

# WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 2<sup>nd</sup> April 2012 at 7.05 pm  
at the Council Chambers, Williton

## Attendees:

|                          |  |
|--------------------------|--|
| <b>Councillors</b>       | Woods (Chairman), Koch, Gower, James, McDonald, Peeks (left 9pm), Wood, Vaughan (from 7.15pm) and Beaver |
| <b>SCC Councillors</b>   | Trollope-Bellew  |
| <b>WSC Councillors</b>   | None   |
| <b>Avon and Somerset</b> | PCSO David Rowe  |
| <b>Constabulary</b>      |  |
| <b>Press</b>             | None   |
| <b>Clerk</b>             | Mrs J Johnson-Smith  |
| <b>Public</b>            |  |
| <b>Other</b>             | Rachel Kelly – 10 Radio  |

## Apologies:

**Councillors** Davies, May, Hall and Bigwood,

**11/228 Apologies as noted above.** The Chairman agreed to send a card to Cllr Hall on behalf of the Parish Council wishing him a speedy recovery.

### 11/229 Declarations of Interest

| Name       | Agenda Item | Interest | Action    |
|------------|-------------|----------|-----------|
| Cllr Woods | 11/236.2    | Personal | Left room |

### 11/230 Approval of the Minutes of the Meeting held on 5<sup>th</sup> March 2012

It was unanimously **resolved** to approve the minutes.

### 11/231 Matters Arising from the Minutes

11/231.1 (Item 11/211.1) Hinkley C Consultation It was **resolved** to note the Procedural Decision and notes from the Preliminary meeting from IPC and an invitation from the Planning Directorate for a representative to attend their site meeting around Williton on 12<sup>th</sup> April. Cllrs Peeks, Wood or James would attend depending on the time of the meeting.

11/231.2 (Item 11/211.2) Emergency Planning It was **resolved** to note receipt of the Brief on the Hinkley Point Off-Site Nuclear Emergency Plan and the updated West Somerset Council Corporate Emergency Response and Recovery Plan.

11/231.3 (Item 11/211.6) Olympic Torch Cllr Beaver reported on the meetings that had been held with the District Council and advised that the Torch should be going through Williton on 21<sup>st</sup> May at around 5.30pm with processions 1 hour beforehand. The roads would be closed as and when required. There would be parking cones put out in Priest Street, Bank Street, High Street and Tower Hill from the previous Sunday evening but extra parking would be provided at Croft House and Williton Hospital. The main car park would not be patrolled after 4.30pm and additional parking was available behind the Council offices and 6 volunteers had come forward to help marshal the event. It was expected to attract quite a big media interest as it was only Day 3 of the Torch's journey.

11/231.4 (Item 11/211.7) Street Art Cllr Wood advised that the posters were printed and were being distributed. There had also been offers of contributions for the exhibition which would run for 1 week. There was some discussion on the security of the exhibits and it was suggested purchasing Perspex to secure the postcards and photos. Cllr Woods agreed to help with the risk assessment.

11/231.5 (Item 11/216.2) Road Closure of A39 at Bilbrook in March and impact It was felt that the disruption was minimal and less than expected.

11/231.6 (Item 11/224) Integration of Health Service It was **resolved** to note the report from the League of Friends of the meeting with the NHS representatives and members commented on the positive outcome and that NHS staff had listened to concerns. It was further **resolved** to note the Patients Newsletter that had been received from the Williton and Watchet Surgeries.

11/231.7 (Item 11/226) Further items for Parish Assembly The Clerk was asked to book the use of the projector and screen for the Chairman's Report. It was agreed to add the forthcoming projects to the agenda ie Olympic Torch, Street Art and Queen's Jubilee as well as reporting on the projects that have taken place in the last year. It was suggested inviting the vicar to the meeting.

### 11/232 Report from Avon and Somerset Constabulary

It was **resolved** to note the high increase in crime figures to 19 crimes with 61 calls from members of the public. PCSO Rowe advised members that there were ongoing problems with squatters at the old Croft House site and the County Council were in the process of carrying out an eviction. He added that he had been approached regarding a dog watch scheme which was getting some interest from dog walkers. He would be looking at the speed issues in Tower Hill and keeping an eye on illegal parking in Fore Street.

### 11/233 Report from Somerset County Councillor

Cllr Trollope-Bellew asked for confirmation that members were happy for the Highways to go ahead with the zebra crossing at the suggested location, to which they agreed. He advised that the County Council's share of the Council tax had not been increased but next year £40m of savings would be needed. These savings have come from the loss of 4 Corporate directors and a reduction in Heads of Service which would inevitably lead to a reduction in service. £85m had come from other sources for roads and schools, but not in West Somerset. The 500 bus services to Williton would continue to run until the end of the academic year as this was linked with the school run. The Boundary Commission were planning to move Bicknoller as well as Crowcombe and Stogumber into the Dunster Ward. He commented that he would not be standing again at the next election and members thanked him for attending the Parish Council meetings so regularly.

