

# WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 4<sup>th</sup> July 2011 at 7.00 pm  
at the Council Chamber, Williton

## Attendees:

<b>Councillors</b>	Woods (Chairman), Koch, Bigwood, Hall, James, Peeks (left early), Vaughan, Gower and McDonald
<b>SCC</b>	None
<b>WSDC</b>	None
<b>Avon and Somerset Constabulary</b>	None
<b>Press</b>	Mrs C Webb
<b>Clerk</b>	Mrs J Johnson-Smith
<b>Public</b>	None
<b>Other</b>	None

## Apologies:

**Councillors** Davies, Bryant, May, Trollope-Bellew

11/48 **Apologies as noted above**

11/49 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	11/67	Personal	None
Cllr James	11/69.1	Personal	None

11/50 **Approval of the Minutes of the Meeting held on 6<sup>th</sup> June 2011**

It was unanimously **resolved** to approve the minutes.

11/51 **Matters Arising from the Minutes**

11/51.1 (Item 11/27) Co-option of New Member As Mrs Thomson was unable to take up the appointment due to moving house a casual vacancy had arisen. A notice had been placed to advertise the vacancy and if no election was called co-option could take place at the next meeting.

11/51.2 (Item 11/30.2) Hinkley C Consultation The Chairman reported on the meeting of the Transport Forum which she felt would not affect Williton as the number of journeys would not increase. The meeting mainly concerned Bridgwater and Junction 24 of M5. She advised that preliminary work was being carried out to the proposed roundabout at Washford Cross. The Clerk advised that late details had been received of a Pre-application Consultation to the Proposed Changes including M5 Junction 24 and Highways Improvements in the Bridgwater Area, deadline date of 28<sup>th</sup> July. As members had not been given time to look at the consultation, and as it was not affecting Williton, it was **resolved** not to comment as a Parish Council. It was further **resolved** to note that notification had been received of the Planning Meeting for the Hinkley C preparatory works to be held on 28<sup>th</sup> July where it was envisaged that more members of the public would turn up than could be accommodated and if so, they would be directed towards the Memorial Ground.

11/52 **Report from Avon and Somerset Constabulary**

There was no report, however it was **resolved** to note the response from Inspector Lisa Simpson regarding the changes to the policing at Williton.

11/53 **Report from Somerset County Councillor**

There was none.

11/54 **Report from West Somerset District Councillors**

Cllr May had asked the Clerk to update the members with some of the highway issues and to advise that the debris in the river had been cleared. Cllr Gower commented on the Armed Forces Day and the negative feedback he had received from members of the public regarding the organisation and the lack of publicity. The Clerk was asked to draw this to the attention of the District Council.

11/55 **Chairman's Notices**

The Clerk advised that places were still available on the Councillor training sessions in Oake and Burrowbridge. Cllr Koch reported very positively on the training she had attended and Cllr McDonald agreed to try and attend one of these sessions. A notice had been received regarding the West Somerset Voluntary Sector Forum on 5<sup>th</sup> July where EDF would be a guest speaker and Cllr McDonald had agreed to attend and report back to the next meeting. The Clerk drew members' attention to the new recycling arrangements that would take place in the autumn and which had been forwarded electronically to all members.

**11/56 Correspondence**

- 11/56.1 It was **resolved** to note the contents of the correspondence log.
- 11/56.2 It was **resolved** to note the Emergency Evacuation Procedures to visitors at West Somerset House.
- 11/56.3 It was **resolved** to note the Community Workshop invitation on 19<sup>th</sup> October from Forum 21 which Cllr Koch agreed to attend.

**11/57 Report from the Environment and Planning Committee held on 14<sup>th</sup> June 2011**

It was **resolved** to note the report. Cllr Vaughan suggested that a contractor for the Christmas lights should be appointed before the summer recess. He also pointed out that a budget was available for the street light at Long Street if the Committee felt it was needed.

**11/58 Report from the Finance and Administration Committee held on 20<sup>th</sup> June 2011**

It was **resolved** to note the report.

- 11/58.1 It was **resolved** to agree the change to Financial Reserve Estimated Provisions and to note the Current Account Expenditure.
- 11/58.2 (Item 11/31A) It was **resolved** unanimously to approve the recommended changes to the Standing Orders and the Financial Regulations.
- 11/58.3 (Item 11/32A) Cllr Vaughan asked all members to look at the Risk Management Action Plan and identify any risks using the Risk Identification Form and return to the Clerk before the next Committee meeting in order that the Action Plan could be updated and reviewed.

**11/59 To receive accounts for payment not covered by Finance and Admin Committee**

It was resolved to pay the following accounts

Date	Details	Cheque No	Inv No	Total £	VAT £
04-Jul-11	B Walsh & Sons Ltd – Refurbishment	2098	2024	5712	952
04-Jul-11	West Somerset Council - Rates	2099	24141	442	

**11/60 Report of Meeting with District Council to discuss Devolvment of Services held on 15<sup>th</sup> June**

It was **resolved** to note the Clerk’s written report with minor amendments. After some discussion it was **resolved** to request more detailed information before the scheduled meeting with all members on 5<sup>th</sup> September. It was **further** resolved to request an earlier meeting if possible, so that more time was given to discuss the implications before setting the budget.

