

# WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 10<sup>th</sup> May 2011 at 6.35 pm  
at Council Chamber, Williton

---

## Attendees:

<b>Councillors</b>	Woods (Chairman), Gower, Koch, Bigwood, Hall, James, Peeks, Vaughan and Richards
<b>SCC</b>	Trollope-Bellew
<b>WSDC</b>	None
<b>Avon and Somerset Constabulary</b>	None
<b>Press</b>	Mrs C Webb
<b>Clerk</b>	Mrs J Johnson-Smith
<b>Public</b>	None
<b>Other</b>	None

## Apologies:

**Councillors** Davies, May, PC Holdsworth

### 11/01 Confirmation that a quorum is present

Eight nominations had been received for the recent election and no election was called. A quorum was present at the meeting and was therefore able to continue.

### 11/02 Election of Chairman

Cllr Woods was unanimously elected as Chairman after a proposition by Cllr James and seconded by Cllr Vaughan and duly signed the Declaration of Office.

### 11/03 Co-option of new members

An application had been received from Ian Hall and after a proposition by Cllr James and seconded by Cllr Gower he was duly co-opted to the Council. As Cllr Hall was present at the meeting he was able to take part. An application had been received from Royston Bryant and after a proposition by Cllr James and seconded by Cllr Gower he was duly co-opted to the Council.

### 11/04 Declaration of Acceptance of members

Declarations of Acceptance were duly signed by all members.

### 11/05 Election of Vice Chairman

A proposition was received for Cllr Vaughan by Cllr Gower seconded by Cllr James and a proposition was received for Cllr James by Cllr Peeks seconded by Cllr Vaughan. Votes were drawn and Cllr James was duly elected after receiving the majority vote of 5 against 4.

### 11/06 Appointment of Councillors to Committees

11/06.1 Councillors Vaughan, Woods, James, Richards and Bryant were duly elected to the Finance and Administration Committee with Cllrs Woods and James as ex officio members. The Personnel Committee would be elected by the Committee members.

11/06.2 Councillors Peeks, Gower, Bigwood, Koch and Hall were duly elected to the Environment and Planning Committee with Cllrs Woods and Cllrs James as ex officio members. The Appeals Panel would be agreed by the Committee members.

### 11/07 Appointment of Representatives within Parish Council and Outside Bodies

It was **resolved** to appoint representatives as follows:

Health and Safety Representatives	Hall, Koch
Rights of Way Representative and SCC Parish Paths Liaison Officer	Peeks
Highway Liaison Contact	District Councillor May
Williton Village Hall Partnership	TBA
Watchet/Williton/Quantocks Area WP	Koch , Bigwood, James, Hall
SALC	Woods
Williton Children's Centre	TBA
Williton Regeneration Forum	Peeks, Woods
Wyndham Charity	Woods
St Decumans Charity	Derek Cridland
Police/Community Liaison Group	Bigwood, Hall
New Parish Office Working Group	Woods, Vaughan, Peeks, Hall
Twinning Association	Bryant

The representative for the Williton Children's Centre would be deferred pending enquiries to the Centre to check that they would like a representative and the Williton Village Hall Partnership would be deferred until after the transfer of the Management Committee. It was **resolved** to add Williton Twinning Association to the list of Outside Bodies and appoint a Parish Council representative.

**11/08 Apologies as noted above.**

**11/09 Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	11/03	Prejudicial	Left room
Cllr Peeks	11/17.1	Personal	Participation
Cllr Peeks	11/21	Personal	Participation
Cllr Woods	11/11.2	Prejudicial	Left room

The Clerk was asked to get guidance for new members.

**11/10 Approval of the Minutes of the Meeting held on 4<sup>th</sup> April 2011**

It was unanimously **resolved** to approve the minutes.

**11/11 Matters Arising from the Minutes**

11/11.1 (Item 10/194.1) Hinkley C Consultation There was little to report since the last meeting.

11/11.2 (Item 10/194.2) Debris behind schools It was advised that the debris was still in the river and it was **resolved** to write again to Wyndham Estate expressing concern at possible flooding and asking them to arrange for the debris to be cleared as a matter of urgency. Copies of the letter to be sent to the Environment Agency and to Cllr May.

