

WILLITON PARISH COUNCIL

**Minutes of the Environment and Planning Committee Meeting
held on 8th February 2016 at 7.00pm at The Parish Office, Killick Way, Williton.**

Attendees:

Councillors: Peeks (Chairperson), Bigwood, Kirkham, McDonald, Richards (arrived during item 15/94.3B) and White
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: None

15/91B **There were no apologies.**

15/92B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Richards	15/94.4B, 15/94.9B, 15/94.8B, 15/98.3B, 15/101B, 15/102B	Pecuniary, WSC Employee	Informed meeting
Cllr Richards	15/103.1B	Pecuniary, WSC Employee	Left Room
Cllr Peeks	15/94.9B	Pecuniary, Case Officer	Informed meeting
Cllr Peeks	15/101B, 15/103.1B	Personal, Chairman BPRA	Left Room
Cllr McDonald	15/99	Personal	Informed meeting

15/93B **Minutes of the Environment and Planning Committee Meeting held on 11th January 2016**

It was unanimously **resolved** to approve the minutes after a proposal from Cllr McDonald, seconded by Cllr Bigwood.

15/94B **Matters to Report**

- 15/94.1B (Item 15/79.1B) Pedestrian Routes It was **resolved** to note the original plan which had been circulated. After the meeting that had been held with David Noad, Savills, it was **resolved** to rename this item Pedestrian Routes / Safe Route to Schools.
- 15/94.2B (Item 15/79.2B) State of Road at St Peter's Close The Clerk had circulated a document on Claiming Ownerless Land. It was noted the Parish Council had not done anything which would enable them to take adverse possession. It was **resolved** members would consider the document in detail before the next meeting.
- 15/94.3B (Item 15/79.3B) Village Information Board and Parish Guide It was noted that the working group had not yet met; however, information and photographs had been collated. It was **resolved** that a meeting would be held shortly and discussions would be held with local people to gain further history information.
- 15/94.4B (Item 15/79.4B) Flooding Matters Cllr McDonald advised that the streams had held up during the recent rainfall, but that surface water had caused a problem in Doniford and Priest Street, due to the sheer capacity of water running off the land. It was noted that the hedge had recently been cut at Priest Street, but the chippings had not been cleared; concern was voiced as this could cause the ditches to become blocked. Cllr Bigwood reported a problem at the leat by the Bakelite Museum. It was **resolved** to invite the Environment Agency to look at the problem as they had built the leat and were responsible for the maintenance. It was further **resolved** to talk to David Noad from Savills regarding the Sluice Boards.
- 15/94.5B (Item 15/79.5) Owl Boxes in village It was **resolved** to note that Mr Lew Newman had to arrange a meeting with David Noad and re-start the discussions from the beginning.
- 15/94.6B (Item 15/79.7B) Planters by Village Signs It was noted that the license was still awaited.

- 15/94.7B (Item 15/79.8B) Footpath Raglands Cross to Catwell It was **resolved** to note the reply from Glenn Martin, West Somerset Rights of Way Warden, advising the work had been delayed further due to the weather, but the instalment would go ahead as soon as it was possible.
- 15/94.8B (Item 15/79.10B) Footpath from Long Street and Danesborough View East There was no further update.
- 15/94.9B (Item 15/79.11B) Request for Rubbish bin, Killick Way There was no further update.
- 15/94.10B (Item 15/84B) Parking Bays at Parish Office It was noted that part of the land was owned by Somerset County Council; as the Parish Council did not own the land being considered it was **resolved** to remove this item from the agenda.
- 15/94.11B (Item 15/85B) Clean for the Queen It was **resolved** this event would be held on Saturday 5th March 2016 at Union Lane, Watery Lane and Limpetshell Lane. Cllrs McDonald and Bigwood would be the co-ordinators. It was **resolved** the Clerk would contact Alan Stiven and Simon Evans-White and ask for their assistance. The Clerk confirmed that Veolia would lend the litter pickers and rubbish bags, which needed to be collected from their Minehead depot. Williton Youth Club had offered their assistance. Cllr Kirkham would organise an event in Doniford, it was **resolved** Cllr Kirkham would collect the yellow fluorescent jackets from the Parish Office.
- 15/94.12B (Item 15/86B) Printing Museum It was **resolved** that Cllr McDonald would contact the General Manager to arrange a site meeting and the Clerk would inform Cllr Aldridge when a date had been set.

15/95B Correspondence

- 15/95.1B It was **resolved** to note the copy of letter from Highways to Mrs Harris.
- 15/95.2B It was **resolved** to note the coastal access reports.
- 15/95.3B It was **resolved** to note this item.

