

# WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 4th April 2011 at 7.05 pm  
at the Council Chamber, Williton

## Attendees:

<b>Councillors</b>	Woods (Chairman), Peeks, Richards, Lapham, Bigwood, Chadwick, Hooper, Vaughan and James
<b>SCC</b>	None
<b>WSDC</b>	May
<b>Avon and Somerset Constabulary</b>	None
<b>Press</b>	None
<b>Clerk</b>	Mrs J Johnson-Smith
<b>Public</b>	One member
<b>Other</b>	Andrew Goodchild, Planning Officer

## Apologies:

**Councillors** Lakin, Saunders, Davies, Trollope-Bellew

10/191 **Apologies as noted above.**

10/192 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	10/204	Personal	None
Cllr Woods	10/194.2	Personal and Prejudicial	Gave information
Cllr Hooper	10/204	Personal	None

10/193 **Approval of the Minutes of the Meeting held on 7th March 2011**

It was unanimously **resolved** to approve the minutes.

10/194 **Matters Arising from the Minutes**

10/194.1 (Item 10/174.1) Hinkley C Consultation Andrew Goodchild came to the meeting to give a presentation on the Supplementary Planning Document, followed by a preview of the proposed Masterplan which had been built on from the Parish Plan and which factored in any planning implications resulting from any development relating to Hinkley C. Consultation on the Masterplan would start from late May for 6 weeks. The Chairman asked for responses to the consultation on the Supplementary Planning Document. After some discussion it was **resolved** to ask that the following points were considered:

- A balanced housing scheme to include permanent 4 & 5 bedroomed houses of quality that would be left as a long term legacy after the project to allow for a more balanced community. It was felt that there was a shortage of houses for sale in the village.
- Any build should take place on brown field sites and in particular:- the old Croft House site, market site, land opposite Gliddons by the bank, behind the West Somerset Free Press Office
- Members would prefer to see families moving into the village in order to become part of the community rather than single workers
- Concern was expressed that there would be adequate provision of health and education services
- Cycle and pedestrian paths should be part of any development scheme.
- The industrial site behind the Memorial Ground should be relocated to Roughmoor to provide quality workspace.
- Improved access by foot or cycle to the proposed park and ride at Smithyard from Williton
- Would welcome any flood mitigation scheme for the village
- Would like to protect the land to the west of The Bury.

10/194.2 (Item 10/174.2) Debris in river behind schools It was **resolved** to note that no action had been taken to clear the debris and to bring this matter forward to the next meeting.

10/193.3 (item 10/188) Royal Wedding Picnic Cllr James advised that the flags had been ordered. The Clerk was asked to contact the British Legion to ask them to raise the Union Jack for the day. It was **resolved** to note with thanks the West Somerset Council Chairman's donation of £50 towards the event.

10/194.4 (Item 10/185) Localism Bill The Clerk advised that she had more information regarding predetermination which she agreed to forward to all members.

10/195 **Report from Avon and Somerset Constabulary**

It was **resolved** to note the written report from PC Holdsworth detailing the crime statistics for the previous month and advising that the skate ramp would be in place again on 23 April. The Beat Team was making enquiries with licencees regarding setting up a Pub Watch scheme.

**10/196 Report from Somerset County Councillor**

There was none

**10/197 Report from West Somerset District Councillors**

Cllr May advised that the state of the road at Bridge Street should improve in a few weeks' time and he had made a complaint about the gravel left in the drains. He urged members to make an application for S106 funding as the opportunity could pass. It was agreed to discuss this at the next Environment and Planning meeting with a view to using the funds in the Safe Route to Schools project. He advised that Croft House had been opened and many people had visited. He added up to 9 members of staff would be leaving by October. One member questioned why Parish Councils did not receive any additional precept as a result of new housing estates being occupied during the course of the year.

**10/198 Clerk's/Chairman's Notices**

The Clerk reminded members who were not returning in May to hand in any keys. She advised that she was arranging another meeting with Graham Carne to discuss devolution of services. She advised that late correspondence had been received from Danesfield School advising of the Annual Fun Run taking place on the 22<sup>nd</sup> May and requesting a donation. The Clerk was asked to reply stating that the policy this year was not to give any grants to organisations.

**10/199 Correspondence**

10/199.1 It was **resolved** to note the contents of the correspondence log.

10/199.2 It was **resolved** to note the letter from Somerset Rural Youth Project requesting support.

10/199.3 It was **resolved** to note the copy letter from Sampford Brett Parish Council to the Highways Department regarding the parking at Tower Hill and to reply giving our support to their request.

**10/200 Report from the Environment and Planning Committee held on 15<sup>th</sup> March 2011**

It was **resolved** to note the report.

**10/201 Report from the Finance and Administration Committee held on 21<sup>st</sup> March 2011**

It was **resolved** to note the report.

10/201.1 (Item 10/115.5A) It was **resolved** to move to a simplified reporting system from June onwards.

10/201.2 It was **resolved** to note the Financial Reserve Estimated Provisions and Expenditure Analysis.

**10/202 To receive accounts for payment not covered by Finance and Admin Committee**

There were none.

**10/203 Report of meeting of SALC West Area Meeting held on 10<sup>th</sup> March 2011**

There was no report as no-one was able to attend

**10/204 Village Hall Partnership with Parish Council**

It was **resolved** to note the response from the Charity Commission and the requirement to supply an updated governing document signed by the Parish Council. A meeting of the working group was arranged for 14<sup>th</sup> April to discuss the constitution.

**10/205 Office Accommodation**

It was **resolved** to note that the application for the building regulations had been received by the District Council. A letter had also been received requesting details of street naming and the Clerk advised that this information had already been submitted. Clarification had been sought from Risdon regarding the legal position of the parking bay and it was resolved that only 4 parking spaces could be provided and marked. Cllr Vaughan advised that 4 contractors had been approached and it was hoped to start work in May. The Groundsman would be asked to move out some of the shelving and worktops to make space for the builders and it was suggested trying to sell the worktops on 29<sup>th</sup> April in the ground when there would be possible buyers present. The Clerk was asked to place an advertisement in the Free Press advertising office space.

**10/206 Steams Up and Street Art 2011**

Cllr Chadwick agreed to work on this again this year and advised that costs would be considerably less this year. It was **resolved** to appoint a working group at the next meeting with members from the new Council. A budget would need to be worked out.

**10/207 Parish Assembly to be held on 26<sup>th</sup> April at Danesfield School**

It was suggested inviting Andrew Goodchild and EDF to the meeting to talk about the Masterplan and Hinkley C respectively. The Twinning Association would also be invited to talk about the work they were doing and publicity would be given for the Royal Wedding picnic. The Clerk advised that she had already placed an advertisement in the press.

**10/208 Elections**

The Clerk advised that there would not be an election and only 8 nominations had been received.

**10/209** It was **resolved** to exclude the press and public from the remainder of the meeting.

**10/210 Personnel Issues**

It was **resolved** to accept the recommendations made from the Finance and Administration Committee regarding the Clerk taking over the RFO duties and the terms of her new contract.

**10/211 Matters for the next Annual Parish Meeting to be held on 9 May 2011**

Election of Officers and Representatives

Meeting closed at 9.50pm