

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting
held on 9th November 2015 at 7.00pm at The Parish Office, Killick Way, Williton.

Attendees:

Councillors: Peeks (Chairperson), Bigwood, Kirkham, Richards, White and Aldridge
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: McDonald

15/63B **There were no apologies.**

15/64B Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Richards	15/66.4B, 15/73B, 15/74B, 15/67.2B, 15/69.1B, 15/72B	Pecuniary, WSC Employee	Informed
Cllr Peeks	15/73B	Pecuniary, Case Officer	
Cllr Peeks	15/74B, 15/67.2B	Pecuniary, WSC Employee	
Cllr Peeks	15/67.2B	Pecuniary	Left Room
Cllr White	15/67.1B	Personal	
Cllr Kirkham	15/67.1B	Personal, Chairman BPRA	

15/65B Minutes of the Environment and Planning Committee Meeting held on 12th October 2015

It was unanimously **resolved** to approve the minutes after a proposal from Cllr Peeks, seconded by Cllr Richards.

15/71B Bus Route from Doniford to Williton

After a proposal from Cllr Peeks, seconded by Cllr Richards it was unanimously **resolved** to bring this item forward to enable Cllr Aldridge to leave and attend the Williton Twinning meeting.

Cllr Aldridge addressed the committee with a proposal regarding a bus route from Doniford to Williton; he had spoken to Brian at Atwest regarding his idea, stressing he was not acting on behalf of the Parish Council. Cllr Aldridge distributed a suggested route with the possibility of also including St Audries. It was noted no costings had been received to date. Cllr Bigwood asked if this proposal would affect the taxi firms. The possibility of contacting neighbouring Parish/Town Councils could be considered to help fund the project, and try to re-establish Williton as an important rural centre. Cllr Peeks asked if anyone had approached Cllr Aldridge with the suggestion to which he replied no, but felt that Doniford felt isolated. It was **resolved** to await a reply from Brian regarding costings.

Cllr Aldridge left after this item.

15/66B Matters to Report

15/66.1B (Item 15/52.1B) Pedestrian Routes It was **resolved** to note a meeting would be held on Tuesday 10th November between Alex Johnston from Wyndham Estate, Cllr Bigwood and Cllr Kirkham at the Parish Office.

15/66.2B (Item 15/52.2B) State of Road at St Peter's Close It was **resolved** to note there had been no update.

15/66.3B (Item 15/52.3B) Village Information The Clerk reported that Wyndham Estate had acknowledged the request and would consider it. Cllr McDonald had requested a meeting with Paul Conibeare, WSR. Cllr White spoke about the new guide for Watchet and it was **resolved** he would bring copies of the guide to the next meeting. Cllr Richards offered his services is drawing a guide.

15/66.4B (Item 15/52.4B) Flooding Matters It was **resolved** that Cllr Bigwood would discuss Union Lane and flooding issues at the meeting with Alex Johnston. It was **resolved** to note the email and photos that had been received from John Viney regarding work that had been completed in channel works on the Monksilver Stream and Doniford Stream.

- 15/66.5B (Item 15/52.5) Owl Boxes in village The Clerk confirmed she had spoken to Lew Newman and he was still willing to work on this project.
- 15/66.6B (Item 15/52.7B) Clean-up Day (Fence at Union Lane) It was **resolved** this item would be discussed at the meeting with Alex Johnston.
- 15/66.7B (Item 15/52.8B) Planters by Village Signs It was **resolved** to note the email that had been received from Peter Owen asking for confirmation on the exact planting locations for inclusion in the Planting Consent. It was **resolved** the Clerk would reply to state the four sites would be the signs by Highbridge, Five Bells (by the school), Mamsey House and Queen B site at Doniford. It was further **resolved** to wait until the license had been received before purchasing the bulbs.
- 15/66.8B (Item 15/53.4B) Footpath Raglands Cross to Catwell It was **resolved** to note the reply from Glenn Martin, West Somerset Rights of Way Warden, advising he hoped the kissing gate would be installed before Christmas.

