

# WILLITON PARISH COUNCIL

**Minutes of the Environment and Planning Committee Meeting  
held on 13<sup>th</sup> April 2015 at 7.00pm at The Parish Office, Killick Way, Williton.**

**Attendees:**

**Councillors:** Koch (Chairperson) Bigwood, McDonald, Peeks and Stiven  
**Public:** None  
**Other:** Mrs Michelle Francis

**Apologies:**

**Councillors:** None

**14/118B Apologies as noted above.**

**14/119B Declarations of Interest**

| Name       | Agenda Item         | Interest                | Action    |
|------------|---------------------|-------------------------|-----------|
| Cllr Peeks | 14/121.8B           | Pecuniary, WSC Employee |           |
| Cllr Peeks | 14/128B 3/39/15/003 | Pecuniary, Case Officer | Left Room |
| Cllr Peeks | 14/128B 3/39/15/004 | Pecuniary, Case Officer | Left Room |

**14/120B Minutes of the Environment and Planning Committee Meeting held on 9<sup>th</sup> February 2015**

After a Proposal by Cllr McDonald and seconded by Cllr Peeks, it was unanimously **resolved** to approve the minutes. It was **resolved** to note the March meeting had been cancelled.

**14/121B Matters to Report**

- 14/121.1B (Item 14/109.1B) Pedestrian Routes The Clerk reported an email had been received from Alex Johnston asking for confirmation that the Parish Council would pay for the installation of the fencing and that the Council would be responsible for the maintenance of the fencing over the 10 year period. After a proposal from Cllr Peeks, seconded by Cllr Bigwood it was unanimously **resolved** to reply yes to both questions.
- 14/121.2B (Item 14/109.2B) State of Road at St Peter's Close The Clerk reported the land in question had not been registered with land registry and ownership had not been determined. It was **resolved** the Clerk would contact the diocese as it was believed to have been an access route to the old school.
- 14/121.3B (Item 14/109.3B) Village Information Board It was **resolved** to note no further information was available and Cllr McDonald had left messages but had not had a reply.
- 14/121.4B (Item 14/109.5B) Flooding Matters It was **resolved** to note the full report taken to the April Full Council meeting. Cllr McDonald reported the Environment Agency was looking into enlarging the funnel by the sluice. Cllr Koch reported the vegetation by Townsend Bridge may become a problem if subjected to heavy rainfall. It was **resolved** the Clerk would contact Magna Housing to request the area be cleared.
- 14/121.5B (Item 14/109.6) Owl Boxes in village No response had been received from Wyndham Estate, it was **resolved** the Clerk would include a reminder in the email to be sent regarding the pedestrian routes.
- 14/121.6B (Item 14/109.7B) Doniford Footpath A meeting had taken place with Paul Conibeare from West Somerset Railway on 24<sup>th</sup> February 2015 and it was **resolved** the Railway would apply for funding. A copy of a letter sent by West Somerset Railway on 10<sup>th</sup> November was received on 4<sup>th</sup> March supporting the use of their halt as part of the route. No further correspondence had been received.
- 14/121.7B (Item 14/109.8B) Williton Market A meeting had taken place with Ian Carter on Friday 10<sup>th</sup> April 2015 from which a report was circulated. A discussion took place regarding the meeting and the information that had been received from Watchet Town Council and it was decided it was too big a task to take on at the present time. It was unanimously **resolved** to remove this item from the agenda.
- 14/121.8B (Item 14/109.11B) Village Gate The Clerk reported her conversation with Highways, which had been forwarded on the 4<sup>th</sup> March 2015, stating they had expressed concern regarding the cost and legalities of the scheme. It was unanimously **resolved** to remove this item from the agenda.
- 14/121.9B (Item 14/109.12B) Clean-up Day Cllr Stiven reported this had taken place on Saturday 21<sup>st</sup> March 2015. Cllr Stiven and helpers were thanked for their efforts. A reply had been received from Magna regarding the fence and they had confirmed they were not the landowners, it was **resolved** the Clerk would contact Rachel at West Somerset Council and request they re-instate the fence.

## 14/122B Correspondence

14/122.1B Letter from West Somerset railway, this had already been discussed under item 14/121.6.

