



# WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: [willitonpc@btconnect.com](mailto:willitonpc@btconnect.com)

Dear Councillor

11<sup>th</sup> March 2015

You are hereby summoned to attend a meeting of the Finance and Administration Committee of the Williton Parish Council to be held on **16<sup>th</sup> March 2015, at 7.00 pm**, at Parish Council Office, Williton for the purpose of transacting the following business. If there are items from the public the meeting will commence at 7.15pm

**Members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice. COULD SIGNATORIES PLEASE ARRIVE EARLY TO CHECK PAYMENTS.**

Yours sincerely

Michelle Francis  
Clerk to Williton Parish Council

## AGENDA

- 14/111A To note apologies for absence and approve reason, where appropriate**
- 14/112A Declarations of Interest**
- 14/113A Minutes of the Finance and Administration Committee meeting held on 16<sup>th</sup> February 2015 for approval**  
(sent with Full Council papers)
- 14/114A Matters to Report**
  - 14/114.1A (Item 14/99.1A) Youth Service
  - 14/114.2A (Item 14/99.2A) Street Cleansing and Public Convenience Cleaning Contract
  - 14/114.3A (Item 14/104.1A) Community Council for Somerset (CCS) Membership – (forwarded 2/2)
- 14/115A Parish Office**
- 14/116A Budget**
  - 14/116.1A Detailed Receipts and Expenditure Analysis as at 28<sup>th</sup> February 2015 (attached)
  - 14/116.2A Summary of Provisions as at 28<sup>th</sup> February 2015 (attached)
  - 14/116.3A (Item 14/101.3A) Christmas Expenditure
  - 14/116.4A Councillors expenses
- 14/117A Bank Reconciliation for February 2015** (to be carried out at meeting)
- 14/118A Accounts for payment** (to be given at meeting)
- 14/119A Correspondence**
  - 14/119.1A Request for financial support from St John Ambulance
- 14/120A Pedestrian Crossing and Lighting**
- 14/121A Outdoor Gym**
- 14/122A To pass a resolution to exclude the press and public from the remainder of the meeting**
- 14/123A End of Year Audit**
- 14/124A NALC National Salary Award & Pension Scheme**
- 14/125A Credit Application Form**
- 14/126A Matter for the next meeting – 20<sup>th</sup> April 2015**