

WILLITON WAR MEMORIAL RECREATION GROUND

Minutes of the Meeting of the Trustees held on 4th October 2010 at 7.00 pm at The Council Chambers, Williton

Attendees:

Trustees: Woods, Vaughan, Peeks, Lapham, Hooper, James, Lakin and Bigwood
Other: Mrs J Johnson-Smith
Public: None
Press: None

Apologies:

Trustees: Chadwick and Saunders

10/27 Apologies as noted above

10/28 Declarations of Interest

There were none

10/29 Approval of the Minutes of the Meeting held on 26th July 2010

It was **resolved** to approve the minutes subject to replacing the word "replace" with "include" in item 10/19.1 at the beginning of last sentence.

10/30 Matters Arising from the Minutes

10/30.1 (Item 10/17.1) As Trustee Aldridge had resigned Trustees Lakin and Saunders agreed to meet with the Clerk to look at the work being carried out for the Health and Safety audit with a view to taking over as representatives.

10/31 Correspondence

10/31.1 It was **resolved** to note the contents of the correspondence log and the Clerk was requested not to enter so many items on the log and to enter only relevant correspondence at her discretion.

10/32 Finance

10/32.1 It was **resolved** to pay the following accounts

Invoice No	Creditor	Item	Amount incl VAT	VAT	Chq No
	EDF	Electricity- changing rooms	107.92		58
	Williton Parish Council	Re payment of invoices to GA Sully Travis Perkins Wessex Water	510.18		59
	G A Sully		467.65		cancelled

10/32.2 It was **resolved** to note the bank balance as at 31/8/10 = £10,184.82.

10/33.3 It was **resolved** to note the bank reconciliation.

10/32.4 It was **resolved** to note the current account analysis and to ask the Finance Clerk to send an invoice to the Village Hall Steering Group for the hire of the ground for the fete. Trustee Vaughan advised that they would be looking at changing the format of the document to that of the Parish Council. It was felt that the changing rooms should be advertised for hire more widely and the Clerk was asked to include the charges in her article in Williton Window. She was also asked to check with the Fire Officer the legal capacity for the room.

10/32.5 It was **resolved** that Trustees Vaughan and Hooper should meet to discuss the budget and to make recommendations at the next meeting. They would also need to look at the long term projects.

10/33 Report from Groundsman

It was noted that the hedge belonging to the Village Hall Steering Committee needed cutting. Trustee Peeks agreed to check with the District Council regarding the dog fouling notices. It was **resolved** to note the report from Wicksteed regarding the play equipment and that a volunteer from Veolia had cleared litter on the ground during the Groundsman's summer leave.

10/34 Report from Officers of Working Groups

10/34.1 Ground Management Officers

It was **resolved** to note that a quotation had been received regarding the work to the trees and the Clerk was requested to obtain another quote and to instruct the contractor who supplied the cheapest quote to carry out the work. Trustee Lakin agreed to act as representative with Trustee Bigwood.

10/34.2 Budget Monitoring Officers

It was **resolved** that further work to the changing rooms should be included in the 2 year Action Plan. The Clerk was asked to check with the Groundsman regarding the effectiveness of the ventilators.

10/34.3 Building Management Officers

This item would be incorporated in the 2 year Action Plan and it was agreed that the Working Party would meet before the next meeting. Trustee James agreed to take part in the working group.

10/34.4 Asset Management Officers

Trustee James agreed to act as representative with Trustee Lapham and requested a copy of the Asset Register.

10/34.5 Legal Officers

Trustee Peeks had examined copies of the documents submitted by the residents of the properties bordering the ground and advised that apart from one case, there was no clear evidence of rights of access. After a proposition by Trustee James and seconded by Trustee Hooper it was **resolved** to apply to the Land Registry to obtain copies of the deeds together with plans. The Village Hall would submit evidence of their rights of access. There followed some discussion about online applications and the need for a debit card and the Clerk was asked to apply for a cash card with a limit of £50 to be used for the purchase of sundry items online.

10/35 Report from Fundraising Group

It was **resolved** to disband this group due to poor attendance from third parties and to write to the Friends of the Memorial Ground suggesting that they take this forward.

10/36 Parish Plan – Items relating to Memorial Ground

10/36.1 5biii Trustees Hooper, Bigwood and Woods agreed to form a small group to look at ways of developing musical entertainment on the ground and agreed to contact ArtLife for more information of costs.

10/36.2 5biv Trustee Woods had brought brochures of sports equipment to the meeting with costs in the region of £6-8,000. It was **resolved** to purchase exercise equipment suitable for all ages and to include this item in the 10 Year Action Plan Working Party meeting.

10/37 Matters for the next meeting to be held on Monday 22nd November 2010

Report from meeting of the Working Party to discuss the 10 Year Action Plan Budget 2011-2012

Meeting closed 8.53 pm