15/67B Correspondence

- 15/67.1B A letter had been received from Mrs Harris, Bridge Park requesting a reflective mirror be installed to aid the access at Bridge Park, Doniford. Cllr Kirkham advised the height of the walls affected the visibility. Cllr Peeks left the room. It was discussed that anything above 1m in height needed planning permission if it abutted a highway. After a proposal from Cllr White, seconded by Cllr Bigwood it was **resolved** the Clerk would write to Planning stating the concern that had been identified by residents at Bridge Park and ask if planning permission had been obtained for the walls and forward a copy to Highways. It was further **resolved** the Clerk would reply to Mrs Harris.
- 15/67.2B A letter had been received from Paul Plumridge regarding the footpath that runs along the side of Arden Cottage from Long Street to Danesborough View East, stating the hedge had become badly overgrown. It was **resolved** the Clerk write to West Somerset Council to advise.

15/68B Highway Matters

- 15/68.1B (Item 15/54.2B) The Clerk reported a request for a meeting had been made and she was awaiting a reply.
- 15/68.2B (Item 15/54.4B) It was noted no reply had been received from the owners of 25 Tower Hill regarding the sandbags on the footpath and that the area had not improved. It was **resolved** the Clerk would write again asking for the area to be cleared and to Highways to ask for an up-date.
- 15/68.3B (Item 15/54.5B) It was **resolved** to note the reply from Alex Johnson stating the work would be tendered for this winter.
- 15/68.4B (Item 15/125) Traffic Calming – it was **resolved** to note this item had been directed from the November Parish Council meeting. Cllr White spoke regarding a road analysis on the A39 along Long Street and stated there were only two 30mph limit signs and would suggest 30mph was painted on the road and repeater signs were installed, both along Long Street and Doniford Lane. After a proposal from Cllr Richards, seconded by Cllr Kirkham it was unanimously **resolved** the Clerk would contact Highways and request the cost of the installation of repeater signs and 30mph painted on the road.

15/69B Finance and Budget

- 15/69.1B (Item 15/40.1B) Review of Contracts - It was **resolved** to note that Cllr Richards was still working on producing a document to be used for contract tendering for grounds maintenance and weed spraying. It was reported that Cllrs Bigwood, Peeks and Richards would form a working party as soon as possible.
- 15/69.2B After a discussion, Cllr Richards proposed the EPC Grounds Maintenance budget be further reduced to £500.00, Cllr White expressed caution as he felt if something came up in the future it would be harder to request the money if it had not been budgeted for. Cllr Peeks counter-proposed the revised budget of £600.00; this was seconded by Cllr White and was unanimously **resolved**.
- After a proposal from Cllr Peeks, seconded by Cllr Richards it was unanimously **resolved** to delete the Fuels and Chemicals from the EPC Ground Maintenance.

15/70B Items to Report from Grounds Maintenance Officers

- 15/70.1B Bridge Green (The Copse) It was **resolved** to note the grass had not been cut and vehicles had been driving over the grass and causing erosion. It was resolved Cllr Bigwood would ask Wyndham Estate to donate some stones to be placed around the edge.
- 15/70.2B Bellamy's Corner The Clerk reported Alan Stiven had been in the Parish Office earlier in the day advising he had changed the date of the clearing to Wednesday 11th November due to the bad weather the previous Saturday.
- 15/70.3B Doniford Car Park. It was **resolved** to look at the pot holes in the new year. It was **resolved** the Clerk would write to Steve Clothier to advise that tyres had been left in the Lime Kiln.

15/70.4B Recreation ground and Play Area It was reported the Train had been cordoned off and that Darren's Dens had been asked to attend and repair.

15/70.5B Street Furniture Nothing to report.

15/70.6B Grass verges Nothing to report.

15/71B **Bus Route from Doniford to Williton** – it was **resolved** this item had been moved to the beginning of the agenda.

15/72B (Item 15/131.3) **Request for Rubbish Bin, Killick Way**
After a discussion it was **resolved** the Clerk would write to West Somerset Council suggesting the current bin by the children's centre is moved across the road to be situated by the new bench and ask if they would be willing to undertake the work, this was proposed by Cllr Peeks, seconded by Cllr White with two abstentions.

15/73B **Planning Applications for consideration**

Application No	Location	Details	Comment
3/39/15/017	Signal Box, Williton Station, Station Road	Planning (listed buildings and conservation areas) Internal alteration to signal box	No objection

15/74B **Notification of planning decisions - noted**

Application No	Location	Outcome
3/28/15/006	Mount Rock, 27 Tower Hill	Granted

15/75B **Matters for the next meeting to be held on Monday 11th January 2016 at 7.00 pm in Parish Office**

Meeting closed at 8.50 pm