

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 6th June 2011 at 7.00 pm
at the Council Chamber, Williton

Attendees:

Councillors	Woods (Chairman), Koch, Bigwood, Hall, James, Peeks, Vaughan, Bryant and McDonald
SCC	Trollope-Bellew
WSDC	May
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs J Johnson-Smith
Public	None
Other	None

Apologies:

Councillors Davies, Richards, PC Holdsworth

11/26 **Apologies as noted above**

11/27 **Co-option of new members and declaration of acceptance**

An application had been received from Robert Macdonald and after a proposition by Cllr Peeks and seconded by Cllr Vaughan he was duly co-opted to the Council. As Mr McDonald was present at the meeting he was able to take part and the Declaration of Acceptance was duly signed. An application had been received from Emma Thomson and after a proposition by Cllr Peeks and seconded by Cllr Vaughan she was duly co-opted to the Council. Cllr McDonald was elected to the Environment and Planning Committee and Cllr Thomson elected to the Finance and Administration Committee. Cllr McDonald agreed to act as a representative on the Williton Regeneration Forum.

11/28 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	11/34, 11/41 & 11/43	Personal	None

11/29 **Approval of the Minutes of the Meeting held on 10th May 2011**

It was unanimously **resolved** to approve the minutes.

11/30 **Matters Arising from the Minutes**

- 11/30.1 (Item 11/07) Appointment of Representative to Williton Children's Centre A reply had been received from the Williton Children's Centre advising a Parish Council representative would be valued on the Advisory Board and Cllr Bryant agreed to represent the Council on this body.
- 11/30.2 (Item 11/11.1) Hinkley C Consultation It was **resolved** to note that several copies of the same leaflet had been sent to all Councillors and the Clerk was asked to contact the agent PPS and ask that the lists were updated and only one copy is circulated. There was nothing further to report.
- 11/30.3 (Item 10/194.2) Debris behind schools It was **resolved** to note that no further reply had been received but it was advised that the school was prepared to voluntarily move some of the items from the river.
- 11/30.4 (Item 11/15) Williton Window Cllrs Koch and McDonald agreed to take part in the rota to write the monthly article later in the year.
- 11/30.5 (Item 11/16.2) Councillors Training Cllr Bryant advised he was unable to attend. Cllr McDonald would be unable to attend due to his representation at the Williton Regeneration Forum but Cllr Thomson would be asked if she could go.

11/31 **Report from Somerset County Councillor**

Cllr Trollope-Bellew advised that the safety report regarding Hinkley C had not highlighted any measures that needed changing. He further advised that he would be bidding for a crossing at Long Street but warned that it was unlikely to be successful as there were many other bids that it would be up against. The County Council had been successful in its bid for broadband and had been allocated £31m for improved broadband for Somerset and Devon. He advised that the Olympic Torch would be coming to Taunton at no cost, and the County Council was undertaking a boundary review.

11/32 **Report from West Somerset District Councillors**

Cllr May advised that the newly elected Councillors had started their training and the members of the Cabinet were unchanged. Leaders of the Council were working closely with the officers regarding Hinkley C and the EDF proposals. He further advised that there was to be an Armed Forces Day on 20th June in the Killick Way car park and that the toilet site at Doniford Farm could not be sold as there was a covenant on them. It was pointed out that the grass verges opposite The Foresters were not being cut and he agreed to look at this together with the footpath surface at Nat West Bank. The missing village sign at Priest Street had been reported and the developers had been asked to replace this.

11/33 Report from Avon and Somerset Constabulary

A written report had been received from PC Holdsworth advising details of crime figures for the last month where it was noted there had been an increase, particularly in burglary, but some arrests had been made. The skate ramp had been at Danesfield School again and a property marking session had been booked at Danesfield School for the following week. PC Holdsworth further advised that PCSO Mark Middleton-Smith had recently moved on a temporary basis to Minehead and his duties would be covered by PCSOs Rachel Cutler, Dave Rowe and Peter Bolton. Concern was expressed at the increase in crime since PCSO Middleton-Smith's departure and the Clerk was asked to write to Inspector Lisa Simpson asking why the cover had been taken away, what action was being taken on parking and whether the skate board would continue to visit Danesfield. It was pointed out that there was to be an A39 Planning Meeting on 13th June at 9.30 to which Cllrs James and Woods agreed to attend. The Clerk was asked to be kept informed of these meetings as no notice had been given.

