

WILLITON PARISH COUNCIL

**Minutes of the Environment and Planning Committee Meeting
held on 13th July 2015 at 7.00pm at The Parish Office, Killick Way, Williton.**

Attendees:

Councillors: Peeks (Vice-Chairperson) Bigwood, Kirkham, McDonald, Richards, White and Bennett (left after item 15/22.7B)
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: Koch

Before the start of the meeting David Peake, Highway Service Manager, addressed the committee and spoke about the proposed Pedestrian Crossings by Danesfield School, St Peter's First School and Long Street.

15/19B Apologies as noted above.

15/20B Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Richards	15/28B, 15/25B, 15/29B, 15/22.4B, 15/22.7B, 15/23.1B	Pecuniary, WSC Employee	
Cllr Richards	15/24.3B, 15/30B	Personal	
Cllr Kirkham	15/30B	Personal	
Cllr McDonald	15/30B	Personal	
Cllr Peeks	15/30B	Personal	
Cllr Peeks	15/27B, 15/30B, 15/31B	Personal, WSC Employee	
Cllr Bigwood	15/30B	Personal	
Cllr White	15/31B, 15/30B	Personal	

15/21B Minutes of the Environment and Planning Committee Meeting held on 8th June 2015

After a proposal from Cllr Bigwood, seconded by Cllr McDonald, it was unanimously **resolved** to approve the minutes.

15/22B Matters to Report

15/22.1B (Item 15/06.1B) Pedestrian Routes It was **resolved** to note there had been no further update.

15/22.2B (Item 15/06.2B) State of Road at St Peter's Close A reply had been received from Magna informing the Committee that they were not the owners of the land in question, being between St Peter's Close and High Street. It was **resolved** that Cllr Peeks would look at the original planning application to try and ascertain the ownership. Cllr Richards proposed that the Parish Council erect a notice stating their intention to claim the land, which was seconded by Cllr McDonald. Cllr Peeks expressed concern for the large maintenance liability. It was unanimously **resolved** to recommend Cllr Richards proposal to the Parish Council.

15/22.3B (Item 15/06.3B) Village Information It was **resolved** to note the information the Clerk had obtained from three companies, being Harry Stebbing, Greenbarnes and Imagemakers. The information was passed to Cllr McDonald who volunteered to report back with some suggestions.

15/22.4B (Item 15/06.4B) Flooding Matters It was **resolved** to note Cllr McDonald had inspected the areas by Highbridge and Doniford. It was reported a meeting would be held with the Flood Wardens and a programme of works would be discussed, which would include the areas of Highbridge and Doniford. It was **resolved** letters would be written, where necessary, to homeowners explaining their riparian duties and if the work required was not carried out, it would be cleared and an invoice would be issued to the homeowner. It was **resolved** to include an item 'Rate of Charges' on the Finance agenda, for approval at the next Parish Council meeting. It was **resolved** to note the waterproof kits had been ordered and would be issued to the Flood Wardens upon receipt. It was **resolved** an inventory of issue would be kept in the Parish Office.

