

## WILLITON PARISH COUNCIL

### Minutes of the Environment and Planning Committee Meeting held on 9<sup>th</sup> February 2010 at 7.00 pm at The Parish Office, Williton

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**Attendees:**

<b>Councillors</b>	Bigwood (Chairman), Lapham, Gower, Peeks, Saunders and Morse, Cllr Woods until 8.15pm
<b>Public</b>	None
<b>Other</b>	Mrs J Johnson-Smith, Mrs C Matthews

**Apologies:**

<b>Councillors</b>	None
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09/126B **Apologies as noted above.**

09/127B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	9/129.5B 9/138B 9/134B	Personal	None

09/128B **Approval of the Minutes of the Environment and Planning Committee Meeting held on 12<sup>th</sup> January 2010**

It was **resolved** to approve the minutes. The Chairman requested the following item to be moved forward on the agenda.

09/129B **Review of Parish Plan**

Corinne Matthews, Working Neighbourhoods Fund Raising Manager from West Somerset Council, was present at the meeting to advise and discuss actions outlined in the Parish Plan.

09/129.1B Outstanding actions - Section 1

1bii She advised that the Regeneration Road Sub Group had made good progress in putting together a feasibility for a road brief, but had delayed commissioning a consultant whilst awaiting the results of road studies that were being undertaken as part of the Hinkley process. and were looking ahead at other projects, and that

1ci The Cycle West Somerset initiative was still a live project within the Western LARC scheme and suggested keeping in contact with Forum 21. She agreed to chase this up on behalf of the Parish Council as Cllr Woods advised that no reply had been received regarding efforts to set up a meeting.

1diii Corinne Matthews agreed to check regarding the situation of limited free parking in the centre of Williton, and

1dv The provision of coach/bus parking in Killick Way.

09/129.2B Outstanding Actions - Section 2

2ai Corinne Matthews advised that Nick Webber (Business Link, Rural Enterprise Gateway) might be able to advise of possible funding for developing market stalls and she agreed to take this up with the Asset Management.

2aiv She pointed out that there was funding available through ArtLife for artist bursaries to enhance the look of empty shop windows.

2avi It was **resolved** to note that a reply had been received from Highways stating the cost of the sign would be £100 and from the District Council suggesting contacting Active Signs for a price.

2bi Corinne Matthews advised that a Roughmoor user group already existed for the wsc business tenants. Other methods of supporting new businesses moving into the smaller units was being looked at.

2bii She further advised that businesses were beginning to be supported and working

&biii neighbourhoods funding was being used to deliver support packages, mentoring, loan funds and job creation schemes.

2biv This was part of the Local Development Framework process.

2bv She felt a link person was required to work on developing tourism and to get more events started in Williton. It was **resolved** to recommend to Full Council to look at ways to develop this.

- 09/129.3B Outstanding Actions Section 3 – Open Spaces  
 3a<sup>ii</sup> It was advised that no reply had been received to the request to retain various open spaces  
 3a<sup>v</sup> It was suggested contacting ArtLife regarding this.  
 3b<sup>v</sup> It was **resolved** to note a reply had been received from the Planning Manager stating that as there were no resources for this exercise he was hoping this could be done on the back of the EDF proposals but this would depend on the outcome of the consultation regarding development in Williton.
- 09/129.4B Section 4 – Housing  
 4<sup>ii</sup> See 3b<sup>v</sup> above.  
 4<sup>v</sup> A reply had been received from West Somerset Council suggesting an informal meeting before their meeting to discuss a Foyer project. It was **resolved** to ask if either Philip Maddocks or Heather Enabler could attend the next Committee meeting. A reply had also been received from Magna Housing stating that feedback would be given after a meeting of their Forum on 18 February.
- 09.129.5B Section 5 0 - Parish Facilities and Memorial Ground  
 5a<sup>iii</sup> It was **resolved** to note the reply from the District Council stating that the current closing times of the toilets were 7.30pm in the summer and 6pm in the winter which was felt to be reasonable.  
 5a<sup>iv</sup> It was **resolved** to note no reply had been received from the FE Centre regarding a request to help identify ways of attracting residents to increase their skills.
- 09/129.6B Section 6.0 - Skate & BMX Provision and Other Activities  
 6a<sup>i</sup> Corinne Matthews advised applying to the Section 106 funds to support this project. It was **resolved** to defer the remainder of this section until the next meeting
- 09/129.7B Section 7.0 – Williton's Youth  
 7<sup>iii</sup> Corinne Matthews advised that work was presently in progress with the Young Advisors and Minehead Eye projects. It was **resolved** to defer the remainder of this section until the next meeting. Corinne Matthews was thanked for her input in the meeting and she summarised by pointing out the importance of keeping the Parish Plan up to date.
- 09/130B Matters Arising from the Minutes**
- 09/130.1B (Item 09/116.1B) Queen Bee Site Cllr Gower advised that he has spoken to Mr Murphy who advised him that he was the owner. This needed to be confirmed and Cllr Gower agreed to follow this up and check confirmation of ownership.
- 09/130.2B (Item 09/116.2B) “Jurassic Doniford” Cllr Woods produced an updated report of progress to date and advised the members that there could be a way of making progress in some areas of the project as it covered several options. She advised that she was still trying to arrange meetings.
- 09/130.3B (Item 09/116.3B) Safe Route to School from Married Quarters to St Peters. It was **resolved** to note that there was still no reply from Wyndham Estate and Cllr Peeks agreed to visit the office personally if no response had been received at the next meeting.
- 09.130.4B (Item 9/116.4B) Village Clock It was **resolved** to seek permission for the location of the clock and to seek sponsorship or subsidy from Magna Housing for Egremont Corner, National Westminster Bank, Spar and County Council for Bellamy's Corner.
- 09/130.5B (Item 09/116.5B) Conservation area around church It was **resolved** to note a reply had been received from the District Council stating there were no funds or resources to do this and suggesting contacting the County Council. It was **resolved** to recommend to Full Council that a small working party be set up to investigate a designation area.
- 09/130.6B (Item 09/116.6B) Henge opposite Danesfield It was **resolved** to note the photos and map sent by Mr Gliddon and to forward details to Steve Membury, Archaeologist at County Hall, seeking advice.
- 09/131 Correspondence**
- 09/131.1B A letter had been received from Sampford Brett Parish Council expressing concern regarding the parking of cars at Tower Hill. It was **resolved** to write to the Police sending a copy of their letter asking for double yellow lines to be reconsidered with a copy to Sampford Brett .
- 09/131.2B It was **resolved** to note the details of the walk organised by the West Somerset Mineral Railway and the Bicknoller Eco Activities Presentation Slide Show presentation.