11/34 Chairman's Notices

The Clerk advised that a meeting had been arranged on 15th June with Graham Carne at the District Council with herself and the Chairman to discuss the pilot scheme to devolve some services to the Parish Council. Cllr James also agreed to attend. A request had been received from the Village Hall Steering Committee for help at the fete on 9th July.

11/35 Correspondence

11/35.1 It was **resolved** to note the contents of the correspondence log.

11/35.2 It was **resolved** to note the letter from Somerset County Council regarding the Electoral Review of Somerset County.

11/36 Report from the Environment and Planning Committee held on 10 May 2011

It was **resolved** to note the report. It was suggested keeping the Williton signage on the agenda as the budget had been allocated. Other agenda items requested were Union Lane and Christmas lights.

11/37 Report from the Finance and Administration Committee held on 16 May 2011

It was **resolved** to note the report.

11/37.1 It was **resolved** to note the Financial Reserve Estimated Provisions and Current Account Expenditure and Cllr Vaughan explained the new reporting procedure.

11/37.2 (Item 11/6.2B) It was **resolved** unanimously to write to the Solicitors, after a proposition by Cllr Peeks and seconded by Cllr Vaughan, to ask if the lease at Doniford Car Park could be extended for 30 years so that it would apply to the terms of any potential grant application.

11/37.3 (Item 11/7.4A) The proposed charges for the leased office were discussed and it was **resolved** to agree to the charges with some amendments and to specify the terms for start-up and established businesses.

11/37.4 (Item 11/17A) It was agreed to discuss the policy for Working Practices and Conditions in closed session at the end of the meeting

11/38 To approve and sign Annual Return, Statement of Accounts and Governance Statement

It was **resolved** that the Chairman and the Officers sign the end of year accounts for the financial period 2010-2011 after a proposition by Cllr Peeks seconded by Cllr Vaughan.

11/39 To receive accounts for payment not covered by Finance and Admin Committee

There were none

11/40 Office Accommodation - Update

It was advised that the builders had been asked to quote for additional work. The work was due to start on 20th June and complete the first week in September. The electronic locking system was discussed and it was felt this would be too complicated.

11/41 Williton Village Hall Partnership

It was advised that the deeds were now with the Solicitors and they were in the process of drafting an agreement to arrange the transfer through the Charity Commission. As there would be legal fees incurred it was **resolved** to put this on the next Finance and Administration Committee agenda.

11/42 Street Art 2011

The working group were to arrange a meeting shortly and report back to the next meeting.

11/43 To consider planning application 3/39/08/001 – Extension of time – Land at Bank Street

After some discussion it was **resolved** to object to the application after a vote of 4 in favour, 4 against, 1 abstention. The Chairman used her casting vote. The reasons for objecting were as follows: Although it was considered to be a good plan, it excluded the possibility of an Inner Relief Road, which the Parish Council were firmly supporting. It was felt that if the Inner Relief Road were to proceed then more opportunity would arise to acquire land for housing. This consideration is also stated within the Williton Masterplan which the Council supports.

11/44 Royal Jubilee Celebrations

It was **resolved** that the Parish Council would arrange celebrations within the village and it was **resolved** to pass this on to the Trustees for any arrangements on the Recreation Ground. A working party would be appointed at the next meeting.

11/45 It was resolved to exclude the press and public from the remainder of the meeting

11/46 Policy for Working Practices and Conditions

After some discussion it was **resolved** to revise the draft and take it back to the Personnel Committee

11/47 Matters for the next meeting to be held on 4 July 2011 – Cycle Footpath from Long Street to Robert Street

Meeting closed at 9.50pm