

WILLITON WAR MEMORIAL RECREATION GROUND

Minutes of the Meeting of the Trustees held on 24th May 2010 at 7.00 pm at The Council Chambers, Williton

Attendees:

Trustees: Woods, Chadwick, Lapham, Hooper, Vaughan, Peeks and Bigwood

Other: Mrs M Allinson

Public: Mr Thrush (first 10 minutes only)

Press:

Apologies:

Trustees: Aldridge, Morse, Saunders and Gower

10/01 Apologies as noted above

10/02 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Hooper	10/05.2	Prejudicial	Left room
Cllr Hooper	10/11	Personal	None
Cllr Peeks	10/05.2	Prejudicial	Left room
Cllr Peeks	10/11	Personal	None

10/03 Approval of the Minutes of the Meeting held on 22nd March 2010

It was **resolved** to approve the minutes subject to the following amendments:

(Item 09/85) Agenda Item 9/87.3 should read 09/88.3 in all four instances.

(Item 09/89.5) Delete "and thought" and replace with "It was resolved that" in first sentence.

10/04 Matters Arising from the Minutes

10/04.1 (Item 09/87.1) This item was deferred as Cllr Aldridge was absent from the meeting. It was **resolved** to bring this report to the next Full Council meeting with a copy being supplied to the Trustees.

10/04.2 (Item 09/93) It was **resolved** to note the response from the Community Council regarding responsibilities towards dog owners.

10/05 Correspondence

10/05.1 It was **resolved** to note the contents of the correspondence log.

10/05.2 It was **resolved** to note the letter received from Village Hall Steering Committee requesting permission for an excavator to access the ground to carry out some work to their land.
It was resolved to write to the Village Hall Steering Committee asking for (i) proof of adequate public insurance cover whilst in the Memorial Ground (ii) written assurance that any planning constraints on using the Robert Street entrance to access their land has been checked and will be complied with before any work commences.

10/05.3 It was **resolved** to note the letter from the District Council regarding rate relief.

10/05.4 It was **resolved** to note the letter from the District Council requesting contribution towards the cost of signs relating to dog orders and to reply to them to ascertain how many signs will be required and the cost of these and to bring this item back to a future meeting with this information. In principal the Trustees support the signs and making a financial contribution.

10/06 Finance

10/06.1 It was **resolved** to pay the following accounts

Invoice No	Creditor	Item	Amount incl VAT	VAT	Chq No
04.03.10	26839	Gliddons	Maintenance	C	6.67
24.03.10	27213	Gliddons	Maintenance	C	5.00
31.03.10	27150	Gliddons	Maintenance	C	7.60
31.03.10	3001202605	BOC	Maintenance	C	70.85
23.04.10		Cats Protection League	Refund due following cancellation of activity day	C	10.00
23.04.10		WVHSC	Ditto	C	20.00
18.05.10	96497	D J Wilkins	Installation of fans	C	225
18.05.10		EDF	Electricity	C	153.73

It was **resolved** to monitor the cost of electricity from EDF but understand that this bill represents a catch up due to previous bills having been based on estimated readings.

10/06.2 It was **resolved** to note the bank balance as at 1/4/10 = £8080.63. Month end bank balance = £8815.66

10/06.3 It was **resolved** to note the bank reconciliation had been carried out.

10/06.4 It was **resolved** to note the Current Account analysis. It was **resolved** to invoice both the Football Club and the Village Hall Steering Committee for room hire on the night when it was double-booked. It was **resolved** that a booking system, needed to be drawn up for the room hire as well as arrangements in place for opening up and locking the room after use.

10/06.5 It was **resolved** to note that there would be a charge to use the Chamber of £15 per session for future meetings in line with the District Council's policy for charitable organisations. It was **resolved** to check in Arnold-Baker's *Local Council Administration* and the Local Government Act 1972 as to whether or not the District Council has the right to charge for room hire when used by a charitable organisation of which local Parish Councillors are Trustees.

10/07 Report from Groundsman

It was **resolved** to note that the Playground was due to be inspected during June. The Groundsman had reported damage to the swings and gate in the playground and he was waiting receipt of prices of materials to carry out the repairs. It was **resolved** to give the Groundsman the authority to carry out the necessary repairs. It was **resolved** to ask the Groundsman to request help via the Clerk before moving very heavy objects. Cllrs Morse, Bigwood and Lapham have offered to help him.