**11/61 Report of Meeting of Williton Regeneration Forum held on 15<sup>th</sup> June 2011**

Cllr Woods gave a verbal report but it was felt the meeting was more about passing information than a discussion and no details about the proposed location of the Enterprise Centre were given or what would be included.

**11/62 Report of Meeting of Williton, Watchet and Quantocks Area Panel held on 7<sup>th</sup> June 2011**

Cllr Koch reported on the meeting which included details from the Police of the alternative emergency routes to A39 and that Operation Tonic for breathalysing motorists would continue. The Highways matters included notice that the strip of land at Tower Hill was being dealt with and hedgerows of lanes would be cut earlier this year due to overgrowth and gulley clearance would take place every 18 months. It was pointed out that each body representing the Panel only had one vote, no matter how many representatives.

**11/63 Report of Meeting of A39 Planning Meeting held on 13<sup>th</sup> June 2011**

The Chairman advised that 5 routes had been identified to divert traffic if A39 was blocked, all routes would avoid the small lanes. There was also funding available for signage and training.

**11/64 Report of meeting of SALC held on 9<sup>th</sup> June 2011**

The Chairman did not feel there was very much to report at this meeting and although she felt the support of SALC was very good, she did not feel the meetings were very helpful.

**11/65 Office Accommodation - Update**

Cllr Vaughan advised that work had started on the building and the aluminium windows had been ordered. He asked if members would agree to one window in the Parish Office being removed in order to make more wall space for storage and it was **resolved** to go ahead with this action provided the window had not been made. There would be a slight reduction to the overall quotation due to the costs of lowering of the kerb. The Clerk pointed out that an asbestos report would be required as part of the Health and Safety requirements.

**11/66 Williton Village Hall Partnership**

Cllr Vaughan advised that the transfer was still progressing through the Solicitors. The Village Hall charity needed to be prepared to audit their books before the Parish Council took over their finances. It was also pointed out that an annual licence renewal was required for 100 Club.

**11/67 Street Art 2011**

The working group advised that the date was fixed for 1<sup>st</sup> October which co-incided with the WSR Gala weekend. The theme would be Vintage Transport. The number of teams would be determined by the number of boards and Cllr Bigwood agreed to check the boards. The teams would be made up of 4 members, the lead member being a Williton resident. There would also be a children's picture competition on A4 which would be displayed in the foyer of the new office. The painters would be asked to provide their own paint and local businesses would be asked to donate prizes. It was suggested asking Snazaroo to sponsor a face painting activity. Cllr May would be asked to judge the competitions and help from former Councillors would be requested. It was **resolved** that the boards would stay up no longer than 1 week after the competition.

**11/68 Royal Jubilee Celebrations**

Cllr Woods agreed to look at booking a band on Tuesday 5<sup>th</sup> June 2012 and invite other village organisations to take part and make suggestions of what they would like to do.

**11/69 Williton Master Plan**

The document was welcomed and after some discussion it was **resolved** to return the questionnaire with the following responses:-

Part B

The Parish Council welcomes the document as a starting point and very much likes the relationship to the Village Centre. However, we would draw your attention to site 5 which members feel should be excluded from development.

Part C

Q1 Members agree with the aim of the Master Plan

Q2 Members would like to see an expansion of safer cycle and pedestrian routes in the Master Plan with more detail.

Q3 Members agree with the opportunities identified and would like to see balanced housing delivered rather than affordable housing. Members welcome the concept of an Inner Relief Road being included in the Master Plan.

Q4 Members agree with spatial objectives that have been identified.

Q5 Members agree that the Plan should concentrate on central industrial sites and there is an access problem with the current site. Any future expansion must include better access. Members feel that opportunity should be taken with regard to the proposed location of the Park and Ride and new roundabout and explore the area around Smithyard as a potential industrial site on the edge of the village. This would free potential non-flood risk areas for residential space.

11/69.1 Cllr Vaughan felt there was a need to improve the pedestrian/cycle links between Catwell, Robert Street and Long Street and it was **resolved** to place this matter on the Environment and Planning agenda.

**11/70 It was resolved to exclude the press and public from the remainder of the meeting**

**11/71 Report from Personnel Committee held on 20<sup>th</sup> June 2011**

It was **resolved** to note the report

11/71.1 (Item 11/7C) It was **resolved** to adopt the Policy for Working Practices and Conditions with the suggested amendments.

11/71.2 (Item 11/8C) It was **resolved** to advertise for a new member of staff.

**11/72 Matters for the next meeting to be held on 1 August 2011** – To discuss SID results and actions to take

Meeting closed at 10pm