

**WILLITON PARISH COUNCIL**  
**Minutes of the Finance and Administration Committee Meeting**  
**held on 20<sup>th</sup> April 2015 at 7.15pm at the Parish Office, Williton**

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**Attendees:**

<b>Councillors</b>	Vaughan (Chairman), James and Woods
<b>Public</b>	None
<b>Other</b>	Mrs M Francis

**Apologies:**

<b>Councillors</b>	Bennett, Denton and McDonald
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**14/127A Apologies as noted above**

**14/128A Declarations of Interest**

There were none

**14/129A Approval of Minutes of the Finance & Administration Committee Meeting held on 16<sup>th</sup> March 2015**

After a proposal from Cllr Woods, seconded by Cllr James, it was unanimously **resolved** to approve the minutes.

**14/130A Matters to Report**

14/130.1A (Item 14/114.1A) Youth Service It was **resolved** to note a grant had been received from Youth and Community Group Grant for £1,500.00.

14/130.2A (Item 14/114.2A) Street Cleansing and Public Convenience Cleaning Contract The Clerk reported the frequency of services in Watchet and Minehead were the same as Williton, being every eight weeks. It was **resolved** to remain at this level.

14/130.3A (Item 14/120A) Pedestrian Crossing and Lighting

A meeting took place on 8<sup>th</sup> April with EDF Energy and Andrew Goodchild and it **resolved** that Cllr Denton would apply to the Mitigation fund for the crossing and lighting. It was **resolved** the Clerk would contact Cllr Denton regarding the application; it was **resolved** after a proposal from Cllr Vaughan, seconded by Cllr Woods to contact Jan Ross from Engage to assist with the application. Cllr Woods suggested if the application was unsuccessful to then apply for the 106 money. It was further suggested to request street lighting on any future building applications.

**14/131A Parish Office**

The Clerk reported that the 'No Parking' signs had been ordered.

The Clerk advised prices for folding tables. Due to the storage of the existing tables, it was **resolved** this issue would be re-visited at a later date.

**14/132A Budget**

14/132.1A It was **resolved** to note the detailed Expenditure Analysis sheet as at 31<sup>st</sup> March 2015. Cllr Vaughan reported an underspend of £35,574.52 for the year 2014-15, the areas where money was saved included ground maintenance, staff wages, insurance, lengthsman and pavilion. It was **resolved** to note the grounds maintenance and pavilion monies had been ring-fenced. After a proposition from Cllr Vaughan, seconded by Cllr James, it was **resolved** to recommend to full council that £10,000.00 be added to Capital Projects, giving a total of £35,000.00 to secure the purchase of the Doctors land and the widening of the Robert Street entrance to the Memorial Ground to enable this access to become the primary entrance.

It was **resolved** to contact Cllr Koch to request she become a signatory on the Parish Council bank account.