10/08 Report from Officers of Working Groups

10/08.1 Ground Management Officers

It was **resolved** to note the response from County Council outlining the responsibilities regarding Mamsey Lane. It was **resolved** to ask the Groundsman to clear the vegetation and side growth from the Recreation Ground footpath as outlined in paragraph two of the response from County Council.

10/08.2 Budget Monitoring Officers

It was **resolved** to ask Janet Malarkey, WSC, if Section 106 planning gain money can be carried over from one financial year to another as it was felt that an overall scheme for the development of the facilities within the Memorial and Recreation Ground be considered (Refer minute 10/12). Action Cllr Vaughan. The scheme should also take account of the 2 year Management/Action Plan for the Memorial and Recreation Ground and adhered to. Ideas for this to be brought to the next meeting.

10/08.3 Building Management Officers

It was **resolved** to note that the heating ventilators had been installed in the changing rooms and the repairs to the roof were due to be completed. Cllr Woods agreed to check the repairs had been carried out. It was **resolved** to advertise the availability of the room in the *Williton Window*, on the website and on the noticeboard together with applicable charges.

10/08.4 Asset Management Officers

No report was given as Cllr Morse was absent from the meeting.

10/08.5 Legal Officers

It was **resolved** to note that the application to the Land Registry had been resubmitted with further information and the original deeds. An acknowledgement had been received and advice that copies of deeds for 46 Long Street were not required as this would not clearly show the rights of way and were not required as evidence for registration purposes. It was **resolved** to write to the landowners who had not come forward with their deeds and ask for written evidence that they have a right of way over and access to the WWMRG, such evidence to be supplied within 8 weeks of the date of the letter. If no such evidence is forthcoming it will be assumed that they have no such rights of way over or access to WWMRG.

10/09 **Report from Fundraising Group**

It was **resolved** to note the minutes of the Fundraising Group held on 21st April and that the Activities Day had been cancelled due to lack of support. The Chairman had arranged a Chairman's Tea on 30th May which she hoped would promote interest for the ground. Mr Thrush who spoke at the beginning of the meeting, with the Chairman's permission, felt that as September 10th will mark the anniversary of the end of the war it would be an ideal opportunity to hold a fund-raising event on the WWMRG and he offered his help. Mr Thrush kindly donated raffle prizes for the Chairman's Tea on 30th May.

10/10 **Appointment of Officers of Working Groups**

It was **resolved** to keep these as last year except but to remove Cllr Hooper from the fundraising Group and add Cllr Woods.

10/11 **Parish Plan – Items relating to Memorial Ground**

10/11.1 Outstanding matters from Section 5b

It was **resolved** to defer these matters until the next meeting.

10/11.2 Section 3

3aii It was **resolved** that items under this section are not applicable to the Trustees.

3aiii This item has been investigated and is no longer applicable.

3aiv This item is not in the budget but land swap with Village Hall had been previously investigated.

3av It was **resolved** to endorse the use of public art as a positive enhancement to the Memorial Ground.

10/11.3 Section 6

6a Supported: Section 106 money has been identified for recreational use: see minute 10/08.2 above.

6ai and 6aia: It was **resolved** that the Trustees take this idea to the Management/Action Plan (see minute 10/08.2 above) and identify possible sites as part of that plan.

10/11.4 Section 7

7i and 7ii It was **resolved** to incorporate these into the Management/Action Plan.

7iii This item no longer applied.

10/12 **EDF Funding opportunities for refurbishment/developing facilities on the ground**

It was **resolved** that the Trustees should develop a Scheme to develop the facilities within the Memorial & Recreation Ground that co-ordinates all those aspects referred to within the Parish Plan that relate to the Memorial & Recreation Ground along with current proposals on building improvements and request that the Parish Council includes the funding requirements of the Trustees scheme within any forthcoming negotiations with EDF. Action Cllr Chadwick to co-ordinate the scheme.

10/13 **Matters for the next meeting to be held on Monday 26th July 2010**

2 year Management/Action Plan for WWMRG.

Reinstatement of the grass verge following the construction of the wall at Croftways

Meeting closed 8.50 pm

Minutes taken by M Allinson