised members the presentation he gave at Danesfield School assembly had been well received. The pupils were briefed on how the Parish Council worked and where a school council would fit it; they were asked for ideas on what they would like to see in the village. It was noted the school would approach the Parish Council with their ideas for consideration.

Cllr McDonald had also visited Minehead Eye regarding Williton Youth Club. It was **resolved** to contact the Youth Workers and request they speak at a Parish Council meeting on the immediate future of the Youth Club.

**17/25 (Item 16/328) Proposed Pedestrian Crossing**

17/25.1 It was **resolved** to note the letter of complaint that had been received from residents of Doniford Road, against the proposed pedestrian crossing.

17/25.2 Notification of consultation on proposed works had been received from Somerset County Council. A discussion took place regarding the proposed crossing, which included ideas such as a 20 mile an hour zone, single yellow lines which would give restricted parking enabling residents to park outside of school hours and traffic calming measures. After a proposal from Cllr Denton, seconded by Cllr Perrett, it was unanimously **resolved** that Cllr Denton would write a response to Somerset County Council including the above points. A copy of the letter would be circulated to all Councillors.

**17/26 SID (Speed Indicator Device) Report**

It was **resolved** to note the report.  
Cllr Denton left after this item at 8.55pm.

**17/27** It was **resolved** to exclude the press and public from the remainder of the meeting

**17/28 (Item 16/333) Public Toilets**

It was **resolved** to note a meeting was scheduled to take place on Friday 5<sup>th</sup> May with Jayne Souter, Taunton Deane Council. Members expressed their dissatisfaction with the way the District had dealt with the issue, with promises being made then taken away. It was **resolved** the Clerk would reply before the meeting and ask; was the grant still available and were the heads of terms negotiable.

**17/29 Insurance Renewal**

After a proposal from Cllr Vaughan, seconded by Cllr Hooper it was unanimously **resolved** to renew the insurance with Zurich Insurance. The Clerk would enquire if there would be a reduction based on a three year period.

**17/30 End of Year Audit 2016/2017** - The Clerk reported this was ongoing.

**17/31 Doniford Car Park**

There had been no further update. It was **resolved** to note the Parish Council had completed their obligations in respect of erecting a new fence. It was noted that Highways had advised they would not erect any warning, concealed entrance, signs on the highway.

**17/32 Lease of Office and Car Park Space**

After a proposal from Cllr Hooper, seconded by Cllr Vaughan it was **resolved** with one abstention from Cllr McDonald, to offer a 5 year lease with an increase of 3%.

**17/33 Matters for the next Parish Council meeting to be held on Monday 5<sup>th</sup> June 2017, Parish Office**

Meeting closed at 9.15 pm

