

# WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting  
held on 8<sup>th</sup> September 2014 at 7.00pm at The Parish Office, Williton

## Attendees:

**Councillors:** Koch (Chairman), McDonald, Peeks and Stiven  
**Public:** None  
**Other:** Ms J Johnson-Smith and Mrs D Stodgell

## Apologies:

**Councillors:** Bigwood

14/43B **Apologies as noted above. Deb Stodgell, the newly appointed Clerk was welcomed to the meeting.**

## 14/44B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	14/47.1B & 14/56B	Pecuniary	No comment

## 14/45B **Minutes of the Environment and Planning Committee Meeting held on 14<sup>th</sup> July 2014**

It was **resolved** to approve the minutes.

## 14/46B **Matters to Report**

- 14/46.1B (Item 14/32.1B) Pedestrian Routes A further site meeting had taken place with Alex Johnstone but due to the Officer having to leave the meeting early the Safe Routes to School initiative was unable to be progressed.
- 14/46.2B (Item 14/32.2B) Empty Buildings It was **resolved** to note the information and send a letter of acknowledgement to Mr Seward but that no further action should be taken at this stage.
- 14/46.3B (Item 14/32.3B) State of Road at St Peter's Close It was **resolved** to write again to Magna Housing and also make enquiries of the owners of Allard House, 4 High Street as they might know the names of the official owners of that stretch of pathway.
- 14/46.4B (Item 14/32.4B) Union Lane Cllr Stiven confirmed that volunteers had been arranged to tidy up the area on 27<sup>th</sup> September. The Clerk had been in touch with Veolia who had agreed to supply 50 collection bags free of charge, yellow tabards and litter pickers. Cllr Stiven agreed to collect these items on Friday 26<sup>th</sup> and return them to Veolia on Monday 29<sup>th</sup>. Posters advertising the day had been displayed around the village and an article had been included in the Williton Window.
- 14/46.5B (Item 14/39B) Village Information Board No further information was available and Cllr McDonald agreed to research the matter.

## 14/47B **Correspondence**

- 14/47.1B Letter from Dean Parfrey re parking and traffic issues in Long Street It was **resolved** that the Council were unable to comment on any matters in the letter relating to Planning as they would need to remain impartial should a future application be submitted. However a letter of reply could be sent responding to the highlighted issues referring to possible speed calming measures in Long Street.
- 14/47.2B Coast Communications A request for support to persuade Government to commit to investments in South West transport network had been received. It was **resolved** to support the principle of new roads and infrastructure where appropriate.
- 14/47.3B Quantock Hills AONB Service details of Greater Quantock Landscape Development Fund Cllr McDonald agreed to write an article for the Williton Window.

## 14/48B Highway Matters

14/48.1B A site meeting had taken place earlier with Gary Warren, Traffic Engineer, South Somerset Area Highways Office. Various issues had been discussed and he had agreed to carry out a full survey of the village. In addition the following actions had been agreed:

- A 'Keep Clear' hatching sign would be sign written on the road at the junction with Killick Way (opposite the Post Office).
- The existing zig zag lines outside of the Post Office would be extended.
- The existing single yellow "blips" for restricted unloading would be repainted and consideration would be given to putting double yellow "blips" outside the Post Office to avoid the problems that exist at the moment.
- Outside the old Egremont site, in front of the disabled parking areas, single "blips" would be removed and all road markings in the village centre would be reviewed to see if they needed updating.
- Discussion would take place with the firm responsible for the Parking Wardens to see whether they could increase their coverage in the village.
- A new 30mph together with a 'repeater' sign would be put in place at the start of Long Street.
- Contact would be made with Mr Reed of the Co-op to discuss the deteriorating state of the road outside of their premises and whether "blips" of whichever description should be put in place.
- Investigations would take place into the empty 'repeater' sign missing from the post on Tower Hill.

It was **resolved** to confirm these actions in writing and thank Gary for his attendance and help with these matters.

## 14/49B Finance and Budget

It was **resolved** to note that the signs at Doniford had been installed and looked very nice. A letter of thanks would be sent to the Highways Department.

## 14/50B Items to Report from Grounds Maintenance Officers

14/50.1B Bridge Green (The Copse) The Lease had still not been returned. The Clerk was asked to contact Ronnie Borouba to ask when the Lease would be returned.

14/50.2B Bellamy's Corner It was agreed to purchase an 8ft Jacquemonti silver birch tree at a cost of £34.95 that would be planted in the centre of the triangle by Cllr McDonald. Ducting for electrics would be arranged so that Christmas lights could be displayed for the festive season.

14/50.3B Doniford Car Park The "Fly Tipping" sign had been put up. It was confirmed that no other litter bin would be needed in the car park as there were already two bins in situ.

