

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 1st August 2016 at 6.45 pm
at the Council Chamber, Killick Way, Williton.

Attendees:

Councillors	Richards (Chairman), Aldridge, McDonald, Bennett, Kirkham, Perrett, Peeks, Vaughan and White
SCC	Cllr Davies (left at 8.25pm after item 16/98.2)
WSC	Cllr Aldridge
Avon and Somerset Constabulary	PC Ware
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Denton
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Before the start of the meeting Mr Julian Spicer from Stogumber Parish Council addressed members regarding their experience of producing a Neighbourhood Plan.

This was followed by an address from Somerset County Council representatives regarding the Library and Registration services and the proposed relocation into West Somerset House.

16/87 The Chairman advised that the meeting would be recorded.

16/88 **Apologies as noted above.**

16/89 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Aldridge	16/112	Prejudicial, Member of WSC Planning Committee	Left room
Cllr Peeks	16/100, 16/112	Pecuniary, WSC Employee	Informed meeting
Cllr Richards	16/94, 16/112, 16/100, 16/115	Pecuniary, WSC Employee	Informed meeting
Cllr McDonald	16/106	Personal, Chairman of RBL	Informed meeting

16/90 **Approval of the Minutes of the Meeting held on 4th July 2016**

It was unanimously **resolved** to approve the minutes.

16/91 **Matters from the Minutes – for the purpose of report only**

16/91.1 (Item 16/65.1) Hinkley C Nuclear Power Station The Clerk informed members that the request for the hedges to be reinstated at Washford Roundabout had been submitted, but no response had been received to date. As had been reported in the national press, EDF had given the agreement for the project to start; however, the UK Government wanted to review the decision before giving the go-ahead.

16/91.2 (Item 16/72.2) SCC Grass Cutting The Clerk advised members that cutting the SCC grass areas would cost £42.50 + vat per cut and the clerk had instructed the commencement of work to be undertaken at the same frequency of grass cutting on the memorial ground, as previously **resolved**.

16/92 **Report from Avon and Somerset Constabulary**

It was reported there had been a 7.7% increase over the last year on reported crime. The number of calls from the public was showing a decrease. PCC Sue Mountstevens had a consultation period which would end at the end of August inviting communities to vote on where they felt that priorities needed to be placed and were advised where forms were available from.

16/93 Report from Somerset County Councillor

Cllr Davies mentioned the increase in crime and questioned if the spike was because of the inclusion on Wellington within the reporting area. Cllr White advised the police had confirmed they were unable to separate the areas and Williton do not have their own crime figures. Devolution had been debated at County and it had been **resolved** to agree with the Cabinets decision to sign up to it, but this did not commit the Council to enter into a devolution deal or become a member of the South West combined authority. County had transferred the disability service to a social disability enterprise; concern had been debated regarding commissioning outside bodies to cut costs. A press release regarding 'Keep cool and carry on' was received giving advice during hot weather. A new improved online map to explore Somerset was available. Cllr Vaughan asked for any further information regarding the repairs to the A39 at West Quantoxhead, Cllr Davies had not been informed of any further update other than it had been due to start in September.

16/94 Report from West Somerset District Councillors – Williton Ward

Cllr Aldridge advised the District Council had been speaking and deliberating at length about the future of the District Council and a meeting would be held on 7th September 2016. Taunton Deane Borough Council had held their meeting and the leader of TDBC had said that he would not be happy to recommend to his Council the option of staying as they were, sharing services but two separate councils; due to this comment, Cllr Aldridge felt this was no longer an option for West Somerset Council to consider. There was a possibility of Sedgemoor becoming involved, but no details had been received to date. Cllr Davies requested a list of questions and comments before the scrutiny meeting, Councillors were asked to forward any comments through the clerk, before the 16th August. Cllr Vaughan raised concern regarding budget and precept as District Council are capped at present; Cllr Aldridge advised it had already been acknowledged there was little difference between the Council Band D in Williton and Taunton.

16/95 Clerk's/Chairman's Notices

- The Clerk advised members that formal notification of resignation due family and work commitments had been received from Cllr Parbrook and the vacancy would be advertised.
- Somerset County Council pension fund annual meeting would take place on Friday 23rd September at Dillington House.

16/96 Correspondence

16/96.1 It was **resolved** to note the contents of the correspondence log.

16/96.2 Nominations for the annual Chairman's Award Ceremony had been requested, it was **resolved** members would forward any nominations to the Clerk to meet the deadline of Friday 2nd September 2016.

An invitation had been received from Vicar Clive Gilbert to a Community Forum on Wednesday 10th August 2016, 7.30pm at St Peter's Church.

16/97 Report from the Environment and Planning Committee held on 11th July 2016

It was **resolved** to note the report.

16/97.1 A discussion took place regarding Doniford Car Park. Cllr Peeks proposed a letter was sent to Mr Clothier stating "if a replacement fence is not erected within two months, then due to health and safety reasons, the Parish Council will consider rescinding the lease", this was seconded by Cllr McDonald, and after a vote of four votes in favour with 3 abstentions it was **resolved** the Clerk would write the letter. Cllr Bennett requested Doniford car park be added to the Health and Safety meeting. Cllr Aldridge advised that Magna had cleared the area between St Peter's Close and High Street as a gesture of goodwill.

