

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 2nd March 2015 at 7.00 pm
at the Parish Council Office, 2 Killick Way, Williton.

Attendees:

Councillors	McDonald (Chair), Bigwood (left during item 14/221 at 9pm), Denton, James, Koch, Stiven and Woods
SCC	None
WSC	None
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors Bennett, Peeks, Vaughan and Davies. PCSO Thompson

14/205 **Apologies as noted above.**

14/206 **Declarations of Interest**

There were none.

14/207 **Approval of the Minutes of the Meeting held on 2nd February 2015**

After a proposal from Cllr Koch, seconded by Cllr Woods, it was unanimously **resolved** to approve the minutes.

14/208 **Matters to Report from the Minutes**

14/208.1 (Item 14/181.1) Hinkley C Consultation Further to an article in the West Somerset Free Press regarding the storage of old nuclear waste, it was **resolved** the Clerk would request further information and report back to the next meeting.

14/208.2 (Item 14/181.2) Flood Plan Cllr McDonald reported the District Flood Board would meet on 5th March, on which the West Somerset Flood Group hold three seats. It was **resolved** to note that Somerset Rivers Authority and Somerset Levels would present an update at that meeting and any implications it may have on our area in future.
Cllr Koch expressed her thanks to Cllr McDonald for all his work with the Flood Group which was supported by all present.

14/208.3 (Item 14/181.3) Weekend Car Park Charges It was **resolved** to note a meeting had been held on Friday 6th February. It was **resolved** to note the meeting was positive regarding 1 hours sponsored parking, however, the scheme needed support from local traders. It was **resolved** the Clerk would write to the traders again asking for their interest and evidence of effect on customers.

14/208.4 (Item 14/181.4) Youth Council It was **resolved** to change the item name to 'Regional Youth Council'. After a discussion the Parish Council expressed disappointment in what seemed to be lack of involvement with local schools. The Council was keen to actively support as it was good for the local youth. It was **resolved** Cllr Denton would contact Naomi Griffiths from Minehead Eye, Mr Johnson, from Danesfield School and Mr Rushforth from Minehead Middle, to encourage the School Council and enquire if they still run Debating and other events. Cllr Woods suggested "Could the Parish Council be instrumental in starting-up" regular school council events.

14/208.5 (Item 14/181.5) Meeting to look at public Toilets It was **resolved** to note the meeting was held on Friday 6th February. The issue was still being investigated, possibly using a 20p coin to use system as it was felt it would enable the toilets to be available 24-hours. A timer system with automatic shut-off was discussed. After a discussion it was unanimously **resolved** to request the radar system be taken away and have the toilets free to use. It was **resolved** to ask the earliest and latest opening times that could be achieved and to once again report that urinating had been reported to Cllr May.

14/208.6 (Item 14/181.6) Mobile Youth Projects It was reported nothing had been heard from Naomi Griffiths and whether she had found anywhere to store the ramps. It was **resolved** Cllr Denton would enquire and report back to next meeting.

14/208.7 (Item 14/181.9) Defibrillator After a request for volunteers it was **resolved** to note that only three names had been given who wished to partake in the training. It was **resolved** the Clerk would again ask the Spar and Williton Football Club for volunteers. It was **resolved** Cllr James would ask Love Williton.

- 14/209 Report from Avon and Somerset Constabulary**
 PSCO Thompson had given apologies for not attending the meeting but this was due to shortage of staff, but had submitted a written report. It was **resolved** to note the latest crime statistics.
- 14/210 Report from Somerset County Councillor**
 Cllr Davies had given his apologies as he had been instructed to attend another meeting, but had submitted a written report. It was **resolved** to note Cllr Davies had already used his allocation for (S.I.S.) Small Improvement Scheme, however he was trying to gain support for a third allocation. A document on 'New Chapter for Library Services in Somerset' was distributed. It was **resolved** the Clerk would contact the Library manager to enquire if there had been an increase in visitors and if they had any ideas for promoting the usage of the Library that the Parish Council could support. It was **resolved** to report in the Williton Window that the Parish Council supports the library initiative.
- 14/211 Report from West Somerset District Councillors**
 The Clerk read out a report from Cllr May. It was reported dog fouling on the Memorial Ground and around the village was becoming a disgraceful state and Cllr May had received complaints. It was reported the lights at Five Bells and North Street were still malfunctioning due to a fault in the cable. Reports had been received of men still urinating behind parked cars. Cllr May suggested contacting Engage at Alcombe regarding bid managers.
- 14/212 Clerk's/Chairman's Notices**
 The Clerk reported an email had been received from Dorset and Somerset Air Ambulance regarding its annual Coast to Coast Cycle challenge on 17th May asking for any willing marshals. It was **resolved** the Clerk would reply asking for the route it will follow. It was further **resolved** to forward to Cilla at the West Somerset Free Press and to Williton Window.
 The Clerk also reported a letter had been received from Love Williton regarding hanging baskets asking if the Parish Council would be willing to have a basket outside the office and be responsible for watering the basket. It was **resolved** to reply saying yes, the Parish Council would support.
 The Chair reported the Community Speed Watch group were looking for volunteers.
- 14/213 Correspondence**
- 14/213.1 It was **resolved** to note the contents of the correspondence log. It was **resolved** that Cllr McDonald would contact Magna regarding the storage of sandbags.
- 14/213.2 It was **resolved** to note the letter from Mr Childs regarding Street Lighting. It was **resolved** the Clerk would reply saying the Parish Council note and understand his comments and that they are applying for funding to improve the situation.
- 14/213.3 It was **resolved** to note the letter from Mr Childs regarding traffic congestion outside Danesfield School. It was **resolved** the Clerk would reply to advise the Parish was applying for funding and ask him to write to Highways and County Councillors giving his support.
- 14/213.4 It was **resolved** to reply to Stephen Hooper from the Angling Trust, stating the Parish Council supports their proposal in principal.
- 14/213.5 The reply from Ian Liddell-Grainger MP was noted.
- 14/213.6 Draft West Somerset Local Plan 2032. It was **resolved** to include this item on EPC agenda to ensure a response was submitted by the deadline of 23rd March 2015. It was **resolved** the Clerk would email all councillors asking them to submit their comments to the EPC meeting.
- 14/214 Report from the Environment and Planning Committee**
 It was **resolved** to note the report.
- 14/214.1 It was **resolved** to note the reply from Watchet Town Council declining the offer of running a market in Williton. A discussion took place where concern was raised regarding the costs and administration of running a market. It was **resolved** the Clerk would contact Taunton Deane to gather further information on their market.
- 14/215 Report from the Finance and Administration Committee**
- 14/215.1 (Item 14/101.2A) It was **resolved** to note the provisions as at 31st January 2015.
- 14/216 To receive accounts for payment not covered by Finance and Admin Committee**

