

# WILLITON WAR MEMORIAL RECREATION GROUND

## Minutes of the Trustees Meeting held on 28<sup>th</sup> November 2011 at 7.00 pm at The Parish Office, Killick Way, Williton

### Attendees:

**Trustees:** Woods (Chairman), Koch, Vaughan, James, Hall, Peeks, Bigwood, Gower, McDonald,  
Wood and Beaver  
**Other:** Mrs C Richards  
**Public:** None  
**Press:** None

### Apologies:

**Trustees:** None

#### 11/38 **Apologies as noted above**

#### 11/39 **Declarations of Interest**

There were none.

#### 11/40 **Approval of the Minutes of the Meeting held on 26<sup>th</sup> September 2011**

It was **resolved** to approve the minutes.

#### 11/41 **Matters Arising from the Minutes**

11/41.1 (Item 11/17) Relocation of Beacon – Costs of Repair. It was **resolved** to ask the Groundsman to provide a breakdown of what the repairs would cost, together with a report on how the works would be undertaken, with a view to the works being completed by the end of the current financial year.

#### 11/42 **Correspondence**

11/42.1 It was **resolved** to note the contents of the correspondence log.

11/42.2 It was **resolved** to note the email from the Charity Commission regarding the granting of a licence for pedestrian access onto the Memorial Ground.

11/42.3 It was **resolved** to note the survey regarding the Somerset Facility and Playing Pitch Strategy and Trustee Peeks agreed to complete this.

11/42.4 It was **resolved** to note the letter from the Friends of the Williton War Memorial Recreation Ground, which would be discussed under Agenda Item 11/51.

#### 11/43 **Finance**

11/43.1 It was **resolved** to pay the accounts on the attached list.

11/43.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as at 31/10/11 = £24,053.75.

11/43.3 It was **resolved** to note that the bank reconciliation was carried out by Trustee Vaughan.

11/43.4 It was **resolved** to agree the Williton War Memorial Recreation Ground budget for 2012-13 as £38,169.00 and to request that the Williton Parish Council fund £9,000.00 to support this.

#### 11/44 **Report from Groundsman**

It was **resolved** to note the report from the Groundsman.

#### 11/45 **Report from Officers of Working Groups**

##### 11/45.1 Ground Management Officers

It was **resolved** to ask the Groundsman to remove the litter bin which had become overgrown with weeds in the children's play area.

##### 11/45.2 Budget Monitoring Officers

This was dealt with under Item 11/43.4 above.

##### 11/45.3 Building Management Officers

It was **resolved** to ask the Groundsman to treat the mildew on the walls of the changing rooms if this work had not already been undertaken.

##### 11/45.4 Asset Management Officers

It was noted that, with regard to the children's play area, the roundabout had now been removed and one of the swings was in the process of being repaired.

- 11/45.5 Legal Officers  
Trustee Peeks advised that the Charity Commission had been asked to clarify the advice given in their email dated 31<sup>st</sup> October 2010 as the pedestrian access was only required from the back garden of a property in Long Street onto the memorial ground and would not involve access across the memorial ground itself.
- 11/46 10 Year Management Plan**  
Following discussion with regard to the replacement of the changing rooms, it was –  
**Resolved (1)** that the Trustees seek to obtain a set of the original plans so that the scheme could be re-evaluated. **Resolved (2)** that the Parish Council be asked to facilitate a meeting of all interested landowners with a view to working on a plan for the centre of Williton (centred around the Memorial Ground)  
It was further **resolved** to note the recommendations from the Trustees Working Group held on 24<sup>th</sup> October 2011.
- 11/47 Recommendations for Play Area and Section 106 Funding**  
Trustees McDonald, Beaver and Wood gave a resume of the work they had undertaken to date and it was **resolved** that they work together on a plan for the area and re-write the draft Section 106 Expression of Interest with a view to submitting their proposals to the next meeting of the Trustees.
- 11/48 Royal Jubilee Celebrations – June 2012**  
Trustee McDonald would be leading this project and it was **resolved** to hold a meeting with interested organisations/parties in the village in the New Year with a view to forming a small working group to work on plans for a community event. Trustee Woods would circulate a list of suggested invitees to all Councillors for comment. It was further **resolved** that the meeting be held on 23<sup>rd</sup> January 2012 at 7.00 pm in the Parish Office and that an article be placed in the next edition of the Williton Window.
- 11/49 Management of Changing Rooms by Football Clubs**  
It was **resolved** that the Clerk to the Trustees would check with the Groundsman whether the football teams were now lining the football pitch and what the opening/locking up arrangements were on Saturdays and Sundays and report back to the next meeting.
- 11/50 Dog Litter Bins**  
It was **resolved** to write to the District Council to ask if an extra dog litter bin could be erected at the entrance to the memorial ground from Catwell.
- 11/51 Williton Community Hall Charity – Agenda for Inaugural Meeting**  
It was **resolved** to note the letter from the Friends of the Williton War Memorial Recreation Ground dated 21<sup>st</sup> November 2011 and the reply from the Clerk to the Williton Parish Council.  
It was **resolved** that, subject to all the transfer documentation being completed, the inaugural meeting of the Williton Community Hall Charity would be held on 23<sup>rd</sup> January 2012 at 8.00 pm in the Parish Office. Items for the agenda would be: apologies, declarations of interest, public participation, fundraising committee, terms of reference, land management, the way forward.
- 11/52 Matters for the next meeting to be held on Monday 30<sup>th</sup> January 2012**  
None.

Meeting closed 9.18 pm