

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting held on 12th May 2014 at 7.00pm at The Parish Office, Williton

Attendees:

Councillors Koch (Chairman), Bigwood, Peeks, Stiven and McDonald
Public None
Other Ms J Johnson-Smith

Apologies:

Councillors

14/01B Election of Chairman and Vice Chairman

After a proposition by Cllr Bigwood, seconded by Cllr McDonald, Cllr Koch was unanimously elected as Chairman and after a proposition by Cllr Bigwood, seconded by Cllr McDonald, Cllr Peeks was unanimously elected as Vice Chairman.

14/02B Election of Grounds Maintenance Officers

The following officers were elected

Responsibility for Bellamy's Corner	Bruford
Responsibility for Doniford Car Park	Bigwood
Responsibility for The Copse	Bruford
Responsibility for Street Furniture	Stiven
Responsibility for Recreation Ground in relation to Contractors	McDonald
Responsibility for Sustainable Verges	Bigwood and Woods

14/03B Apologies as noted above

14/04B Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Stiven	14/12B	Personal	No comment
Cllr Peeks	14/11B & 12B & 13B	Personal	No comment
All members	14/11B application 3/39/14/011	Prejudicial	No comment

14/05B Approval of the Minutes of the Environment and Planning Committee Meeting held on 14th April 2014

It was **resolved** to approve the minutes.

14/06B Matters to Report

14/06.1B (Item 13/131.1B) Pedestrian Routes It was **resolved** to note the letter received from resident Kathleen Richards regarding the footpath from Townsend to Catwell and concern it was still closed and added she had been using the path for 60 years. It was **resolved** to reply advising her of ongoing discussions with the landlord to resolve the problem and suggesting she gather evidence from another 20 walkers that the path had been walked for at least 20 years and contact Somerset Highways requesting a form in order for it to be designated a public right of way. A copy of her letter would be forwarded to Glen Martin and Alex Johnstone

14/06.2B (Item 13/131.2B) Empty Buildings It was **resolved** to note that Rona Troman was trying to set up a meeting with Attracta Astley to discuss the empty Free Press building. Comment was made regarding the empty shops and Cllr Stiven added that Love Williton were encouraging owners to put something in the windows. Concern was expressed regarding the bad state of the building and surrounding area of the old Croft House and the Clerk was asked to write to Highways to request the grass was cut.

14/06.3B (Item 13/131.4B) Overgrown vegetation on steps of Limpetshell Lane It was **resolved** to note that a letter had been written to Magna Housing requesting that they to contribute towards the maintenance as proposed by the Full Council.

14/06.4B (Item 13/131.5B) Dog Litter Bins It was **resolved** to note that the litter bin had been installed and was being well used and a draft maintenance agreement had been received and after a proposition by Cllr Peeks seconded by Cllr McDonald it was **resolved** that the Clerk would sign the final agreement provided the installation cost was no more than £80.

14/07B Correspondence

14/07.1B It was **resolved** to note the request for a dog litter bin from a resident on the public pathway behind Butts Close and after a proposition by Cllr Peeks seconded by Cllr Bigwood it was **resolved** not to purchase a bin at this location as it was felt to be too costly and not necessary as other bins were nearby.

14/08B Highways Matters

14/08.1B It was **resolved** to note the email from the Highways regarding SID installation dates and the proposal to transfer ownership of the service to the Parish Council and to respond stating that there was not enough manpower to take this on.

14/09B Finance and Budget Considerations

14/09.1B Village signs at Doniford It was **resolved** to note these signs were still to be installed.

14/10B Items to Report from Grounds Maintenance Officers

14/10.1B Bridge Green (The Copse) It was **resolved** to note that no further request had been received from Quantock Eco regarding the tree planting and that the lease had still not been received.

14/10.2B Bellamy's Corner It was **resolved** to note that Magna was going to start work on the repair to the wall from 26th May.

14/10.3B Doniford Car Park It was **resolved** to note that the litter and fly tipping had been cleared and the fence had been checked and advice was given that the work was not needed at the present time.

14/10.4B Recreation Ground and Play Area It was **resolved** to note that the fence to the playground had been vandalised and Cllr McDonald advised that he had reported it to the police and had put up some orange tape and signs to discourage people entering the area at this point. The Clerk advised that she had requested a contractor to carry out the repairs as soon as possible.

14/10.5B Street Furniture There was nothing to report

14/10.6B Grass verges It was **resolved** to note that verges had been cut and were looking good, however the area around the bus shelter at Doniford was overgrown with nettles and the Clerk was asked to write to Haven as it was believed it was their responsibility. The Clerk was also asked to contact the Highways regarding the signs in the village where the grass needed cutting as the signs were being obscured.

14/11B Planning Applications for consideration

Application No	Location	Details	Comment
3/39/14/009	26 Shutgate Meadow	Erection of single storey rear extension and retention of balcony to master bedroom	No objections
3/39/14/011	Williton War Memorial Recreation Ground	Erection of a pavilion, demolition of part and re-ordering of the remaining existing changing facilities, MUGA, disabled and service vehicle access from Robert Street and associated parking facilities.	Unable to comment as applicant
3/39/14/014	7 Rylands Close	Installation of dormer window to front elevation	Late application – recommend no objections

14/12B Meeting to arrange to look at the following application

Application No	Location	Details
3/39/14/010	Land at Bank Street/Fore Street	Redevelopment of site to provide a food store (A1), retail shops (A1), professional and financial services (A2), food and drink uses (A3), health services (D1), residential dwellings (C3), vehicle and pedestrian access, associated car parking and landscaping (Re-submission of 3/39/11/002)

It was **resolved** to hold a meeting on 21st May at 6.30pm in the Parish Office to look in detail at the application and bring recommendations to the Full Council meeting on 2nd June. All members would be invited to the meeting.

14/13B Notification of planning decisions

Application No	Location	Outcome
3/39/14/004	DESO Engineering, Slade Way – installation of solar PV system	Granted
3/39/14/005 & 006	2 Bank St – Installation of new shop front and display of fascia sign	Granted
3/39/14/007	Land to north of Red Park Equestrian Centre – erection of building	Approval not required
C/39/14/001	Land adjacent to 9 Whitecroft – Discharge of conditions	Granted

14/14B Matters for the next meeting to be held on Monday 9th June 2014 at 7.00 pm in the Parish Office

Car obstruction at Robert Street entrance to Memorial Ground
Union Lane

Meeting closed at 8.20pm