**11/12 Report from Avon and Somerset Constabulary**

A written report had been received advising details of crime figures for the month of April and notice of a security marking event to be held for Danesfield School pupils on 6 June.

**11/13 Report from Somerset County Councillor**

Cllr Trollope-Bellew advised that savings of £34m were to be made and 560 jobs had been cut included 2 Corporate Directors. Hinkley C project was moving slowly and it was feared that costs could be too prohibitive if new safety regulations were brought in as a result of the Japan disaster. He advised that the drains at Tower Hill had been cleared and agreed to investigate the possibility of a pedestrian crossing at Long Street after concerns were expressed regarding the speed of traffic.

**11/14 Report from West Somerset District Councillors**

There was no report.

**11/15 Chairman's Notices**

The Chairman advised that the Royal Wedding Picnic went well and a small profit was made. The Clerk asked for volunteers to go on the rota for writing an article in Williton Window and it was suggested bringing this forward to next month.

**11/16 Correspondence**

11/16.1 It was **resolved** to note the contents of the correspondence log.

11/16.2 It was **resolved** to note the SALC West Area Meeting on 9<sup>th</sup> June and the training days for New Councillors and Chairmans. It was **resolved** to book 4 places as the 4<sup>th</sup> place was free. Cllrs Vaughan and James agreed to attend the Chairman's training on 2<sup>nd</sup> June and Cllrs Koch and possibly Hall to attend the Councillors session on 15<sup>th</sup> June.

**11/17 Report from the Environment and Planning Committee held on 12 April 2011**

It was **resolved** to note the report.

11/17.1 (Item 10/120.2B) It was **resolved** unanimously after a proposition by Cllr Koch and seconded by Cllr Bigwood to adopt the proposal to designate the area around the church as a conservation area and to forward the submission to the District Council.

11/17.2 (Item 10/128B) It was **resolved** to support the Committee's comments regarding the applications.

**11/18 Report from the Finance and Administration Committee held on 18 April 2011**

It was **resolved** to note the report.

11/18.1 It was **resolved** to note the Financial Reserve Estimated Provisions and Current Account Expenditure.

11/18.2 (Item 10/128B) It was **resolved** to defer discussing the policy for the Working Practices and Conditions to the next meeting.

**11/19 To receive accounts for payment not covered by Finance and Admin Committee**

It was **resolved** to pay the following accounts

Date	Details	Chq No	Inv No	Total incl VAT	VAT
30-Apr-11	SCC Pensions Account	2072		£ 209.08	
30-Apr-11	Peninsula Business	DD	133516	£ 78.00	£13

**11/20 Office Accommodation - Update**

Tenders had been received from 3 building contractors to carry out the refurbishment project. This matter would be discussed in closed session at the end of the meeting. Details of the proposed charges for the hire of the meeting room and the lease of the office would be brought to the next meeting for consideration.

**11/21 Williton Village Hall Partnership**

It was **resolved** to note the minutes of the meeting held with the working group. Cllr Vaughan advised that as soon as the new charity had been set up the existing charity could be closed and the transfer would take place. The new charity would be named Williton Community Hall.

**11/22 Steams Up and Street Art 2011**

After some discussion it was **resolved** not to support "Steams Up" in the forthcoming year as it was considered too costly and not enough benefit for the people of Williton. However, it was **resolved** to continue to support the "Street Art" project as this would not be a financial burden as the boards had already been purchased. Cllrs Woods and James would form the working group and invite others from the community to join. The working group would agree the date and theme for the event.

**11/23 It was resolved to exclude the press and public from the remainder of the meeting**

**11/24 Office Accommodation – to appoint contractor**

A document had been circulated detailing an analysis of the tenders relating to cost in detail between the 3 contractors. It was **resolved** to appoint B Walsh & Sons based on cost and local reputation after a proposition by Cllr Vaughan and seconded by Cllr Gower carried by 5 votes in favour with 2 abstentions. A meeting with the appointed contractor would be arranged with the working group and the architect to discuss the detail and timescales of the project.

**11/25 Matters for the next meeting to be held on 6 June 2011 – Royal Jubilee celebrations**

Meeting closed at 9.00pm