

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting held on 11th May 2010 at 7.00 pm at The Parish Office, Williton

Attendees:

Councillors Bigwood (Chairman), Gower, Peeks, Saunders and Lapham,
Public Mrs J Gibson, Mrs M Barratt
Other Mrs J Johnson-Smith

Apologies:

Councillors Morse

10/1B Election of Chairman

Cllr Bigwood was unanimously elected as Chairman.

10/2B Election of Vice Chairman

Cllr Gower was unanimously elected as Vice Chairman.

10/3B Apologies as noted above.**10/4B Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	10/13B	Personal	None

10/5B Approval of the Minutes of the Environment and Planning Committee Meeting held on 13th April 2010

It was **resolved** to approve the minutes.

10/6B Matters Arising from the Minutes

10/6.1B (Item 09/158.1B) Queen Bee Site It was **resolved** to note that Mr Murphy had agreed to a site meeting and would contact Cllrs Peeks and Bigwood direct. Cllr Peeks agreed to follow this up.

10/6.2B (Item 09/158.2B) "Jurassic Doniford" It was **resolved** to note the response from Glen Martin and to seek clarification regarding the definition of surfaces relating to responsibility.

10/6.3B (Item 09/158.3B) Safe Route to School from Married Quarters to St Peters. It was **resolved** to note that a reply had been received from Sustrans offering help and a request had been asked for details of costs in producing a design plan.

10/6.4B (Item 09/158.4B) Village Clock It was resolved to note the acknowledgement received from National Westminster Bank and to chase up their reply before the next meeting.

10/6.5B (Item 09/158.5B) Conservation area around church Jenny Gibson and Mrya Barratt were welcomed to the meeting. The draft letter prepared by Mrs Gibson was discussed. It was **resolved** to distribute the letter with some minor alterations asking for volunteers to form a Steering Group and to distribute to the residents of Bridge Close, Bridge Street, St Peters Close, Church Cottages, Eastfield House, Wyndham Estate and the Rifle Club. A copy would be put on the website and on the dog litter bin at The Copse. It would also be publicised in Williton Window. Mrs Barratt supported the idea and agreed to be involved in the Steering Group. Mrs Gibson and Cllr Peeks agreed to help distribute the letter.

10/6.6B (Item 09/158.7B) Lowering of kerb in car park by Social Club As Cllr Morse was not present this matter would be brought forward to the next meeting.

10/6.7B (Item 09/164B) Ditches by Riding School It was **resolved** to note that an acknowledgement had been received from Wyndham Estate and to chase up a response before the next meeting.

10/6.8B (Item 09/165B) Empty Homes There had been no reply from Sedgemoor District Council and the Clerk was asked to chase this up before the next meeting.

10/7B Correspondence

10/7.1B It was **resolved** to note the letter from West Somerset Council regarding Coastal Erosion

10/7.2B An email had been received from ArtLife asking if the Parish Council would like some artwork put into the empty premises at the Royal Huntsman and the bakery as part of the Streetscape project. The Clerk was asked to reply stating that the pub should re-open within one month and the bakery was closed temporarily due to faulty equipment.

10/7.3 B It was **resolved** to note the email regarding Rural Highway Verge Cutting.

10/8B Highways Matters

10/8.1B It was **resolved** to note the reply from the Highways Department regarding the car parking at Tower Hill and to wait the results of the site meeting.

10/9B Finance and Budget Considerations

There was nothing to report.

10/10B Appointment of Grounds Maintenance Officers

It was **resolved** that Cllr Morse would continue to take responsibility for The Copse and Bellamy's Corner and Cllr Bigwood for Doniford Car Park. Cllr Gower would take responsibility for the Groundsman's work on the Recreation Ground. Items of expenditure would need to be referred to the Trustees.

10/11B Items of Report from Grounds Maintenance Officers

10/11.1 The Copse It was **resolved** to note that the faulty lights were being repaired and it was suggested pointing out to parishioners in this month's Williton Window article that they could report any faulty light themselves and to advise them that the phone number and specific light number were located on the relevant pole.

10/11.2 Bellamy's Corner It was **resolved** to note that a decision had still not been made regarding the purchasing of the spraying equipment therefore the Groundsman was unable to deal with the weeds.

10/11.3 Doniford Car Park There was nothing to report

10/11.4 Recreation Ground It was **resolved** to note the report received regarding damage to the swings and to refer to the Trustees after checking with the Groundsman the details of costs for the repair.

10/12B Review of Parish Plan

10/12.1B Outstanding Actions – Section 1-5
2avi It was **resolved** to note that permission had been received from the District Council regarding erecting the signs on their posts and a request for further information was required from the Highways Department for the pole outside the barbers.

10/12.2B Section 6.0 - Skate & BMX Provision and Other Activities

6bi It was **resolved** to write to Danesfield School seeking their views on a swimming pool in Williton.

6bii It was **resolved** to pass this section to the Trustees

6biii This had now been superseded with MUGA which was available for community use.

10/12.3B Section 7.0 – Williton's Youth

7i&ii It was **resolved** to pass these sections to the Trustees

7iii Cllr Peeks agreed to carry out some research and report to the next meeting.

10/13B Bus Stop at Priest Street

This item had been requested from the Parish Assembly but it was felt there was nothing constructive that could be done at the present time.

10/14B Planning Applications for consideration

Application No	Location	Comments
3/39/10/006	12 Five Bells – Replacement of porch	No objections
3/39/10/007	Sunnybank Caravan Park – replacement of store and laundryroom with 2 static bases	No objections

10/15B Notification of planning decisions

Application No	Location	Outcome
3/39/10/002	Gliddons Garage – Erection of 21 dwellings	Withdrawn

10/16B Matters for the next meeting to be held on Tuesday 15th June at 7.00 pm in Parish Office
Matters relating to the above minutes.

Meeting closed at 9 pm