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VA £
16-Feb-15	Darren's Dens 4555 WSC Ground Maintenance	2736	240	285.00		
17-Feb-15	Exmoor Cleaning Services 4510 Office Cleaning	2737	1773	12.00		2
02-Mar-15	Lights 4 Fun 6720 Xmas Lighting	2738	1222417	511.28		24
02-Mar-15	Rosemary Woods 4735 Fuel Costs	2739		19.35		
02-Mar-15	Lights 4 Fun – CREDIT NOTE 6720 Xmas Lighting	2738	CN42927	-30.38		
02-Mar-15	Lights 4 Fun – CREDIT NOTE 6720 Xmas Lighting	2738	CN42928	-10.50		

14/217 Report from Personnel Sub-Committee

It was **resolved** to note the report.

- 14/217.1 It was unanimously **resolved** the Clerk would purchase new office phones with a maximum budget of £80.00. It was **resolved** to note the need for new computers and printers to be included in the next budget.

14/218 Confirmation of May Meeting Dates

Due to the elections, it was unanimously **resolved** the date for the Full Council meeting in May would be moved to Monday 18th. It was further **resolved** the sub-committee meetings, with the exception of the Trustee WWMRG and WCH, would be temporarily suspended until June to enable committees to be formed from new council, however, it was **resolved** an extra-ordinary meeting would be called if needed for any urgent issue such as planning.

14/219 Annual Parish Assembly – agenda items

It was unanimously **resolved** the date for the Annual Parish Assembly would be Monday 27th April. It was **resolved** the Clerk would book the Council Chamber with power-point facilities. It was **resolved** the Clerk would advertise with posters, insertion in the West Somerset Free Press and Williton Window.

Items to add to the agenda were discussed. These included a Pavilion update and Flood report. It was **resolved** Cllr James would contact a speaker regarding the proposed Tidal Lagoon.

14/220 Williton Pavilion Project

- 14/220.1 Cllr McDonald reported from the Working Group meeting held on 23rd February. It was **resolved** to note the application to EDF had been submitted. Funding was discussed and the Clerk had been asked to contact Viridor regarding grants. It was unanimously **resolved** to approach three bid managers and request a presentation from each to be given to the Working Group, the results of which would be recommended to Full Council for approval.

- 14/220.2 It was unanimously **resolved** to request volunteers to establish a management group. It was **resolved** to include an article in the Williton Window.

14/221 Report from Transport Forum held on 26th February 2015

It was **resolved** to note a report from Cllr Woods had been forwarded.

14/222 Report from Quantock Hills Joint Advisory Committee meeting

It was **resolved** to note the meeting was postponed until 3rd March 2015.

14/223 Wyndham Charity Report

It was **resolved** to note the report had been forwarded. Unfortunately the date of their event clashed with Williton Fete, it was **resolved** Cllr McDonald would contact the Wyndham Charity to report.

14/224 Paul Foster Memorial Bench

After a proposal from Cllr Koch, seconded by Cllr Woods, it was unanimously **resolved** to gift the Memorial Bench to the WWMRG.

14/225 Matters for the next meeting to be held on Tuesday 7th April 2015

Report from Watchet, Williton & Quantock Vale Area Panel meeting held on Tuesday 3rd March.

14/226 It was resolved to exclude the press and public from the remainder of the meeting

14/227 Review of Pay Scales

14/227.1 After a proposal from Cllr James, seconded by Cllr Koch, it was unanimously **resolved** to change the title of Assistant Clerk to Deputy Clerk. A further proposal from Cllr James, seconded by Cllr Koch, to increase the Deputy Clerks pay scale to SCP 19 was unanimously **resolved**.

14/228 Land Acquisition update

It had been reported by Cllr Vaughan in the January meeting that the funding plan had been voted on at a previous meeting, however, this was incorrect. The funding plan dated 5th November 2014 was circulated and after a proposition by Cllr Koch, seconded by Cllr Denton it was unanimously **resolved** to 'Agree in principal, subject to legal fees being confirmed'.

Meeting closed at 9.25 pm