**11/234 Report from West Somerset District Councillors**

It was **resolved** to note the written report from Cllr May and his request for the Groundsman to remove the grass cuttings from Bellamy's Corner.

**11/235 Clerk/Chairman's Notices**

The Clerk advised that a letter had been received from Danesfield School formally requesting financial support towards the cost of mugs for the Williton children for the Jubilee. She further advised that she had advertised the vacancy on the Parish Council and provided no election was called for a co-option could take place at the next meeting.

The Chairman advised that she would be stepping down from position of Chairman at the next Annual Meeting.

**11/236 Correspondence**

11/236.1 It was **resolved** to note the contents of the correspondence log.

11/236.2 It was **resolved** to note the request for financial support for the Annual Fun Run from Danesfield School. After some discussion it was proposed by Cllr James and seconded by Cllr Peeks not to accept their request as it would not be specifically for the benefit of Williton children, This was carried unanimously. It was **resolved** to put recommendations for a policy for Minor Grants for the next financial year on the next agenda of the Finance and Administration Committee

11/236.3 It was **resolved** to note the plans of the Somerset Advice Network to have an info-hub in Williton and the Clerk advised that she had spoken to them to explain that we would not be able to offer any staff to assist in this project but the office premises could be used for this purpose if required. Cllr Beaver added that she had received no further information from the CAB about using the office as a base in Williton.

11/236.4 It was **resolved** to note the copy of the Consultation on the Draft West Somerset Local Plan and the Clerk was asked to request further hard copies so that all members would have an opportunity to examine the document and bring their comments to the next Full Council meeting.

11/236.5 It was **resolved** to note the invitation to the County Plan Conference on 27<sup>th</sup> April. Cllr McDonald and possibly Cllr Koch agreed to attend.

**11/237 Report from the Environment and Planning Committee held on 12<sup>th</sup> March 2012**

It was **resolved** to note the report.

11/237.1 (Item 11/116.8B) It was **resolved** that the Finance and Administration Committee would look at the budget with a view to acquiring the land at the Queen Bee site should it become available.

11/237.2 (Item 11/120.1B) It was **resolved** to wait receipt of the reply from Wyndham Estate and raise this at Full Council as the Groundsman may no longer have capacity to take on these duties in the light of the proposed devolvement of grounds maintenance from the District Council.

**11/238 Report from the Finance and Administration Committee held on 19<sup>th</sup> March 2012**

It was resolved to note the report.

11/238.1 It was **resolved** to note the Financial Reserve Estimated Provisions and Current Account Expenditure.

11/238.2 It was **resolved** to note that Cllr Vaughan carried out the bank reconciliation for the month of February.

11/238.3 (Item 11/108.1A) The lease for the Doniford Car Park had been returned from Risdons with their report. Cllrs Woods and James agreed to examine the lease and the items highlighted by Risdons in detail and provided that the landlord Solicitor's agreed to the proposed amendments they would sign the document.

11/238.4 (Item 11/109.3A) It was **resolved** to agree to the new letting charges and to allow free use of the rooms by the Trustees of the Memorial Ground, the Williton Community Hall and Twinning Association but any events would be charged at the normal community rate. The Clerk was asked to contact the Talking Newspapers to see if they would still be interested in leasing the office.

**11/239 To receive accounts for payment not covered by Finance and Admin Committee**

It was **resolved** to pay accounts on the attached list.

**11/240 Report from Meeting of Watchet, Williton and Quantocks Area Panel held on 27<sup>th</sup> March 2012**

Cllr Koch reported that the meeting was not well attended. The main item discussed was the surface dressing requirements from the Highways Department for next year.

**11/241 Report of meeting of SALC West Area meeting held on 8<sup>th</sup> March 2012**

As the Chairman was unable to attend there was no report.

**11/242 Report of Informal Meeting with Friends of Memorial Ground held on 15<sup>th</sup> March 2012**

The Chairman advised that there was not much to report and the Friends were briefed on current issues. They asked if the World War II Memorial Plaque could be reinstated on the Playground Shelter and advised that the plans for the cricket pavilion had been found in the archives. The Clerk was asked to check that the insurance policy covered helpers on the ground.

**11/243 Devolvement of Grounds Maintenance**

It was **resolved** to note the letter from the District Council about mechanical sweeping and to note that no decision had been made to the proposals on grounds maintenance. It was **resolved** that the Groundsman should undertake the training on playground inspection in any event to cover the playground on the Memorial Ground.

**11/224 Williton Community Hall**

It was reported that there was a need to develop a new business plan before going any further with the project.

**11/225 Venue of Meetings**

There was some discussion as to the suitability of the office for holding Full Council meetings due to the space and it was **resolved** to remain in the present location for 6 months and monitor the position.

**11/226 Matters for the Annual Meeting to be held on 8<sup>th</sup> May 2012**

Election of Officers

Election of Committee Members

Appointment of Representatives to Outside Bodies

Meeting closed at 9.55 pm