

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting
held on 10th July 2017 at 7.00pm at The Parish Office, Killick Way, Williton.

Attendees:

Councillors: Birkett (Chairperson), Bennett and Richards
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: Peeks

17/33B The Chairman advised that the meeting would be recorded.

17/34B **Apologies as noted above.**

17/35B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Richards	17/38.2B, 17/37.2B, 17/42B, 17/45B	Pecuniary, WSC Employee	Informed meeting
Cllr Bennett	17/39B	Personal – resident at Sir Gilbert Scott	Informed meeting

17/36B **Minutes of the Environment and Planning Committee Meeting held on 12th June 2017**

After a proposal from Cllr Bennett, seconded by Cllr Richards, it was unanimously **resolved** to approve the minutes.

17/37B **Matters from the Minutes – for the purpose of report only**

17/37.1B (Item 17/23.1B) Steps between Union Lane and Long Lakes A plan had been received from Richard Wedgwood, Wyndham Estate, which indicated the steps were on their land. It was **resolved** to reply stating this was the understanding and request for the land by the steps to be repaired and that a fence is erected.

17/37.2B (Item 17/23.2B) The Clerk advised the response that had been received from Erica Leece, WSC, advising there was no jurisdiction to enforce the installation of a cigarette disposal unit but WSC would monitor the situation on their next inspection. It was **resolved** to monitor the situation for another month.

17/38B **Correspondence**

- The Clerk reported that Wyndham Estate had given permission for an Owl Box to be erected on the estate.
- Notification had been received from West Somerset Council advising that application number 3/39/16/019 had been withdrawn.

17/39B **Highway Matters**

17/39.1B (Item 17/25.1B) Cllr Bennett reported on the meeting with Jo Sharp, Somerset County Council and PC Jamie Munro. The parking issues at Long Street, Tower Hill and the Copse were discussed.

- Tower Hill - Despite the Parish Councils views regarding this area, neither SCC nor the Police were willing to support any changes as the parking was seen as a traffic calming measure.
- The Copse – Despite a complaint from a resident and Wyndham Estate, no changes to parking would be made in this area. It was further noted no complaint had been received from any of the emergency services.
- Long Street – The area outside Sir Gilbert Scott Court was of concern and both SCC and the Police agreed with the Parish Council that parking restrictions were necessary. They were willing to support double yellow lines between the Court entrance and Union Lane and on the opposite side along Townsend and Foresters entrance. Jo Sharp requested support from the Parish Council in the form of sending a letter to local residents to gain support for the scheme. The low tree branches on the grass verge between Townsend and Foresters Close were noted.

It was noted that EDF had been seen monitoring parking outside the Court due to the pick-up point outside the Railway Inn.

After a proposal from Cllr Bennett, seconded by Cllr Richards it was unanimously **resolved** the Clerk would draft a letter emphasising the safety aspect to be distributed to local residents to try and gain support. It was further **resolved** to advise Sampford Brett Parish Council on the outcome of the meeting.

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17/39.2B

(Item 17/25.2B) No response had been received to date from Haven regarding the bus shelter. Mr Clothier, Doniford Farm, had replied regarding the rubbish bin advising they had originally agreed to install a bin, at the request of the Parish Council, when the farm park was open; since it had now closed they no longer had the facility to empty and dispose of any rubbish and that the farm park had been sold. It was **resolved** to reply asking for contact details of the new owners. It was further **resolved** if the new owners did not want the responsibility to ask Mr Clothier to remove the rubbish bin or to give authorisation for the Parish Council to remove it.

17/40B

Finance and Budget

There was nothing to report.

17/41B

Items to Report from Grounds Maintenance Officers

17/41.1B

Bridge Green (The Copse) The Clerk advised the tree had not been removed but re-staked. It was hoped the tree would recover, it was **resolved** to monitor.

17/41.2B

Bellamy's Corner. It was **resolved** to note the area was being well used. The Clerk had received a report that littering had become a problem, it was **resolved** to monitor.

17/41.3B

Doniford Car Park It was **resolved** to note the comments from the Parish Council meeting.

17/41.4B

Recreation ground and Play Area The Clerk reported the cost of the cradle seat at £130.00 plus p&p at £10.63 + vat. The chains had been inspected by the H&S representatives and reported they did not need replacing.

17/41.5B

Street Furniture There was nothing to report.

17/41.6B

Grass verges There was nothing to report.

17/42B

Flooding Matters

17/42.1B

(Item 17/28.1B) The Clerk reported the Flood Shed was guaranteed for 15 years and wood preserve treatment had been injected directly into the wood.

17/42.2B

(Item 17/28.2B) Cllr Richards reported the approximate price of sand would cost £140.00 for 2 tonnes. The sand bags cost between 10 and 25 pence each. It was **resolved** Cllr Richards would obtain a price for a tarpaulin sheet which the sand could be stored on within the shed. After a proposal from Cllr Bennett, seconded by Cllr Richards it was unanimously **resolved** to purchase two dumpy bags of sand and 150 sandbags.

17/42.3B

(Item 17/28.3B) It was **resolved** the audit of equipment would be carried out by Cllrs Bennett and Birkett the following week.

17/43B

(Item 17/29B) Village Information Board and Parish Guide

There had been no update.

17/44B (Item 17/30B) **Highway Finger Posts**

A response had been received confirming there were 7 finger posts within the Parish of Williton. The Clerk informed members notification had been received earlier that day, advising only volunteers who had successfully completed a training workshop would be allowed to carry out survey and refurbishment works on the finger posts. Unfortunately, no Councillors were able to attend the training workshop that had been scheduled for Tuesday 25th July at Somerton, therefore, it was **resolved** the Clerk would reply to enquire when the next training sessions would take place.

17/45B **Williton Top 5 Priorities**

After a proposal from Cllr Bennett, seconded by Cllr Richards, it was unanimously **resolved** to recommend to Full Council the following Top 5 Priorities

1. Pavilion
2. Pedestrian Crossings
3. Outdoor youth recreational facilities/Cricket/Play equipment for older children
4. Footpaths/cycle paths
5. Speed Watch – implement regular scheme and recruitment drive

17/46B **Matters for the next meeting to be held on Monday 11th September 2017 at 7.00 pm in Parish Office**

Cllr Bennett tendered his apologies for this meeting.

Meeting closed at 8.05 pm

Signed as a true and correct record Dated