

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting held on 2nd September 2013 at 7.00pm at The Parish Office, Williton

Attendees:

Councillors Peeks (Chairman), Koch, Woods, Bruford, Bigwood, and McDonald
Public None
Other Ms J Johnson-Smith

Apologies:

Councillors Troman

13/50B Apologies as noted above

13/51B Declarations of Interest

Member	Minute No	Interest	Action
Cllr Peeks	13/53.6B, 13/58B, 13/60B	Personal	Participation
Cllr Peeks	13/61B	Personal & Prejudicial	No comment

13/52B Approval of the Minutes of the Environment and Planning Committee Meeting held on 8th July 2013

It was **resolved** to approve the minutes.

13/53B Matters to Report

13/53.1B (Item 13/36.1B) Safe Route to Schools It was **resolved** to note the response from Wyndham and to forward an updated map as agreed by the members at the meeting to show the new proposed route.

13/53.2B (Item 13/36.2B) Empty Homes There was no further update on this.

13/53.3B (Item 13/36.3B) Empty Free Press Office There was no further update on this.

13/53.4B (Item 13/36.4B) Footpath from Catwell to Townsend It was **resolved** to note the response from Glenn Martin and to request details of the proposals from his meeting with the agent of Wyndham Estate.

13/53.5B (Item 13/36.5B) Review of Parish Boundaries It was **resolved** to note the objections from Sampford Brett Parish Council and the Clerk's reply and that no reply had been received from the Boundary Commission regarding the suggested changes at Nettlecombe.

13/53.6B (Item 13/36.6B) Former Toilet side adjacent to Doniford Car Park A response had been received from the District Council asking if the Parish Council would consider funding of part funding the clearance and ongoing maintenance and it was **resolved** to reply stating that the Parish Council would carry out ongoing maintenance but were not prepared to undertake the clearance work.

13/53.7B (Item 13/36.8B) Union Lane – Community Clean Up Day – 20th July It was **resolved** to note the letter of thanks from the Wyndham Estate and that the day had been very successful.

13/53.8B (Item 13/36.9B) Dumping along Doniford Stream It was **resolved** to note that Cllr Koch was waiting to receive confirmation of a site visit with Alan Bulpin.

13/53.9B (Item 13/41) Ideas to Brighten Village As no traders attended the meeting organised by the District Council it was **resolved** to wait until the next meeting to see if there was any interest in a competition for a village flag.

13/53.10B (Item 13/43) Doniford Signs It was **resolved** to note the costs of the signs and to write to Highways to check if there would be a licence fee. It was suggested the sign would be erected near the entrance to the Queen Bee site and on the Doniford Road near the layby before Sea View.

13/53.11B (Item 13/44B) Steps leading from Limpetshell Lane to Townsend It was **resolved** to note the response from Magna and that they would deal with the overgrowth but would carry out an assessment to ascertain responsibility for future clearance.

13/54B Correspondence

13/54.1 It was **resolved** to note the letter from Steam Coast Trail regarding West Somerset Coast Trail and to note that comments had already been given.

13/54.2 It was **resolved** to note the letter from Forum 21 regarding the Open Homes from 30 September to 5th October for the public to look at low cost measures for energy saving schemes. It was agreed to promote this in the Williton Window.

13/35B Highways Matters

13/55.1B Unauthorised Parking It was **resolved** to note the reply from the Highways Department stating the purpose of a box junction was not to prevent parking and the Clerk was asked to write back requesting they reconsider the proposal pointing out that a box junction would help free the flow of traffic in Long Street and Killick Way. It was suggested that a "Parking Watch" programme was set up on the lines of "Speedwatch" with volunteers and it was **resolved** to write to the District Council to ask them to consider limited free short stay parking as the parking problems had worsened. It was **resolved** to note the reply from Summerfield Homes regarding the parking at Blacksmith Close and that they were working with Somerset County Council to complete a Section 38 Agreement but the road was not likely to be adopted for 2 years.

13/55.2B Weedpsraying at Doniford Road and bus stop It was **resolved** to note the reply from the Highways Department and that this had now been carried out.

13/55.3B Faulty street lights in Long Street It was **resolved** to note that these lights were now working but on permanently and the Clerk was asked to report this.

13/56B Finance and Budget Considerations

It was **resolved** to look at budget considerations at the next meeting.