- 15/22.5B (Item 15/06.5) Owl Boxes in village It was **resolved** to note there was no further update.
- 15/22.6B (Item 15/06.6B) Doniford Footpath It was **resolved** to note the letter from Sarah Littler that had been received on the 11th June 2015 which stated that "Williton Parish Council would apply for and hopefully cover the cost of any necessary planning consent" however, it was **resolved** to note this was incorrect and had not been agreed by the Parish Council, the agreement had been to help with a permissive path only, it was **resolved** the Clerk would reply and advise as such. An email, again from Sarah Littler, had been received on 8th July 2015 stating that, to date, West Somerset Railway had not managed to secure funding. It was **resolved** the Clerk would reply to Sarah to suggest a meeting was held when funding had been secured.
- 15/22.7B (Item 15/06.7B) Clean-up Day (Fence at Union Lane) The Clerk reported a reply had been received from Magna indicating they were not the owners of the land in question by the steps by Long Lakes. It was **resolved** that Cllr Richards would contact Notaro and Kathryn Gilligan, West Somerset Council, to ascertain ownership. It was **resolved** to note no reply had been received from Magna regarding the overgrown hedges which were blocking the ditches. It was noted that although the lane was owned by Wyndham Estate the Parish Council and Love Williton had cleared it the previous three times, as it needed to be cleared again it was **resolved** the Clerk would contact Wyndham Estate to request the clearing work be undertaken, to include the ditches.
- 15/23B Correspondence**
- 15/23.1B It was **resolved** to note the SWP June 2015 briefing that had been previously forwarded.
Adopt-a-Footpath – it was **resolved** to add this item to the agenda for the next EPC meeting.
- 15/24B Highway Matters**
- 15/24.1B It was **resolved** to note the reply, with photographs, that had been received from Wyndham Estate regarding the footpath between Townsend and Catwell advising that the area had been inspected and although the footpath was not overgrown, the areas either side of the path would be strimmed.
- 15/24.2B Cllr McDonald reported garden rubbish had been left at the area by Townsend and Limpetshell Lane, it was **resolved** the Clerk would contact Magna and ask that the rubbish and dog mess in Limpetshell Lane be cleared.
- 15/24.3B Cllr Kirkham distributed photographs of the signs at Haven Holiday Park and at Doniford Farm Park and stated they were a distraction and safety issue. After a proposal from Cllr Kirkham, seconded by Cllr Bigwood, it was unanimously **resolved** the Clerk would contact Peter Lean, Enforcement Officer at West Somerset Council expressing concern regarding amenity visual and the effect on highway safety. It was **resolved** to include the photographs.
- 15/24.4B Cllr Kirkham expressed concern regarding the speed of vehicles on Sea Lane, Doniford, as it forms part of the Coastal Path. After a proposal from Cllr Kirkham, which was seconded by Cllr McDonald, it was unanimously **resolved** the Clerk would contact Sarah Littler with the concerns and request speed restrictions.
- 15/24.5B It was **resolved** to note this item was addressed under item 15/24.4B.
- 15/25B Finance and Budget**
- It was **resolved** that Cllrs Bigwood, Peeks and Richards would form a working group to look at the grounds maintenance contracts and report back to the committee; the Clerk would forward a copy of the current contract to the above mentioned Councillors. It was **resolved** the Clerk would contact Summerfield homes to request the cutting of the grass areas by Butts Close and The Paddocks.
- 15/26B Items to Report from Grounds Maintenance Officers**
- 15/26.1B Bridge Green (The Copse) It was **resolved** to note the road by the copse had started to erode.
- 15/26.2B Bellamy's Corner Cllr Richards reported on the amount of rubbish that had been left.
- 15/26.3B Doniford Car Park It was reported that more fly-tipping had occurred, it was **resolved** the Clerk would report to Cllr Richards. It was **resolved** to note the bins were on schedule to be replaced by West Somerset Council.
- 15/26.4B Recreation ground and Play Area It was **resolved** to note the hedge along the footpath had been trimmed. The CCTV had been installed, it was **resolved** to include DRB checks on the Finance agenda.
- 15/26.5B Street Furniture It was **resolved** to note a bench had been installed in Killick Way by Love Williton.
- 15/26.6B Grass verges There was nothing to report.

15/27B Williton Top 5 Parish Priorities

The following recommendations would be put forward to the Full Council
 Provision of community and recreational facilities in the village:-

- Pavilion/Community Hall and recreational use to Village Hall Site
- Outdoor youth recreational facilities/Cricket/Play equipment for older children
- Flood Prevention measures
- Footpaths/cycle paths
- Street scene to improve the environment in the centre of the village

15/28B Waste Bin at Doniford Bus Shelter

A discussion took place regarding the cost of installing a bin as West Somerset Council had stopped issuing new ones. After a proposal from Cllr Kirkham, seconded by Cllr Bigwood, it was unanimously **resolved** the Clerk would contact Steve Clothier at Doniford Farm to ask if they would supply a bin at the bus shelter and arrange for its regular emptying.

15/29B Garden of Rest

A discussion took place regarding the proposal from the last Parish Council that the EPC consider a Garden of Rest. Concern was raised regarding maintenance implications; the fact that parishioners had not asked for one and the lack of suitable land available to the Parish Council. After a proposal from Cllr McDonald, seconded by Cllr White, it was unanimously **resolved** to take no further action.

15/30B Planning Applications for consideration

Application No	Location	Details	Comment
3/39/15/008	94 Long Street	Erection of a rear kitchen extension and conversion of the existing loft into accommodation	The committee would have to check on legalities due to declarations of interest, therefore it was resolved to defer to the Parish Council meeting.
3/39/15/009	Shells Cottage, Shells Lane, Washford	Erection of three holiday units (resubmission of 3/39/14/025)	Recommend refusal due to adverse effects on the rural character. It dominates the view and does not simulate well into the landscape.

15/31B Notification of planning decisions - noted

Application No	Location	Outcome
3/39/15/005	St Peters Church Rooms and ATC Hut, Priest Street	Granted
3/39/15/006	25 Doniford Road	Granted
3/39/15/007	7A Long Street	Granted

15/32B Matters for the next meeting to be held on Monday 7th September 2015 at 7.00 pm in Parish Office

Maize – Soil Erosion

Village Entrance Signs – please drive slowly and planters underneath.

Meeting closed at 9.20pm