

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting
held on 9th October 2017 at 7.15pm at The Parish Office, Killick Way, Williton.

Attendees:

Councillors: Bennett, Burnett and Pearson
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: Denton, Peeks and Richards

Due to the absence of the Chairman and Vice Chairman, it was **resolved**, after a proposal from Cllr Pearson, seconded by Cllr Burnett, that Cllr Bennett would Chair the meeting.

17/65B The Chairman advised that the meeting would be recorded.

17/66B **Apologies as noted above.**

17/67B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Bennett	17/72	Personal	Informed meeting
Cllr Burnett	17/72.1B, 17/71.1B	Personal	Informed meeting
Cllr Pearson	17/81B, 17/72.1B, 17/71.1B	Personal	Informed meeting

17/68B **Minutes of the Environment and Planning Committee Meeting held on 10th July 2017**

After a proposal from Cllr Bennett, as the only member present, it was **resolved** to approve the minutes.

17/69B **Minutes of the Environment and Planning Committee Meeting held on 11th September 2017**

After a proposal from Cllr Burnett, seconded by Cllr Pearson, it was **resolved** to approve the minutes.

17/70B **Matters from the Minutes – for the purpose of report only**

17/70.1B (Item 17/51.1B) Steps between Union Lane and Long Lakes The Clerk advised the land was owned by Notaro Homes and remedial works had been carried out to install a barrier by the steps. Cllr Bennett requested the item was added to the H&S agenda.

17/70.2B (Item 17/51.2B) Dead tree at Pond Head Cross The Clerk advised a reply had been received from Wyndham Estate confirming the dead tree would be inspected. It was **resolved** to remove this item from the agenda.

17/70.3B (Item 17/60B) Overgrown Footpaths The Clerk advised a request had been sent to SCC Highways to request the vegetation was cut back from the footpaths. Notaro Homes had cut the conifer hedge on Dovetons Drive.

17/71B **Correspondence**

17/71.1B Replies had been received from 17 Parishioners regarding the parking on Long Street. This would be discussed in further detail under item 17/72.1B.

17/71.2B A letter of concern had been received regarding the Monksilver Stream, behind Williton Bowls Club. It was **resolved** the Clerk would contact the Environment Agency with the concern. Cllr Bennett stated the Clerk was correct in not forwarding the name of the individual due to Data Protection and requested this was noted in the minutes.

The Clerk advised notification had been received earlier in the day regarding a temporary road closure on the Minehead to Williton, A39, at Old Cleeve for a period of 25 days.

A consultation on proposed works on Doniford Road, Williton had also been received earlier in the day requesting comments by 20th October 2017. As the document had not been received in time for due consideration at this meeting, it was **resolved** the Clerk would request an extension to allow comments to be made at the next Parish Council meeting.

17/72B Highway Matters

17/72.1B (Item 17/53.1B) The replies from Parishioners regarding the parking on Long Street had been forwarded to members; the result was in favour of yellow lines, with most requesting an extension of the proposed area to be lined. It was **resolved** to forward the responses to Somerset Highways and request the use of their knowledge to find a solution to the parking. Cllr Pearson advised Hinkley Point had left notifications on the windscreens of cars parked outside Sir Gilbert Scott Court, requesting employees not to park there.

17/72.2B (Item 17/53.2B) The Clerk advised no response had been received from Haven or Doniford Farm. It was **resolved** Cllr Bennett would inspect the Bus Shelter and report at the next meeting.

17/72.3B (Item 17/53.4B) Speed awareness signs on entrance to Village Due to the absence of Cllr Birkett, it was **resolved** to defer this item to the next meeting.

17/73B Finance and Budget

17/73.1B Budget Considerations Cllr Pearson stated consideration needed to be given to a specific project to warrant another budget of £5,000.00 from Parishioners. It was **resolved** thought would be given toward a future project.

17/73.2B Review of Grounds Maintenance Contract It was **resolved** to contact the Trustees to ensure they were happy with the frequency of grass cuts on the Memorial Ground.

17/74B Items to Report from Grounds Maintenance Officers

17/74.1B Bridge Green (The Copse) It was noted the area was well kept.

17/74.2B Bellamy's Corner It was **resolved** to note the area was well kept.

17/74.3B Doniford Car Park A site meeting had been held with the new owners. It was **resolved** the item would be discussed at Parish Council.

17/74.4B Play Equipment in Recreation Ground The Clerk reported the Play Inspection would be undertaken during November 2017. It was noted that Cllr Denton had removed the flat swing.

17/74.5B Street Furniture There was nothing to report.

17/74.6B Grass Verges There was nothing to report.

17/75B Flooding Matters

17/75.1B (Item 17/56.1B) No progress had been made. Councillors were concerned, that due to the time of year these items were urgently needed. After a proposal from Cllr Pearson, seconded by Cllr Burnett, it was unanimously **resolved** to instruct the Clerk to purchase a heavy duty tarpaulin sheet, as **resolved** at a previous meeting, up to the value of £100.00.

17/75.2B (Item 17/56.2B) No progress had been made. Councillors were concerned, that due to the time of year these items were urgently needed. After a proposal from Cllr Pearson, seconded by Cllr Burnett, it was unanimously **resolved** to instruct the Clerk to purchase 2 tonne of sand and 150 sandbags, as **resolved** at the previous meeting, up to the value of £160.00.

17/75.3B It was **resolved** the Clerk would request Cllr Richards to organise a meeting of the Flood Wardens. It was further **resolved** to display posters around the village to advertise the meeting and request volunteers.

17/76B (Item 17/57B) Village Information Board and Parish Guide

Due to the absence of Cllr Richards, it was unsure if this was a project he was still willing to undertake. It was **resolved** that Cllr Burnett would look into the project and advise if he would be able to help with the project. Councillors would prefer to only look at two positions; being the Railway Station and Killick Way.

17/77B (Item 17/58B) Highway Finger Posts

The Clerk advised no date had been set for the training.

17/78B Wheelie Bins on Long Street by Dovetons House Flats

Cllr Burnett had not noticed any bins being left out and due to the absence of Cllr Peeks, it was **resolved** to defer this item to the next meeting.

17/79B Report from meeting held with Savills regarding Williton Strategic Developments

Due to the absence of Cllr Peeks, it was **resolved** to defer this item to the next meeting.

17/80B Community Speed Watch

Cllr Bennett stated he was unsure how to make progress with the CSW as he was the only remaining member, he advised members how the CSW worked and that training could be undertaken within one day. After a proposal from Cllr Pearson, seconded by Cllr Burnett, it was unanimously **resolved** the Clerk would request more speed camera presence; in particular outside St Peters School, Danesfield School, Long Street and Tower Hill as a visual deterrent.

17/81B Planning Applications for consideration

Application No	Location	Details	Comment
3/39/17/023	4 Fore Street	Change of use from Retail (A1) to Tattoo Studio (Sui Generis)	No Objection

17/82B Notification of planning decisions

Application No	Location	Outcome
3/39/17/018	3 Long Street	Granted

17/83B Matters for the next meeting to be held on Monday 13th November 2017 at 7.00 pm in Parish Office

Meeting closed at 8.11 pm

Signed as a true and correct record Dated