14/50.4B Recreation Ground and Play Area The annual inspection of the Play Area had taken place by 'Play Inspection Services'. The detailed report that had been received was 56 pages long but all action points were considered to be either low risk or very low risk. It was agreed that a site meeting would take place at 2.30pm on Friday 26 September to review the findings, these findings would be reported at the next meeting. The Clerk would print out the report and distribute to Cllrs Koch, McDonald and Peeks. It was also agreed to book 'Play Inspection Services' for the annual inspection next year.

14/50.5B Street Furniture The seat at Tower Hill was surrounded by nettles. It was confirmed that Councillor May would usually cut these weeds.

14/50.6B Grass verges It was confirmed that all of the verges had been cut.

## 14/51B & 14/52B State of Market Ground and the Hole in Bank Street

The wall between Bank Street and Bridge Street was starting to fall into disrepair and the hole in Bank Street where the rusty old door had collapsed inwards was full of rubbish and very unsightly. The Clerk was asked to write to David Gliddon to ask his assistance in arranging for the areas to be tidied up as this would improve the appearance of the village.

## 14/53B Flooding Matters

Cllr McDonald had met with Alex Johnston, Wyndham Estate who would arrange for the stream that ran parallel with Doniford Road to be cleared. The broken drain by Whites field would also be sorted out. A positive response had been received from all landowners regarding their riparian duties in the area but David Gliddon had not confirmed that he would be clearing his areas of responsibility.

## 14/54B Community Speedwatch

It was **resolved** to note the report from the Speedwatch Team. Concerns were expressed regarding the 30mph limit on Long Street. Discussions had taken place with Highways on ways to address these issues at their recent site meeting (see item 14/48.1B above).

## 14/55B Owl Boxes in village

A request had been received by Somerset Wildlife Trust for owl boxes to be placed within the Parish. It was **resolved** to note the research carried out by Mr Newman, local Resident and to write to all landowners to see if they would be interested in this project.

## 14/56B Planning Applications for consideration

Application No	Location	Details	Comment
RUD/39/14/001	26 Long Street	Prior approval of proposed change of use of a building from a retail use (Class A1) to three flats (use Class C3)	No objections
3/39/14/022	27 Five Bells	Erection of garage in front drive, single garage with attached car port, erection of side extension, incorporating loft conversion resulting in 2 storeys; erection of single storey rear extension	No objections
2/28/14/002 & 003	45 Tower Hill	Partial demolition of outbuildings and erection of one detached dwelling including new vehicular access onto Tower Hill, dropped kerb and private driveway leading to a replacement garage – this application is in Sampford Brett Parish (please refer to website for copy of plans)	No comments
3/39/14/023	Doniford Bay Caravan Holiday Park, Watchet	Removal of 6 caravan hard standing bases and installation of 31 new caravan hard standing bases for the siting of 31 caravans and associated car parking spaces, the demolition of the shop building, the relocation and upgrading of the adventure golf course with erection of new kiosk, the removal of existing multi-sports court and provision of an all-weather multi-sports court, relocation and upgrading of play area, extension of the existing decked seating area, new internal access road and associated landscaping and infrastructure works	This application had just been received before the meeting and, therefore, had not had an opportunity to be advertised in advance of the EPC meeting. It was <b>resolved</b> to arrange for a site visit on Friday 26 September and bring comments to the next Committee meeting.
3/39/14/024	J Gliddon & Sons Ltd, Bank Street, Williton	Outline application (with all matters but access reserved) for the erection of up to 480sqm gross of flexible Class A1/A2 floor space linked to proposed redevelopment of land associated with application ref 3/39/14/010 to include vehicle and pedestrian access and landscaping	This application had just been received before the meeting and, therefore, had not had an opportunity to be advertised in advance of the EPC meeting. It was <b>resolved</b> to email all members requesting initial comments for further discussion at the next Full Council meeting.

## 14/57B Notification of planning decisions

Application No	Location	Outcome
3/39/14/017	Red Park Equestrian Centre, Egrove Way – Siting of mobile home to be used as an equestrian/agricultural/forestry workers dwelling	Refused
3/39/14/018	The Orange Pip, 4 Fore Street – Reinstating 3 & 4 Fore Street as 2 retail units (retrospective)	Granted
3/39/14/020	7 Long Street – change of use of the approved retail and tea room into HMO	Granted
3/39/14/021	Liddymore Farm – portal frame agricultural building for the storage of animal bedding and foodstuffs	Approval not required
C/39/14/003	16 Catwell – Approval of details reserve by condition 8 in relation to planning permission 3/39/09/023	Acceptable

## 14/58B Matters for the next meeting to be held on Monday 13<sup>th</sup> October 2014 at 7.00 pm in Parish Office Budget 2015/2016

Meeting closed at 8.50pm