13/57B Items of Report from Grounds Maintenance Officers

13/57.1B Bridge Green (The Copse) It was **resolved** to note that 2 trees appeared to have died and the Clerk was asked to write to the District Council voicing concern that this could have been caused by strimming the bark of the trees when carrying out the grass cutting. It was felt that one tree may recover but the other tree would not and it was **resolved** to write to Jenny Gibson, who donated the tree, to advise her that a replacement would be planted in the autumn. It was **resolved** to note that the lease had still not been received and the Clerk was asked to chase this again.

13/57.2B Bellamy's Corner It was **resolved** to note bulbs had been ordered and it was agreed to purchase some more for the other side. A reply had been received from Magna regarding the falling stones on the wall and that they would remove them, and it was **resolved** to write back requesting that the stones were not removed but set back into the wall as this problem would only worsen with the oncoming winter and to state that the Parish Council would not be held responsible for any health and safety issues. A request had been received from Williton Hospital to sell Christmas cards at Bellamy's Corner and this was agreed in principle.

13/57.3B Doniford Car Park A request had been received for the provision of a dog litter bin and it was **resolved** to reply that it would be too costly to install and empty but the situation would be monitored.

13/57.4B Recreation Ground and Play Area A quotation had been received from Darren's Den of £345 to include taking away the springer and repairing the storytelling area and surrounding fence and it was **resolved** to ask him to go ahead with the work as soon as possible due to the health and safety implications. It was further **resolved** to note that Wicksteed would be carrying out their annual playground inspection on 5th September.

13/57.5B Street Furniture A request had been received for a litter bin next to the seat in Brook Road and it was **resolved** to write to Notaro asking them if they would like to provide or sponsor a litter bin at this location.

13/57.6B Grass verges It was **resolved** to note that the District Council had agreed to cut the grass verge on Long Street near Foresters Close and to include this area, which had been recently adopted by the Council, in their contract.

13/58B Planning Application 3/39/13/011 – Williton Community Hall Site – Erection of Stock and Rail Fence

Cllr McDonald advised that he had met a representative from Somerset Wildlife Trust on site who had inspected the site and confirmed there could still be some activity but commented there were ways around it and agreed to send in a report to submit to planning.

13/59B Flooding Matters

Cllr McDonald advised he had attended a series of meetings and "walkabouts" with the various agencies and a lot of progress had been made in developing the Flood Plan. He was in the process of producing a flood pack for each of the flood wardens. With the help of the Environment Agency he had identified 8 warden areas, copied maps and produced a master map. It was hoped that those residents who had experienced flooding would volunteer as wardens for each of the areas. Many residents had already carried out a lot of clearance work in the rivers and drains and it was hoped other residents would carry out their riparian duties in this respect. A further meeting was being arranged on 6th September with the Environment Agency, Wyndham Estate, Magna Housing, West Somerset Council and Somerset County Council and it was hoped that an Emergency Flood Plan would be available by the end of October. A vote of thanks and appreciation was recorded to Cllr McDonald for all his hard work on this project.

13/60B Consultation on the Draft West Somerset Local Plan 2032

Comments had been received from Cllr James which was used as a basis for comments from other members. It was **resolved** the Clerk would collate the responses and circulate to all members for their comments or additions before submitting to the District Council.

13/61B Planning Applications for consideration

	Location	Details	Comment
3/39/13/021	East Cottage, 16 Half Acre	To construct a double garage	No objections
3/39/13/022	39 Townsend	Erection of front porch	No objections
3/39/13/023	Bengal Spice, 7 Fore Street	Display of illuminated fascia, signage and projecting sign	No objections

13/62B Notification of planning decisions

Application No	Location	Outcome
3/39/13/016	The Orchard, Bardon – Lawful development	Was Lawful
3/39/13/017	Mill Barn, Stream – proposed flood protection	Granted
3/39/13/018	Sunnybank, Doniford – 23 new units and demolition of existing bungalow	Granted
3/39/13/019	3 Blacksmith Close – installation of garage door	Granted
3/39/13/020	Highbridge House, 9 Station Road – amendments to roof and extension	Granted
C/39/13/005	Discharge of conditions – former Gliddons Garage, High Street	Granted

13/63B Matters for the next meeting to be held on Tuesday 15th October 2013 at 7.00 pm in the Parish Office

Maintenance of bus shelter at Tropiquaria

Meeting closed at 8.55pm