15/96B Highway Matters

- 15/96.1B (Item 15/81.1B) It was **resolved** to note that Magna had cleared the debris. It was **resolved** the Clerk would contact David Noad for an update and suggest a walk around the parish with Councillors.
- 15/96.2B (Item 15/81.2B) It was **resolved** to remove this item from the agenda.
- 15/96.3B (Item 15/81.3B) It was **resolved** to note the reply from David Noad confirming the work would be undertaken. It was **resolved** to keep this item on the agenda for one extra month to allow time for the work to be completed.
- 15/96.4B (Item 15/81.4) Traffic Calming – it was **resolved** to note there was no further update.

15/97B Finance and Budget

There was nothing to report.

15/98B Items to Report from Grounds Maintenance Officers

- 15/98.1B Bridge Green (The Copse) It was noted that stones were still needed to stop vehicles driving over the grass which was causing erosion. It was **resolved** to use the stones from the Village Hall land.
- 15/98.2B Bellamy's Corner It was **resolved** to note this area was looking attractive and that the plants in the planters were starting to flower.
- 15/98.3B Doniford Car Park – It was noted that the broken bin had been taken away. After a discussion regarding the pot holes, it was **resolved** to purchase scalping's as before and authorise Doug Edwards to fill and level the car park. It was **resolved** the work would be carried out before the end of the financial year. New coastal signs had been erected. Cllr White raised concern with the footpath onto the beach, it was **resolved** the Clerk would contact West Somerset Council regarding the issue.
- 15/98.4B Recreation ground and Play Area It was **resolved** to note the original part which would enable the repair to the train had been ordered by Darren's Den's, had arrived but was incorrect. The company had re-ordered from a different supplier, which was still awaited. It was **resolved** the Clerk ask for an update. Cllr McDonald tabled the suggestion of having the Willow Chair and Fence repaired, now that CCTV was in operation. It was **resolved** the Clerk would obtain quotations to be presented at the next meeting. It was further **resolved** the Clerk would obtain quotations for the re-instatement of rubber matting on the top of the Play tunnel. It was noted from the Trustees of the Williton War Memorial Recreation Ground that the playground inspections would now take place fortnightly.
- 15/98.5B Street Furniture It was reported the metal bench by the river bank was rusting. After a proposal from Cllr Bigwood it was **resolved** the Clerk would write to Williton Youth Club and ask if this was a repair project they would like to take on.

15/98.6B Grass verges – There was nothing to report.

15/99B The Prince of Wales Award

It was **resolved** to recommend to the Parish Council that the West Somerset Flood Group was nominated for this award.

15/100B (Item 15/198.6) **Street Art in the Tractor Shed** – It was **resolved** a new storage area would be needed for the boards. After a proposal from Cllr White, it was **resolved** Cllr McDonald would enquire if Danesfield School could make use of the boards.

15/101B Planning Applications for consideration

Application No	Location	Details	Comment
3/39/15/014	Williton Police Station, 4 Priest Street	Amended and additional plants. Change of use of police station (sui generis) to two dwellings (Class C3) alterations to curtilage to provide garden area and car parking, including car parking for two existing dwellings (8 and 10 Priest Street); internal alterations to listed buildings	No objection
3/39/15/015	Williton Police Station, 4 Priest Street	Amended and additional plants. Change of use of police station (sui generis) to two dwellings (Class C3) alterations to curtilage to provide garden area and car parking, including car parking for two existing dwellings (8 and 10 Priest Street); internal alterations to listed buildings	No objection

15/102B Notification of planning decisions - noted

Application No	Location	Outcome
3/39/15/020	1 Long Street	Granted
3/39/15/019	1 Long Street	Granted

15/103B It was resolved to exclude the press and public from the remainder of the meeting

15/103.1B (Item 15/82.1B) Review of Contracts Cllr McDonald chaired this item due to the Chair and Vice Chair having to leave the room. The Clerk distributed copies of the five tenders that had been received, with a brief report on each. After a discussion was held between the members, various issues were highlighted; the main being the RoSPA playground inspections. A vote was held; two votes for Countrywide Grounds Maintenance and two votes for West Somerset Council. The Chair held the casting vote and it was **resolved** to recommend to Parish Council that West Somerset Council be awarded the contract for Williton Parish Council Grounds Maintenance.

15/104B Matters for the next meeting to be held on Monday 14th March 2016 at 7.00 pm in Parish Office

Meeting closed at 8.37 pm