16/98 Report from the Finance and Administration Committee held on 18th July 2016

It was **resolved** to note the report.

16/98.1 It was **resolved** to note the provisions as at 30th June 2016.

16/98.2 It was **resolved** to note the annual report from the internal auditor. After a proposal from Cllr Vaughan, seconded by Cllr McDonald it was unanimously **resolved** to write a letter Cilla Webb, secretary of the Parish Plan Committee regarding the funds. Cllr Bennett confirmed risk assessments were undertaken and this would be included in the relevant minutes.

16/99 To receive accounts for payment not covered by Finance and Admin Committee

A request had been received from WWMRG to grant funds in the form of £1,625.00 that had been allocated in the provisions to pay Mitchell Architects and the budget allocation of £6,000.00 for the pavilion project. After a proposal from Cllr Peeks, seconded by Cllr Vaughan it was **resolved**, with one vote against, to pay WWMRG the total sum of £7,625.00.

It was **resolved** to pay the following invoices.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £	VAT £
01 Aug 2016	West of England Fire Protection Ltd 4525 Health and Safety	009212	79360	47.40		7.90	
01 Aug 2016	Pete Broadey 4550 Lengthsmans Duties	002913	J1680	60.00		0.00	
01 Aug 2016	WWMRG 6640 Pavilion Project	002914		7625.00		0.00	

16/100 (Item 16/74) Neighbourhood Plan

A discussion took place further to the presentation from Mr Spicer earlier in the evening and concern was raised regarding the level of commitment and time that would be required to undertake the project. Cllr McDonald proposed that no further action be taken due to not having the resources and that the item be removed from the agenda, the motion was seconded by Cllr Kirkham and **resolved** with one abstention.

16/101 (Item 16/75) Regional Youth Council

Cllr McDonald advised members a meeting had taken place with Naomi Griffith from Minehead Eye; although not able to become involved, Naomi was happy to offer some advice. Cllr McDonald advised he would meet with the Head Teachers at Danesfield Middle School and West Somerset College to ascertain the level of interest and would report back.

16/102 Youth Provision

Due to the absence of Cllr Denton it was **resolved** to defer this item to the next meeting.

16/103 (Item 16/76) Community Bus Service – Doniford to Williton & Employment Hub

Cllrs Aldridge and Kirkham had held a meeting and discussed the priorities, as follows

1. Survey Doniford
2. A flyer in Williton Window to invite comment from residents of Williton
3. A flyer in Watchet (subject to Watchet Town Councils agreement and involvement)
4. Survey Doniford estate (married quarters)
5. Discussion with Haven management.

Watchet Town Council had acknowledged that they awaited the results of the consultation survey with interest.

16/104 (Item 16/77) Proposed Pedestrian Crossing

Due to the absence of Cllr Denton it was **resolved** to defer this item to the next meeting.

16/105 (Item 16/78) Archie Project

The accounts had been received, as requested. Cllr Peeks commented on the large postage costs and administration costs. After a proposal from Cllr McDonald, seconded by Cllr Vaughan, it was **resolved**, with two abstentions, to donate the sum of £500.00 to the project for one year funding, as previously agreed.

16/106 Improvements to War Memorial

Cllr McDonald reported that work had commenced and was on schedule. A meeting with Angela Summers was due to be held the following day.

16/107 Report from Transport Forum held on 21st July 2016

Cllr McDonald had tried but had been unable to attend the meeting due to traffic congestion.

16/108 Report from West Somerset Voluntary Sector Forum held on 14th July 2016

Cllr McDonald apologised being unable to attend the meeting due to ill health. It was **resolved** the Clerk would forward the draft minutes to members.

16/109 Public Meeting with Parishioners

The Clerk would arrange a Coffee Morning at the Parish Office in early September, possibly Monday 5th September.

16/110 Community Speed Watch (CSW) and Speed Indicator Device (SID) Report

Unfortunately, Mr Newman was unwell and a new volunteer was needed to collate the data. Volunteers were requested to join the CSW. Cllr White would speak to Cllr McDonald to obtain further information.

16/111 SCC Listening Learning Changing

Members were asked to complete the questionnaire individually.

16/112 Planning applications for consideration

Cllr Aldridge left the room for this item.

Application No	Location	Details	Comment
3/39/14/024	J Gliddon & Sons Ltd, Bank Street	An appeal has been made to the Secretary of State by Mr Gliddon against the Council's decision to refuse planning permission for the development	No further comment
3/39/14/010	Land at Bank Street/Fore Street	An appeal has been made to the Secretary of State by J Gliddons & Sons Ltd against the Council's decision to refuse planning permission for the development	No further comment

16/113 It was **resolved** to exclude the press and public from the remainder of the meeting

16/114 Youth Offending Team

After a proposal from Cllr McDonald, seconded by Cllr Kirkham, it was **resolved** the Clerk would contact the Chief Constable.

16/115 (Item 16/85) Public Toilets

The Clerk advised members a meeting date was still trying to be obtained from Cllr Dewdney. It was **resolved** Cllrs White, Bennett and Perrett would form a working group.

16/116 Matters for the next Parish Council meeting to be held on Monday 3rd October 2016, Parish Office

Budget

Beckett House

Meeting closed at 9.03 pm