

WILLITON PARISH COUNCIL

Minutes of the Finance and Administration Committee Meeting
held on 19th March 2012 at 7.00 pm at the Parish Office, Williton

Attendees:

Councillors Woods (Chairman), Wood (left at 7.30pm) and Beaver
Public None
Other None

Apologies:

Councillors Vaughan and James

11/119A Apologies as noted above

11/120A Declarations of Interest

There were none.

11/121A Approval of Minutes of the Finance & Administration Committee Meeting held on 20th February 2012

It was unanimously **resolved** to approve the minutes.

11/122A Matters Arising from the Minutes

11/122.1A (Item 11/108.1A) Doniford Car Park – It was **resolved** to note that the lease was still being checked by Risdons although it had been chased.

11/122.2A (Item 11//108.2A) Lease at Bellamy's Corner It was **resolved** to note that the signed lease had been returned from Risdons and a refund of £50 had been received as the lease no longer needed to be registered as only 7 years remained due to the long delay in preparing the lease on the part of Somerset County Council.

11/122.3A (Item 11/116A) Budgets for projects It was **resolved** to buy a Willow Arch for the Trustee of the Memorial Ground as part of the Jubilee celebrations from the allocated budget and Cllrs Beaver and McDonald were investigating costs in the region of £200.

11/123A New Parish Office

11/123.1A Outstanding issues The Clerk advised that a further quotation had been received to replace the side door and it was resolved to go ahead with the quotation of Option 1 £448 plus VAT. It was **resolved** to note that the water boiler had been purchased but the plumber did not show up on the appointed installation date. The Clerk would be asked to chase this up.

11/123.2A Policy of Letting Charges It was **resolved** to recommend to Full Council the new letting charges for the next financial year and discuss the policy for the waiving of fees for specific groups at that meeting.

11/123.3A Village Jubilee Clock It was **resolved** to note that the architect had looked at the plans for the location on the roof and could see no problem. The builder was checking that it complied with the warranty terms.

11/124A Budget

11/124.1A It was **resolved** to note the Expenditure Analysis and Bank Balances at 29th February 2012

Current Account	£ 48,880.47
Lloyds 12 mth fixed term deposit	£ 0
Nat West Bond	£ 50,367.00
Petty Cash	£ 24.15
Parish Plan	£ 1,173.42
	£ 100,445.04

11/124.2A It was **resolved** to note the provisions as at 29th February 2012

11/126A Accounts for payment

It was unanimously **resolved** to agree payment of the invoices on the attached list.

11/127A Correspondence

There were no items of correspondence.

As Cllr Wood had to leave the meeting at 7.30pm, the meeting was declared inquorate and it was **resolved** to discuss the remaining agenda items either at the next meeting.

Meeting closed at 7.30pm