14/122.2B An email had been received from Jenny Gibson, Williton Window regarding the trees on the Copse. It was **resolved** to reply agreeing not to replace the trees on the Copse, but to suggest the replacement trees could be incorporated within the landscaping scheme for the Pavilion.

## 14/123B Highway Matters

It was **resolved** to contact Cllr May and ask if he would like to continue to monitor the highways on behalf of the Parish Council as all the work he had done had been greatly appreciated. It was further **resolved** the Clerk would report to highways a sign to the industrial estate was hanging loose.

## 14/124B Finance and Budget

Nothing to report.

## 14/125B Items to Report from Grounds Maintenance Officers

14/125.1B Bridge Green (The Copse) It was reported the grass needed to be cut and that the newly planted trees needed to be watered. It was **resolved** the Clerk would contact grounds maintenance and if this was not covered by the contract the Clerk would **contact odd-job**.

14/125.2B Bellamy's Corner It was noted the grass had been cut, but not under the trees and the verges had not been tidied. It was **resolved** the Clerk would contact grounds maintenance to request the work be completed. Cllr Stiven agreed to carry out the necessary weeding. It was **resolved** to contact Wendy from Love Williton to ask if they would like to take on the weeding maintenance.

14/125.3B Doniford Car Park It was reported that fly-tipping had occurred. Doug Edwards had completed the remedial works; however, as he had to close the carpark to carry out the work he did incur some un-pleasantries from a Lady. It was **resolved** that when work needed to be carried out in the future, a sign giving notice would be displayed to inform the public the carpark would be temporarily closed whilst the work was in progress.

14/125.4B Recreation ground and Play Area Nothing to report

14/125.5B Street Furniture The Clerk reported a parishioner had requested a bench be re-instated by the carpark. It was **resolved** to contact Love Williton with the request.

14/125.6B Grass verges It was reported several verges had not been cut. When the ground maintenance contracts were due for renewal it was **resolved** to consider local businesses and to take special notice of grass verge cutting and weed-spraying. Possibly two contracts – one for cutting memorial ground and one for the verges.

## 14/127B Christmas Tree and Lighting

It was unanimously **resolved** not to plant a permanent Christmas tree on Bellamy's Corner as it was felt there was not enough room and it would spoil the trees already there. Concern was expressed again regarding the blurring of committee responsibilities.

## 14/128B Planning Applications for consideration

| Application No | Location  | Details  | Comment  |
|----------------|---|--|--|
| 3/39/15/003    | Bridge Farm,<br>Bridge Street                           | Conversion of existing barns to form two offices and nine dwellings together with the provision of a new dwelling, two car ports and associated siteworks.   | No objection however needs clear guidance as to flood defences and also potential problem of access.   |
| 3/39/15/004    | Bridge Farm<br>Bridge Street                            | Listed buildings and Conservation Areas.<br>Conversion of existing barns to form two offices and nine dwellings together with the provision of a new dwelling, two car ports and associated siteworks. | No objection however needs clear guidance as to flood defences and also potential problem of access.   |
| 3/39/15/005    | St Peters Church<br>Rooms and ATC<br>Hut, Priest Street | Proposed demolition of existing buildings and erection of two-storey dwelling (rectory) with associated benefice office.   | Would recommend refusal on the following grounds;<br>1. Questioned the need for the building as already have a vicarage and planning for development in the existing garden.<br>2. Bad access onto A39.<br>3. Loss of village facility.<br>4. If approved would like to see a contribution to the new Pavilion |
| 3/39/15/006    | 25 Doniford Road  | Erection of one detached dwelling within the garden area to the west of 25 Doniford Road.  | No Comment   |
| 3/39/14/036    | 26 Long Street  | Amended Plan and ownership certificate.  | No Comment   |

**14/129B Notification of planning decisions - noted**

| <b>Application No</b> | <b>Location</b>   | <b>Outcome</b> |
|-----------------------|---|----------------|
| C/39/14/004           | Croft House, North Croft – Discharge of conditions relating to Planning Permission<br>3/39/13/013 | Approved       |
| 3/39/14/031           | The Former Croft House, North Croft   | Granted        |
| 3/39/15/001           | Tropiquaria   | Granted        |

**14/130B Matters for the next meeting to be held on Monday 8<sup>th</sup> June 2015 at 7.00 pm in Parish Office**

Allocation of areas for responsibility

Meeting closed at 8.23pm